

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103  
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**REGULAR BOARD  
MEETING AGENDA  
November 14, 2023  
9:00am**

Board of Directors  
Chairperson Don Fregulia  
Vice Chairperson Cheryl Sinsel  
Director Kim Train  
Director Todd Solomon  
Director Rich Machado

\*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chair (limit on the time the public may address the Board is 3 minutes)

**Call Meeting to Order**

Chairperson Don Fregulia

**Roll Call**

Chairperson Don Fregulia

**Adoption of Agenda**

Chairperson Don Fregulia

**Written Correspondence and Public/Board Comment Period**

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are not on the agenda. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. **The Board cannot comment or take actions on non-agenda items** but may place the items on future agenda(s) for discussion and/or action. A strict limit on the time the public may address the Board is three (3) minutes per speaker.

## Consent Calendar

The General Manager, Jamar Tate, has reviewed these items, and, to his knowledge, there is no opposition to the action. The items may be acted on in one consolidated motion, as recommended, or may be removed from the Consent Calendar for separate Board Action at the request of any person.

1. Approve Regular Meeting Minutes from September 19<sup>th</sup>, 2023
2. Approve Regular Meeting Minutes from October 17<sup>th</sup>, 2023
3. Approve October 2023 Financial Reports
  - a. Statement of Net Position
  - b. Statement of Activities
  - c. Governmental Funds Balance Sheet
  - d. Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
  - e. Statement of Net Position Proprietary Funds
  - f. Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
  - g. Budget vs. Actuals
  - h. October 2023 Transactions
4. Authorize the use of Reserve Funds
  - Use of FEERAM funds for Mobile Red Rack Single Sided
5. Authorize Customer Credits
  - Credit for overpayment due to payment by both the seller and Escrow.
6. Authorize HRA payment to Jamar Tate
  - Utilize the HRA program to reimburse Tate for medical expenses.
7. Authorize DOWL Master Service Agreement
  - Jamar Tate, General Manger, to sign the Master Service Agreement with DOWL allowing for work on an as needed basis.

## Action Items

8. Ordinance 2023-A
  - Gina-Marie Morris, Administrative Manager
  - The Board will be presented with an Ordinance draft for the first reading.
9. Parking Area
  - Jamar Tate, General Manager
  - a. The Board will be asked to consider the parking situation at the Firehouse/CSD.
  - b. The Board will be asked to consider the quote presented for paving the parking areas.

## Discussion and Information

10. Rate Study
  - Jamar Tate, General Manager
  - The Board will be briefed on the current progress.

## 11. Fire Tax

Steve Munsen, Fire Chief & Jamar Tate, General Manager  
The Board will be briefed on the results of the vote.

## 12. Water System Compliance & Pilot Study Update

General Manager Jamar Tate

The Board will be updated on water system compliance and the Pilot Study by Dowl

## 13. Meadow Lane Irrigation

The Board will discuss the Meadow Lane Irrigation as requested during the October 17<sup>th</sup> public comment.

## Reports

### 14. Committee Reports

- a. Budget and Finance Committee  
Full Board
- b. Water and Wastewater Committee  
Board Director Todd Solomon
- c. Personnel, Benefits, and Administrative Committee  
Chairperson Don Fregulia, Vice Chairperson Cheryl Sinsel
- d. Safety and Emergency Committee  
Chairperson Don Fregulia, Board Director Kim Train

### 15. Fire Chief's Report

Fire Chief Steve Munsen

### 16. General Manager's Report

General Manager Jamar Tate

### 17. Administration

Administrative Manager Gina-Marie Morris

## Future Meetings and Agenda Items

Upcoming Meeting Requests, Agenda Requests, and Schedule Changes

## Closed Session

Closed Session to discuss Personnel considerations.

## Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Administrative Manager, Gina-Marie Morris, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.

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**REGULAR BOARD MEETING  
MINUTES**

**September 15, 2023**

**9:00 AM**

**200 Lundy Lane**

**BLAIRSDEN, CA 96103**

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Cheryl Trenwith-Sinsel

Director Todd Solomon

Director Rich Machado

Director Kim Train

1. Call Meeting to Order

Vice Chairperson Cheryl Trenwith-Sinsel called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0859.

In Attendance:

Vice Chairperson Cheryl Sinsel

Director Todd Solomon

Director Rich Machado

Director Kim Train

Absent:

Chairperson Don Fregulia

2. Approval of Agenda

Vice Chairperson Cheryl Sinsel moved to approve the agenda.

2<sup>nd</sup>: Director Kim Train

3. Approval of August 15<sup>th</sup>, 2023, Regular Board Meeting Minutes

The Board was presented with the August 15<sup>th</sup>, 2023, Regular Board Meeting minutes.

Corrections: 1) Under Item 5, Meadow Lane Irrigation, Jason was noted as the Golf Course

Owner, this is to read that Jason is the Golf Course Superintendent. 2) Under Item 9, Water Tank Inspection Quote, the second sentence reads, "...where the works disinfect themselves..." This should read, "... where the workers disinfect themselves..."  
Motioned to approve the August 15<sup>th</sup>, 2023, Regular Board Meeting minutes as amended and as read.

Motioned: Director Todd Solomon  
2<sup>nd</sup>: Director Kim Train

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel  
Aye – Director Rich Machado

Aye – Director Todd Solomon  
Aye – Director Kim Train

4. Written Correspondence to the Board

There was no written correspondence.

5. Public Comment

There was no public in attendance.

6. Meadow Lane Irrigation

General Manger, Jamar Tate, reported that he spoke with the District's attorney. He was advised that the CSD cannot reduce the charges to the Golf Course, or we will have a Prop 218 issue. He reported that the CSD does have ground water rights but not to all the ground water. For example, if a well is in existence no one can drill another well within 1,000 feet of the existing well. The right to drill a well is first come first serve.

Tate reported that the pipes in question, from the August meeting, belong to the Golf Course.

The Board reviewed the situation with regards to the homeowners' desires and the existing pipes that are currently in place. The three options from the July Meeting were reviewed as follows:

1. Charge the customers \$4,094.80 annually for the 1 ½ connection. How the charges are split amongst the customers will need to be negotiated between the HOA of the condo units and the four homeowners.
2. PECSD Board of Directors choose not to charge for the 1 ½ inch connection.
3. PECSD Board of Directors choose to charge are lesser amount than identified as appropriate for the 1 ½ connection.

In the July meeting option 1 was voted upon and approved.

In the August meeting it was decided that additional information was needed.

There was a discussion regarding the homeowner’s issues with their existing irrigation lines not being compatible with the size of the lines going to the properties from the CSD system. It was decided that the CSD has met their obligations and the property owner’s irrigation systems are not the responsibility of the CSD.

Vice Chairperson Cheryl Sinsel asked for a motion to repeal the motion from the July meeting to go with Option 1.

Motioned: Director Todd Solomon  
2<sup>nd</sup>: Director Rich Machado

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel	Aye – Director Todd Solomon
Aye – Director Rich Machado	Aye – Director Kim Train

Motion to follow the advice of legal counsel and not negotiate in any way with the Golf Course nor homeowners in any way pertaining to this situation.

Motioned: Vice Chairperson Cheryl Sinsel  
2<sup>nd</sup>: Director Todd Solomon

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel	Aye – Director Todd Solomon
Aye – Director Rich Machado	Aye – Director Kim Train

7. Rate Study

General Manager, Jamar Tate, reported that all the requested information has been submitted to SCI and we are waiting for them to review it and let us know if they need anything further. Tate mentioned the following few items that we will be addressing with SCI during this rate study:

- Lack of Sewer Connection Fees
- The current Water Connection Fees
- Simplifying the rate structure (i.e. Buy outs)
- District Maintenance (i.e. Snow removal and road maintenance)

8. Fire Tax

General Manager, Jamar Tate, reported that per the District’s attorney, there is a statewide measure on the ballot for changing the wording on all ballot measures going back to January 1<sup>st</sup>, 2022. If the statewide measure passes, then we would have to resubmit with new wording for a public vote on the next ballot. Tate spoke with the Elections Office, who is seeking council from the D.A., as to whether we can change the wording now as opposed to waiting to see if the statewide measure passes.

9. Water System Compliance & Pilot Study Update

General Manager Jamar Tate reported that the arsenic level is consistent with our normal for this time of year, and we are still in compliance. The Iron and Manganese is the same as last month as these are measured quarterly.

Pilot Study – DOWL is getting good results. They have arsenic down to a 4, which is way below the MCL, iron is down to non-detect, and the manganese down below the MCL as well. The next step is for DOWL to confirm with the lab. They plan to submit the report to the State by the end of the month, if the State approves then we can proceed with the project.

10. Water Connection Policy Draft

A draft of a new policy regarding connections was presented to the Board.

Vice Chairperson Cheryl Sinsel moved to approve the policy as presented.  
2<sup>nd</sup>: Director Rich Machado

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel                      Aye – Director Todd Solomon  
Aye – Director Rich Machado                                      Aye – Director Kim Train

11. Well 2 Inspection Quote

General Manger Jamar Tate reported that he was not yet provided with a written quote, but the verbal was \$37,000 for the inspection and cleaning of Well 2. The work would take about 2½-3 weeks.

Vice Chairperson Cheryl Sinsel moved to approve the well 2 inspection, not to exceed \$42,000.  
2<sup>nd</sup>: Director Kim Train

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel                      Aye – Director Todd Solomon  
Aye – Director Rich Machado                                      Aye – Director Kim Train

12. Plumas Bank Signers

The Board was asked to specify whom they would like as signers on the Plumas Bank accounts.

Vice Chairperson Cheryl Sinsel motioned to have all, and only, active board members as signers for both the CSD and Fire accounts with Plumas Bank.  
2<sup>nd</sup>: Director Todd Solomon

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel                      Aye – Director Todd Solomon  
Aye – Director Rich Machado                                      Aye – Director Kim Train

13. Resolution 2023-04 to Place Delinquent Charges on the Tax Roll

The resolution, as well as a list of affected accounts, was presented to the Board.

Vice Chairperson Cheryl Sinsel motioned to approve the resolution as presented.

2<sup>nd</sup>: Director Kim Train

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Todd Solomon

Aye – Director Rich Machado

Aye – Director Kim Train

14. Fire Chief's Report

Fire Chief Steve Munsen reviewed the Fire Chief's report.

Munsen mentioned that there is one more class that is needed for everyone to become a "legal Engine Boss."

When the department goes out on fires, outside of the district, the department makes 10%, referred to as an administration fee, above the actual expenses incurred. RADO training is to allow the individuals who complete it to go out on fires as overhead, without the department or engines, this will enable them to make money for the department.

Looking to get a support / chase vehicle, such as an SUV or pickup truck for transporting items such as sleeping bags and other selfcare items for the firefighters while out on fires, as these items can be quite substantial and will not fit on the rigs with the men. PECAUX has already been approached to cover this.

About 10% of what was requested from CalFire was granted. This may be due to the late request.

\$75,000 from FEMA was granted for SCBAs (Self Contained Breathing Apparatus). There are accessories that may be needed to outfit the SCBA that will be approximately \$20,000 above the \$75,000 which we may end up needing to spend.

There may be some prescribed burning in the Fall that we would participate in.

15. Committee Reports

No Committees met; thus, no reports were given.

16. General Manager's Report

a. Operations Report

General Manager Jamar Tate reviewed the submitted Operations Report

Under the Parking Lot Paving Quote, Tate was asked to look into getting the mailbox area paved as well.



- b. Mobile Generator Meeting  
The subcontractor decided to except payment as received by DOWL and the CSD (including the \$10,000 invoiced) to date and to not pursue further payment at this time.
- c. Miscellaneous Discussion and Possible Action  
The HOA is considering taking back possession of the Sequoia Park. Discussions on this are ongoing.

Shaw Engineering was contacted; they cannot entertain new clients until the new year.

## 17. Administration

- a. Status of Administrative Activities  
Reviewed the previous month's activities
- b. Status of Invoices & Liens  
Reviewed the status of past due customer accounts.
- c. Approval of June, July, and August 2023 Financial Reports

*(Clerk Note: Director Todd Solomon left at approximately 1030.)*

Vice Chairperson Cheryl Sinsel moved to approve the June, July, and August 2023 Financial Reports and August 2023 Transactions as they are presented.

2<sup>nd</sup>: Director Todd Solomon

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

Aye – Director Kim Train

- e. Approval of August 2023 Transactions  
Motioned: Director Kim Train  
2<sup>nd</sup>: Rich Machado

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

Aye – Director Kim Train

- f. Approval of an account to isolate Reserve and Debt Funds  
This will be addressed at the next meeting.

- h. Unclaimed Property Authorization  
Authorization was granted for Board Clerk Gina-Marie Morris to claim the unclaimed property.

i. Miscellaneous

The collection process was discussed, and a proposed update will be presented at the next meeting.

Approval for a customer credit and use of the Wastewater Reserve and the Water Debt accounts for specific DOWL invoices, as presented.

Motioned: Vice Chairperson Cheryl Sinsel

2<sup>nd</sup>: Director Rich Machado

All in Favor:

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

Aye – Director Kim Train

18. Future Agenda Items

Parking Spaces

River Rocks

Reserve and Debt Accounts

Collection Process

19. Adjournment

Vice Chairperson Cheryl Sinsel adjourned the regular Board meeting at approximately 1100.

APPROVED: \_\_\_\_\_

Don Fregulia, Chairperson

ATTEST: \_\_\_\_\_

Gina-Marie Morris, Clerk of the Board

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**REGULAR BOARD MEETING**

**MINUTES**

**October 17, 2023**

**9:00 AM**

**200 Lundy Lane**

**BLAIRSDEN, CA 96103**

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Cheryl Trenwith-Sinsel

Director Todd Solomon

Director Rich Machado

Director Kim Train

**1. Call Meeting to Order**

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0900.

**In Attendance:**

Chairperson Don Fregulia

Vice Chairperson Cheryl Sinsel

Director Rich Machado

**Absent:**

Director Kim Train

Director Todd Solomon

**Public in Attendance:**

Randy Williams, Jeff Kapci

**2. Approval of Agenda**

Vice Chairperson Cheryl Sinsel moved to approve the agenda.

2<sup>nd</sup>: Director Rich Machado

**All in Favor:**

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

3. Approval of September 19<sup>th</sup>, 2023, Regular Board Meeting Minutes

The Board was presented with the September 19<sup>th</sup>, 2023, Regular Board Meeting minutes.

Corrections: 1) Under Item 11, \$42,000 and not \$42. 2) Under Item 16, "Parking **Lot** Paving Quote" instead of "Parking **Lote** Paving Quote."

Tabled: Lack of quorum

4. Written Correspondence and Public/Board Comment Period

There was no written correspondence.

Jeff Kapci commented regarding the Meadow Lane Irrigation situation. He stated that he had a discussion with the Golf Course. If the District provides the water to the Golf Course's pond then the Golf Course would be willing to provide the transportation to the homeowner's current irrigation system. General Manger, Jamar Tate, stated that there would be a cost to the CSD involved with that request. It was decided to put this mater on the next agenda, and to consult legal regarding the proposal.

5. Rate Study

General Manager, Jamar Tate, reported that per the meeting we had with Blair from SCI, we have a couple of things to get over to him which we are working on. Blair will be putting together a project schedule. The schedule should allow the implementation of the new rates in July 2024. Regarding Roads and Maintenance, these items should be funded through the property tax money. It was noted that even if the Rate Study calls for an increase, the Board can choose whether or not to implement it each year.

6. Fire Tax

Fire Chief Steve Munsen reported that he will be acquiring signs to put up. We will know if it passes on November 5<sup>th</sup>.

7. Water System Compliance & Pilot Study Update

General Manager Jamar Tate reported that everything is status quo.

Pilot Study – The pilot study was completed with really good results. DOWL should be submitting the report to the State this week or next. Hoping to have it accepted next month, at which time the engineering design updates will be done. It will take a few additional months to review the designs. We have restarted the application process for funding as that will take some time. Contractor selection should be around summer time with breaking ground around next fall. The schedule has a gap of 1 year from October 2025 to October 2026 to have the plant run and make any tweaks needed prior to putting the plant into full operation.

8. Ordinance 2023-A

A draft of a new Ordinance, which would replace the existing Ordinances regarding billing and collections was presented to the Board for discussion and input only. The Ordinance will be presented in November for the first reading.

9. Parking Spaces

Rich Machado, Board Director, presented that the CSD has 3½ parking spaces, plus one handicap spot. He stated that the CSD needs space for the public and First Responders to park. Options of creating more designated parking and of staff and/or First Responders parking across the street by the mailboxes were discussed. It was noted that staff was already looking into having the area by the mailboxes paved. Staff was asked to look into options and costs.

10. River Rocks as they pertain to River Access

The Board was presented with a quote for river rocks. Jamar Tate, General Manager, reported that a chain and lock has already been installed to deter people from driving down to the river. It was mentioned that a sign was posted stating “No Vehicles Beyond This Point” which was removed by an unknown party. As foot traffic is not the main issue, the board decided to see how it goes with the chain, lock, and signage (which will be replaced). No action taken at this time.

11. Reserve and Debt Accounts

After a brief discussion on transparency to the customers, Chairperson Don Fregulia motioned to establish a separate account for the Reserve and Debt Funds.

2<sup>nd</sup>: Vice Chairperson Cheryl Sinsel

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

12. Fire Chief’s Report

Fire Chief Steve Munsen reviewed the Fire Chief’s report, highlighting the following:

- Ben Dominguez has extensive experience including the little things, regarding pumping water, that the department needs. In addition he is big on safety.
- By having the RADO training, those individuals are able to assist on fires and earn money for the department.
- A chase vehicle, which can also act as a backup medical, will be primarily for carrying the firefighters’ gear. Things that are needed when on extended fires are turnouts, wild gear, ice chest, and personal items. In addition the truck could be used for quick runs into town or camp and possibly for sleeping in the bed of while out.
- Joined Source Well to get lower bids when purchasing items, but the CSD will need certain policies created and approved first.
- On 11/09/23, the PECAUX will be having a celebration dinner for the Fire department.

13. Committee Reports

No Committees met; thus, no reports were given. It was decided to move the Regular Board Meeting to November 14<sup>th</sup>, due to schedule conflicts, and to add a Personnel Committee meeting to that. A special Meeting for the Budget Committee may be added in December.

14. General Manager's Report

a. Operations Report

General Manager Jamar Tate submitted and reviewed the Operations Report

b. Miscellaneous

As presented in the Operations Report with the following highlights:

- Poles being installed on the fire hydrants to help locate them in the snow.
- The North Pinion Pine Tree Removal will cost from \$8k to \$10k due to the crane required. There was a discussion of what happens with the fallen trees. These trees are made available to the public for personal use w/ a signed waiver.
- The HOA was approached regarding the "Sequoia Park." The HOA doesn't want to take the park over due to the leach field, but they may be willing to pay the district to maintain the park. Both parties will contact Council to verify that this would be feasible option.
- Quotes were presented to replace the red CSD utility truck, which is over 20 years old. Quotes were for both diesel and gas, and both included utility bed and suspension with plow mounts. The proposed replacement truck is larger than the existing truck and will allow the CSD to transport the back up generator ourselves, and not leave us reliant on the Electric Company in the event of an extended power outage.

15. Administration

a. Status of Administrative Activities

Reviewed the previous month's activities

b. Status of Invoices & Liens

Reviewed the status of past due customer accounts.

c. Approval of September 2023 Financial Reports

Chairperson Don Fregulia moved to approve the September 2023 Financial Reports as they are presented.

2<sup>nd</sup>: Vice Chairperson Cheryl Sinsel

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

e. Approval of use of Reserve Funds

Vice Chairperson Cheryl Sinsel moved to approve the use of the Reserve Funds as they are presented.

2<sup>nd</sup>: Chairperson Don Fregulia

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

f. Approval of Customer Credits

Vice Chairperson Cheryl Sinsel moved to approve the repayment of overcharged fees as they are presented.

2<sup>nd</sup>: Chairperson Don Fregulia

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

16. Future Agenda Items

Meadow Lane Irrigation

17. Adjournment

Vice Chairperson Cheryl Sinsel adjourned the regular Board meeting at approximately 1121.

APPROVED: \_\_\_\_\_  
Don Fregulia, Chairperson

ATTEST: \_\_\_\_\_  
Gina-Marie Morris, Clerk of the Board

**Plumas Eureka CSD**  
**Statement of Net Position**

As of October 31, 2023

Draft

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Current Assets			
Checking Accounts	\$ 197,626	\$ 1,326,982	\$ 1,524,608
LAIF-Savings	20,544	321,852	342,395
Accounts Receivable	17,751	254,500	272,251
Grants Receivable	7,920		7,920
Prepaid Expense	6,666		6,666
Total Current Assets	<u>250,506</u>	<u>1,903,333</u>	<u>2,153,839</u>
Non-Current Assets			
Property, Plant & Equipment, Net	103,054	2,823,386	2,926,440
Total Non-Current Assets	<u>103,054</u>	<u>2,823,386</u>	<u>2,926,440</u>
 Total Assets	 <u><b>\$ 353,560</b></u>	 <u><b>\$ 4,726,719</b></u>	 <u><b>\$ 5,080,279</b></u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Contributions to District Pension Plan		<u><b>\$ 49,197</b></u>	<u><b>\$ 49,197</b></u>
<b>LIABILITIES</b>			
Current Liabilities			
Accounts Payable	\$ 5,253.06	\$ 4,177.94	\$ 9,431.00
Unearned Revenue	357	5,589	5,946
Payroll Liabilities	6,314	4,110	10,424
Accrued Bond Interest Payable		20,169	20,169
Current Portion of Long Term Debt		22,480	22,480
Total Current Liabilities	<u>11,924</u>	<u>56,526</u>	<u>68,450</u>
Long Term Liabilities			
Net Pension Liability		88,397	
Non-Current Portion of Long-Term Debt		899,540	899,540
Total Long Term Liabilities	<u>-</u>	<u>987,937</u>	<u>899,540</u>
 Total Liabilities	 <u><b>\$ 11,924</b></u>	 <u><b>\$ 1,044,463</b></u>	 <u><b>\$ 967,990</b></u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Contributions to District Pension Plan		<u><b>\$ 88,267</b></u>	<u><b>\$ 88,267</b></u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	\$ 63,524.00	\$ 1,911,256.83	\$ 1,974,780.83
Restricted for Debt Service		62,813	62,813
Reserved for Encumbrances			
Unrestricted	<u>278,112</u>	<u>1,669,116</u>	<u>1,947,228</u>
 Total net position (**Pending Audit**)	 <u><b>\$ 341,636</b></u>	 <u><b>\$ 3,643,186</b></u>	 <u><b>\$ 3,984,822</b></u>



**Plumas Eureka CSD  
Statement of Activities**

As of October 31, 2023

Draft

Functions / Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
<b>Governmental Activities:</b>						
Public Safety - Fire Department	\$ 42,583	\$ 27,103	\$ 17,495	\$ 2,016		\$ 2,016
General District Maintenance	3,503			(3,503)		(3,503)
<b>Total Governmental Activities</b>	<b>46,086</b>	<b>27,103</b>	<b>17,495</b>	<b>(1,488)</b>	<b>-</b>	<b>(1,488)</b>
<b>Business-type Activities:</b>						
Water	140,426	377,552			237,125	237,125
Wastewater	306,590	258,942			(47,648)	(47,648)
Interest on long-term debt	20,169				(20,169)	(20,169)
<b>Total Business-type Activities</b>	<b>467,185</b>	<b>636,494</b>	<b>-</b>	<b>-</b>	<b>169,309</b>	<b>169,309</b>
<b>Total Government</b>	<b>513,271</b>	<b>663,597</b>	<b>17,495</b>	<b>(1,488)</b>	<b>169,309</b>	<b>167,821</b>
<b>General Revenues:</b>						
<b>Taxes:</b>						
Property Taxes				16,888		16,888
Investment Income				-	-	-
<b>Total General Revenues</b>				<b>16,888</b>	<b>-</b>	<b>16,888</b>
<b>Change in Net Position</b>				<b>15,400</b>	<b>169,309</b>	<b>184,709</b>
<b>Net Position - Beginning of Fiscal Year (**Pending Audit**)</b>				<b>326,236</b>	<b>3,473,877</b>	<b>3,800,113</b>
<b>Net Position - As of October 31, 2023 (**Pending Audit**)</b>				<b>\$ 341,636</b>	<b>\$ 3,643,186</b>	<b>\$ 3,984,822</b>

**Pluma Eureka CSD**  
**Governmental Funds**  
**Balance Sheet**  
As of October 31, 2023  
Draft

	<u>District Activities</u>	<u>Fire Department</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Checking Accounts	\$ (3,368)	\$ 200,994	\$ 197,626
LAIF-Savings Account		\$ 20,544	20,544
Accounts Receivable		17,751	17,751
Grants Receivable		7,920	7,920
Prepaid Expenses		6,666	6,666
<b>TOTAL ASSETS</b>	<u>\$ (3,368)</u>	<u>\$ 253,875</u>	<u>\$ 250,506</u>
<b>LIABILITIES AND FUND BALANCE</b>			
Liabilities:			
Accounts Payable	\$ 134	\$ 5,119	\$ 5,253
Unapplied Credits		\$ 357	357
Accrued Payroll and Related Liabilities		6,314	6,314
Compensated Absences			-
<b>Total Liabilities</b>	<u>134</u>	<u>11,790</u>	<u>11,924</u>
Fund Balances:			
Restricted for Debt Service			-
Reserve for Encumbrances			-
Unrestricted	(3,502)	242,085	238,583
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ (3,368)</u>	<u>\$ 253,875</u>	<u>\$ 250,507</u>

**Reconciliation of Governmental Funds  
Balance Sheet to the Statement of Net Position**

Fund balances of governmental funds	\$ 238,583
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets, net of accumulated depreciation, are not current financial resources and are not included in the governmental funds.	103,054
Long-term debt is not payable in the current period and therefore is not reported in the funds.	-
<b>Net position of governmental activities</b>	<u>\$ 341,637</u>

**Plumas Eureka CSD**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
July 1, 2023 to October 31, 2023  
Draft

	District Activities	Fire	FEERAM	Total Governmental Funds
<b>Revenues</b>				
Charges for Services	\$ -	\$ 24,637	\$ 8,432	\$ 33,070
Property Taxes		16,888		16,888
Contract Income		10,856		10,856
Other		673		673
Total Revenues	<u>-</u>	<u>53,055</u>	<u>8,432</u>	<u>61,487</u>
<b>Expenditures</b>				
Current:				
Salaries, Wages, & Employee Benefits	2,044	6,515		8,559
Volunteer Stipends and Reimbursements		6,578		6,578
Wildfire Personnel Payments		5,955		5,955
Insurance		3,961		3,961
Travel, Training and Safety		791		791
Office		1,550		1,550
Property Taxes		177		177
Automobile Expense		866	2,235	3,101
Repairs and Maintenance	843	1,156		1,999
Utilities		1,218		1,218
Tools and Supplies	469	2,301		2,771
Uniforms	55	1,690		1,745
Professional Services	92	2,944		3,036
Subscriptions & Membership Dues		2,763		2,763
Other		1,882		1,882
Total Current Expenditures	<u>3,503</u>	<u>40,348</u>	<u>2,235</u>	<u>46,086</u>
Capital Outlay		3,675	1,527	5,202
Total Expenditures	<u>3,503</u>	<u>44,023</u>	<u>3,762</u>	<u>51,288</u>
<b>Excess of Revenues over (under) Expenditures</b>	<u>(3,503)</u>	<u>9,032</u>	<u>4,670</u>	<u>10,199</u>
<b>Other Financing Sources (Uses)</b>				
Sale of Assets				-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Change in Fund Balances</b>	<u>(3,503)</u>	<u>9,032</u>	<u>4,670</u>	<u>10,199</u>
<b>Net Position - Beginning of Fiscal Year</b> (**Pending Audit**)	<u>-</u>	<u>246,168</u>	<u>(17,784)</u>	<u>228,384</u>
<b>Prior Period Adjustment</b>				-
<b>Fund Balances, As of October 31, 2023</b>	<u>\$ (3,503)</u>	<u>\$ 255,200</u>	<u>\$ (13,114)</u>	<u>\$ 238,583</u>

Plumas Eureka CSD

**Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balances - Governmental Funds to the Statement of  
Activities-Governmental Activities**

July 1, 2023 to October 31, 2023

Draft

Net change in fund balances - total governmental funds \$ 10,199

Amount reported for governmental activities in the statement of activities differs from the amount reported in the statement of revenues, expenditures, and changes in fund balances because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This activity is reconciled as follows:

Cost of assets capitalized 5,202  
Depreciation expense

Principal payment on long-term debt is recorded as an expense in the fund financial statements, however the payment is recorded as a reduction to the liability in the statement of net position.

Change in net position of governmental activities \$ 15,401

**Plumas Eureka CSD**  
**Statement of Net Position**  
**Proprietary Funds**  
As of October 31, 2023  
Draft

<b>ASSETS</b>	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
Current Assets			
Checking Accounts			
Operational Funds	\$ 449,520	\$ 107,997	\$ 557,517
Reserve Funds	272,805	(245,458)	27,348
Debt Funds	461,306	280,812	742,117
Total Checking Accounts	<u>1,183,631</u>	<u>143,352</u>	<u>1,326,982</u>
LAIF-Savings Account	71,903	249,949	321,852
Accumnts Receivable	145,132	109,368	254,500
Total Current Assets	<u>1,400,666</u>	<u>502,668</u>	<u>1,903,333</u>
Capital Assets:			
Property, Plant & Equipment, Net	1,161,779	1,661,607	2,823,386
Total Assets	<u>\$ 2,562,445</u>	<u>\$ 2,164,275</u>	<u>\$ 4,726,719</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred Pension Plan Contributions	<u>\$ 24,598</u>	<u>\$ 24,599</u>	<u>\$ 49,197</u>
<b>LIABILITES</b>			
Current Liabilities			-
Accounts Payable	2,088	2,090	4,178
Unearned Revenue	2,795	2,795	5,589
Payroll Related Liabilites	2,055	2,055	4,110
Current Portion - Long Term Liabilities		22,480	22,480
Interest Payable		20,169	20,169
Total Current Liabilities	<u>6,937</u>	<u>49,589</u>	<u>56,526</u>
Long Term Liabilities			
Net Pension Liability	44,199	44,198	88,397
Non-Current Portion of Long Term Debt		899,540	899,540
Total Noncurrent Liabilities	<u>44,199</u>	<u>943,738</u>	<u>987,937</u>
Total Liabilities	<u>\$ 51,136</u>	<u>\$ 993,327</u>	<u>\$ 1,044,463</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred Pension Plan Earnings	<u>\$ 44,134</u>	<u>\$ 44,133</u>	<u>\$ 88,267</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	1,161,779	749,477	1,911,257
Restricted for Debt Service		62,813	62,813
Unrestricted	1,329,994	339,124	1,669,117
Total net position	<u>\$ 2,491,773</u>	<u>\$ 1,151,414</u>	<u>\$ 3,643,186</u>

**Plumas Eureka CSD**  
**Proprietary Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
July 1, 2023 to October 31, 2023  
**Draft**

	<b>Water</b>	<b>Sewer</b>	<b>Totals</b>
<b>Revenues</b>			
Charges for Services	\$ 225,882	\$ 147,763	\$ 373,645
Charges for Reserve	\$ 48,323	\$ 63,603	\$ 111,926
Charges for Debt	\$ 100,262	\$ 47,022	\$ 147,284
Other	2,935	404	3,339
Total Revenues	<u>377,402</u>	<u>258,792</u>	<u>636,194</u>
<b>Expenditures</b>			
Current:			
Salaries, Wages, & Employee Benefits	62,537	58,527	121,064
Insurance	4,349	4,349	8,698
Permits, Licenses, and Fees	56	144	200
Travel, Training and Safety	100	100	200
Sludge Removal		9,965	9,965
Chemicals & Lab Services	9,764	5,578	15,342
Office	2,833	2,708	5,541
Property Taxes	177	177	355
Automobile Expense	676	576	1,253
Repairs and Maintenance	1,047	1	1,048
Utilities	18,678	13,460	32,138
Tools and Supplies	2,376	366	2,742
Uniforms	428	428	857
Professional Services	35,697	27,575	63,273
Subscriptions & Membership Dues	1,683	1,111	2,795
Other	24	10,024	10,047
Total Current Expenditures	<u>140,426</u>	<u>135,090</u>	<u>275,516</u>
Capital Outlay		171,500	
Interest Expense		20,169	20,169
Total Expenditures	<u>140,426</u>	<u>326,759</u>	<u>467,185</u>
<b>Excess of Revenues over (under) Expenditures</b>	<u>236,976</u>	<u>(67,967)</u>	<u>169,009</u>
<b>Other Financing Sources (Uses)</b>			
Sale of Assets	150	150	300
Total Other Financing Sources (Uses)	<u>150</u>	<u>150</u>	<u>300</u>
<b>Net Change in Fund Balances</b>	<u>237,126</u>	<u>(67,817)</u>	<u>169,309</u>
<b>Net Position - Beginning of Fiscal Year (**Pending Audit*</b>	<u>2,254,647</u>	<u>1,219,231</u>	<u>3,473,878</u>
<b>Prior Period Adjustment</b>			-
<b>Fund Balances, As of October 31, 2023</b>	<u>\$ 2,491,773</u>	<u>\$ 1,151,414</u>	<u>\$ 3,643,187</u>

**Plumas Eureka CSD**  
**Budget vs. Actual - Governmental**  
**July 1 through November 10, 2023**

	Jul 1 - Nov 10, 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
28000 · REVENUES	33,069.65	44,069.50	75.0%
29000 · FIRE DONATIONS	607.00	0.00	100.0%
30600 · Wildfire Income	7,919.74	0.00	100.0%
31000 · FIRE CONTRACT INCOME	500.00	0.00	100.0%
31500 · INCOME - PROPERTY TAX	16,888.37	12,333.34	136.9%
34000 · INTEREST INCOME	0.00	100.00	0.0%
35000 · OTHER INCOME	2,502.31	0.00	100.0%
<b>Total Income</b>	<b>61,487.07</b>	<b>56,502.84</b>	<b>108.8%</b>
<b>Gross Profit</b>	<b>61,487.07</b>	<b>56,502.84</b>	<b>108.8%</b>
<b>Expense</b>			
60000 · Wages & Employee Benefits	9,324.65	9,478.04	98.4%
60050 · Fire Dept. Volunteers			
60045 · Life Insurance	2,363.00	0.00	100.0%
60051 · Stipends	5,400.00	8,666.67	62.3%
60052 · Call Reimbursements	770.00	1,473.68	52.3%
60053 · Training Reimbursements	407.50	718.25	56.7%
60054 · Wildfire Personnel Payment	5,954.94	0.00	100.0%
<b>Total 60050 · Fire Dept. Volunteers</b>	<b>14,895.44</b>	<b>10,858.60</b>	<b>137.2%</b>
60150 · Insurance	1,597.56	52,445.00	3.0%
60200 · Permits, Licenses, and Fees	0.00	300.00	0.0%
60210 · Travel and Training	685.00	1,083.33	63.2%
60250 · Safety	106.42	902.76	11.8%
63000 · Office Expenses	1,566.94	1,329.13	117.9%
64004 · Property Taxes	177.36	100.00	177.4%
65000 · Automobile Expense	3,507.06	4,483.92	78.2%
66000 · Repairs and Maintenance	1,998.57	1,000.00	199.9%
67000 · Utilities	1,218.17	1,498.61	81.3%
68000 · Tools & Supplies	2,770.67	902.76	306.9%
68500 · Uniforms	1,745.06	2,166.67	80.5%
69000 · Professional Services	3,036.28	12,670.12	24.0%
69500 · Other Expenses	4,645.25	1,250.00	371.6%
<b>Total Expense</b>	<b>47,274.43</b>	<b>100,468.94</b>	<b>47.1%</b>
<b>Net Ordinary Income</b>	<b>14,212.64</b>	<b>-43,966.10</b>	<b>-32.3%</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
72000 · Capital Outlay	5,202.03	0.00	100.0%
<b>Total Other Expense</b>	<b>5,202.03</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>-5,202.03</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>9,010.61</b>	<b>-43,966.10</b>	<b>-20.5%</b>

**Plumas Eureka CSD**  
**Budget vs. Actual - Wastewater**  
 July 1 through November 10, 2023

	Jul 1 - Nov 10, 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
28000 · REVENUES	258,388.32	279,642.50	92.4%
34000 · INTEREST INCOME	0.00	250.00	0.0%
35000 · OTHER INCOME	553.68	0.00	100.0%
<b>Total Income</b>	<u>258,942.00</u>	<u>279,892.50</u>	<u>92.5%</u>
<b>Gross Profit</b>	258,942.00	279,892.50	92.5%
<b>Expense</b>			
53007 · BANK SERVICE CHARGES	0.00	53.20	0.0%
60000 · Wages & Employee Benefits	63,543.62	84,101.64	75.6%
60150 · Insurance	4,349.00	15,934.50	27.3%
60200 · Permits, Licenses, and Fees	143.80	6,900.00	2.1%
60210 · Travel and Training	100.00	2,800.00	3.6%
61200 · Sludge Removal	9,964.50	9,533.34	104.5%
61300 · Lab Services	5,578.00	8,975.76	62.1%
63000 · Office Expenses	2,838.97	3,842.38	73.9%
64004 · Property Taxes	177.35	300.00	59.1%
65000 · Automobile Expense	982.02	1,534.34	64.0%
66000 · Repairs and Maintenance	1.12	1,000.00	0.1%
67000 · Utilities	13,532.55	15,806.18	85.6%
68000 · Tools & Supplies	366.38	743.51	49.3%
68500 · Uniforms	428.27	300.00	142.8%
69000 · Professional Services	27,575.06	17,680.57	156.0%
69500 · Other Expenses			
69501 · Subscriptions & Membership Dues	1,111.48	900.00	123.5%
69505 · Miscellaneous Expenses	23.58	0.00	100.0%
69506 · Equipment Rental	10,000.00	0.00	100.0%
69500 · Other Expenses - Other	0.75	0.00	100.0%
<b>Total 69500 · Other Expenses</b>	<u>11,135.81</u>	<u>900.00</u>	<u>1,237.3%</u>
<b>Total Expense</b>	<u>140,716.45</u>	<u>170,405.42</u>	<u>82.6%</u>
<b>Net Ordinary Income</b>	118,225.55	109,487.08	108.0%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
72000 · Capital Outlay	171,500.00	230,000.00	74.6%
85000 · Debt Services			
85100 · Principle	0.00	62,818.00	0.0%
85200 · Interest Expense	20,169.19	0.00	100.0%
<b>Total 85000 · Debt Services</b>	<u>20,169.19</u>	<u>62,818.00</u>	<u>32.1%</u>
<b>Total Other Expense</b>	<u>191,669.19</u>	<u>292,818.00</u>	<u>65.5%</u>
<b>Net Other Income</b>	-191,669.19	-292,818.00	65.5%
<b>Net Income</b>	<u><u>-73,443.64</u></u>	<u><u>-183,330.92</u></u>	<u><u>40.1%</u></u>



**Plumas Eureka CSD**  
**Budget vs. Actual - Water**  
**July 1 through November 10, 2023**

	Jul 1 - Nov 10, 23	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
28000 · REVENUES	374,466.36	428,715.50	87.3%
34000 · INTEREST INCOME	0.00	750.00	0.0%
35000 · OTHER INCOME	3,085.19	0.00	100.0%
<b>Total Income</b>	<u>377,551.55</u>	<u>429,465.50</u>	<u>87.9%</u>
<b>Gross Profit</b>	377,551.55	429,465.50	87.9%
<b>Expense</b>			
53007 · BANK SERVICE CHARGES	0.00	44.07	0.0%
60000 · Wages & Employee Benefits	68,246.92	83,143.31	82.1%
60150 · Insurance	4,349.00	15,934.50	27.3%
60200 · Permits, Licenses, and Fees	56.46	5,000.00	1.1%
60210 · Travel and Training	100.00	2,800.00	3.6%
61100 · Chemicals	7,651.05	9,027.76	84.8%
61300 · Lab Services	2,113.00	3,250.00	65.0%
63000 · Office Expenses	2,964.27	4,092.38	72.4%
64004 · Property Taxes	177.35	400.00	44.3%
65000 · Automobile Expense	1,082.01	1,534.34	70.5%
66000 · Repairs and Maintenance	1,047.13	5,000.00	20.9%
67000 · Utilities	18,750.10	15,522.74	120.8%
68000 · Tools & Supplies	2,375.70	1,125.58	211.1%
68500 · Uniforms	428.27	300.00	142.8%
69000 · Professional Services	35,697.47	21,020.80	169.8%
69500 · Other Expenses			
69501 · Subscriptions & Membership Dues	1,683.24	1,800.00	93.5%
69505 · Miscellaneous Expenses	23.59	0.00	100.0%
69500 · Other Expenses - Other	0.75	0.00	100.0%
<b>Total 69500 · Other Expenses</b>	<u>1,707.58</u>	<u>1,800.00</u>	<u>94.9%</u>
<b>Total Expense</b>	<u>146,746.31</u>	<u>169,995.48</u>	<u>86.3%</u>
<b>Net Ordinary Income</b>	230,805.24	259,470.02	89.0%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
72000 · Capital Outlay	0.00	263,000.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>263,000.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	0.00	-263,000.00	0.0%
<b>Net Income</b>	<u><u>230,805.24</u></u>	<u><u>-3,529.98</u></u>	<u><u>-6,538.4%</u></u>

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
<b>18000 · Accounts Payable</b>					
10/01/2023		FASIS (FRMS)	11/28/23, Inv. FRMS-2023-0120, Fire	GOVERNMENT:Fire:FIRE Operations	-798.78
10/01/2023		FASIS (FRMS)	11/28/23, Inv. FRMS-2023-0120, Water	ENTERPRISE:WATER	-2,138.00
10/01/2023		FASIS (FRMS)	11/28/23, Inv. FRMS-2023-0120, Waste Water	ENTERPRISE:WASTE WATER	-2,138.00
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23 - Waste Water	ENTERPRISE:WASTE WATER	-52.17
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23 - Water	ENTERPRISE:WATER	-52.17
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23 - Fire	GOVERNMENT:Fire:FIRE Operations	-6.66
10/01/2023	Fire Pay	STEVE MUNSEN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-1,293.50
10/01/2023	Fire Pay	JEFF TRAIN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-210.00
10/01/2023	Fire Pay	RICHARD MACHADO - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-210.00
10/01/2023	Fire Pay	Mark Harri - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-5.00
10/01/2023	Fire Pay	Cyndy Hallam - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-234.50
10/01/2023	Fire Pay	JOHN SEA - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-171.50
10/01/2023	Fire Pay	Patricia Peters - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-17.50
10/01/2023	Fire Pay	Mike Egan - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-12.50
10/01/2023	Fire Pay	Ben Dominguez - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-17.50
10/03/2023	2394	JOHN SEA - Fire	Reimbursement for Plastic balls for tank level indicator 9121		8.97
10/03/2023	18323	ATWOOD			146.00
10/03/2023	18324	FRUIT GROWERS LAB ENVIRONMENT/	70012821		2,133.00
10/03/2023	18325	JEFFERSON SUPPLY COMPANY	10/25/23, Inv 50586		52.02
10/03/2023	18326	MOUNTAIN HARDWARE	3222		181.08
10/03/2023	18327	PLUMAS SANITATION	10/17/23, Inv 21964		790.00
10/03/2023	18328	SMILE	PC16		202.07
10/03/2023	18329	SMITH'S TREE SERVICE	Hazard Tree Removal		685.00
10/03/2023	18330	STREAMLINE			111.00
10/03/2023	18331	THATCHER COMPANY, INC.	401411		1,359.45
10/03/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/03/23		-5,668.59
10/03/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/03/23	GOVERNMENT:Fire:FIRE Operations	86.20
10/03/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/03/23	GOVERNMENT:DISTRICT PROPERTY MA	797.03
10/03/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/03/23	ENTERPRISE:WATER	2,134.34
10/03/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/03/23	ENTERPRISE:WASTE WATER	2,651.02
10/03/2023	Fire Pay	Tom Connolly - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	-149.50
10/03/2023	2390	AT&T - Acct 0303042408001	Check 2390	GOVERNMENT:Fire:FIRE Operations	67.58
10/03/2023	2391	Jennifer McGuire - Fire	Check 2391	GOVERNMENT:Fire:FIRE Operations:Happ	203.77

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/03/2023	2392	LES SCHWAB TIRES	Check 2392	GOVERNMENT:Fire:FIRE Operations	76.80
10/03/2023	2393	VINCENT COMMUNICATIONS	Check 2393	GOVERNMENT:Fire:FIRE Operations:Gran	5,202.03
10/04/2023	2395	Ben Dominguez - Fire	Call & Training Reimbursements		17.50
10/04/2023	2396	Cyndy Hallam - Fire	Call & Training Reimbursements		234.50
10/04/2023	2397	JEFF TRAIN - Fire	Call & Training Reimbursements		210.00
10/04/2023	2398	JOHN SEA - Fire	Call & Training Reimbursements		171.50
10/04/2023	2399	Mark Harri - Fire	Call & Training Reimbursements		5.00
10/04/2023	2400	Mike Egan - Fire	Call & Training Reimbursements (Check blew out of his car window, re-issuing)(Check found, voided)		12.50
10/04/2023	2401	Patricia Peters - Fire	Call & Training Reimbursements		17.50
10/04/2023	2402	RICHARD MACHADO - Fire	Call & Training Reimbursements		210.00
10/04/2023	2403	STEVE MUNSEN - Fire	Call & Training Reimbursements		1,293.50
10/04/2023	2404	Thompson Garage Doors & Building Supp	10/07/23, Inv 164075		250.00
10/04/2023	2405	Tom Connolly - Fire	Call & Training Reimbursements		149.50
10/04/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/04/23		-2,571.50
10/04/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/04/23	GOVERNMENT:Fire:FIRE Operations	2,571.50
10/04/2023	2353	STREAMLINE	Monthly Payment - Fire	GOVERNMENT:Fire:FIRE Operations	-4.50
10/04/2023	2354	STREAMLINE	Monthly Payment - Water	ENTERPRISE:WATER	-35.25
10/04/2023	2355	STREAMLINE	Monthly Payment - Waste Water	ENTERPRISE:WASTE WATER	-35.25
10/04/2023	50641	JEFFERSON SUPPLY COMPANY	10/25/23, Inv 50641	GOVERNMENT:DISTRICT PROPERTY MA	-152.56
10/05/2023		Plumas Eureka Estates Villas #6	11/05/23, Repayment of Road Paving	ENTERPRISE:WATER	-780.00
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	10/22/23, Inv H43237 - Fire 6%	GOVERNMENT:Fire:FIRE Operations	-419.21
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	10/22/23, Inv H43237 - Wastewater 47%	ENTERPRISE:WASTE WATER	-3,283.80
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	10/22/23, Inv H43237 - Water 47%	ENTERPRISE:WATER	-3,283.80
10/05/2023	130221	MOUNTAIN HARDWARE	11/30/23, Inv 130221 - Water 50%	ENTERPRISE:WATER	-1.13
10/05/2023	130221	MOUNTAIN HARDWARE	11/30/23, Inv 130221 - Wastewater 50%	ENTERPRISE:WASTE WATER	-1.12
10/06/2023	4302.2408-6	DOWL ENGINEERING	11/06/23, Inv R4302.2408-6 / Lift Station 7 Rehab	ENTERPRISE:WASTE WATER:RESERVE:	-15,800.00
10/06/2023	302.2264-11	DOWL ENGINEERING	11/06/23, Inv R432.2264-11 / Pilot Study	ENTERPRISE:WATER:RESERVES	-11,742.50
10/06/2023	976713	BB&K	10/06/23, Inv 976713 Waste Water	ENTERPRISE:WASTE WATER	-260.95
10/06/2023	976713	BB&K	10/06/23, Inv 976713 Water	ENTERPRISE:WATER	-1,274.05
10/09/2023		JAMAR TATE	Reimbursement for Personal Cell Usage - Water 50%	ENTERPRISE:WATER	-17.50
10/09/2023		JAMAR TATE	Reimbursement for Personal Cell Usage - Waste Water 50%	ENTERPRISE:WASTE WATER	-17.50
10/09/2023		ANTHONY CAMPBELL/V	Cell Phone reimbursement - Water 50%	ENTERPRISE:WATER	-12.50
10/09/2023		ANTHONY CAMPBELL/V	Cell Phone reimbursement - Water 50%	ENTERPRISE:WASTE WATER	-12.50
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement - Water 50%	ENTERPRISE:WATER	-17.50

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement - Waste Water 50%	ENTERPRISE:WASTE WATER	-17.50
10/09/2023	John Mthly	JOHN ROWDEN1	Cell Phone reimbursement - Water 50%	ENTERPRISE:WATER	-12.50
10/09/2023	John Mthly	JOHN ROWDEN1	Cell Phone reimbursement - Waste Water 50%	ENTERPRISE:WASTE WATER	-12.50
10/09/2023	Lew Mthly	LEW PRINCE	Cell Phone reimbursement - Water 50%	ENTERPRISE:WATER	-12.50
10/09/2023	Lew Mthly	LEW PRINCE	Cell Phone reimbursement - Waste Water 50%	ENTERPRISE:WASTE WATER	-12.50
10/09/2023	Reimburse	Chris Baker - Fire	Reimbursement for Membership fee	GOVERNMENT:Fire:FIRE Operations	-285.00
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Fire 33%	GOVERNMENT:Fire:FIRE Operations	-18.66
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Wastewater 33%	ENTERPRISE:WASTE WATER	-18.67
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Water 33%	ENTERPRISE:WATER	-18.67
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	ENTERPRISE:WATER	-9.90
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	ENTERPRISE:WASTE WATER	-9.90
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	GOVERNMENT:Fire:FIRE Operations	-1.26
10/10/2023	P1022165	QUADIENT LEASING	11/14/23, Inv P1022165 - Fire 33%	GOVERNMENT:Fire:FIRE Operations	-36.12
10/10/2023	P1022165	QUADIENT LEASING	11/14/23, Inv P1022165 - Wastewater 33%	ENTERPRISE:WASTE WATER	-36.13
10/10/2023	P1022165	QUADIENT LEASING	11/14/23, Inv P1022165 - Water 33%	ENTERPRISE:WATER	-36.13
10/11/2023	130314	MOUNTAIN HARDWARE	10/30/23, Inv 130314 - Wastewater 50%	ENTERPRISE:WASTE WATER	-42.90
10/11/2023	130314	MOUNTAIN HARDWARE	10/30/23, Inv 130314 - Water 50%	ENTERPRISE:WATER	-42.89
10/12/2023	9391019051	CALNET3	11/20/23, Inv 000020649979, Acct 9391019051	ENTERPRISE:WASTE WATER	-86.16
10/12/2023	9391019052	CALNET3	11/20/23, Inv 000020649980, Acct 9391019052	ENTERPRISE:WATER	-58.97
10/12/2023	9391019050	CALNET3	11/20/23, INV 20649978, ACCT 9391019050 - Fire	GOVERNMENT:Fire:FIRE Operations	-68.21
10/13/2023	23400115912	THATCHER COMPANY, INC.	11/13/23, Inv 2023400115912, PO 2202	ENTERPRISE:WATER	-1,950.20
10/17/2023	W 81566	BURTON'S FIRE, INC.	11/16/23, Inv W 81566	GOVERNMENT:Fire:FIRE Operations	-906.00
10/18/2023	2406	CALNET3	9391019051, 9391019052		68.21
10/18/2023	2407	Chris Baker - Fire	Reimbursement for Membership fee		285.00
10/18/2023	2408	ESO Solutions, Inc.	06/01/23, Inv ESO-109744		680.42
10/18/2023	18332	AMERIGAS			151.84
10/18/2023	18333	ANTHONY CAMPBELL/V			25.00
10/18/2023	18334	AT&T			314.58
10/18/2023	18335	BB&K			1,535.00
10/18/2023	18336	CALNET3	9391019051, 9391019052		145.13
10/18/2023	18337	DOWL ENGINEERING	R4302-1072		27,542.50
10/18/2023	18338	Gina-Marie Morris			56.06
10/18/2023	18339	INTERMOUNTAIN DISPOSAL			59.71
10/18/2023	18340	JAMAR TATE			35.00

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/18/2023	18341	JEFFERSON SUPPLY COMPANY	10/25/23, Inv 50641		152.56
10/18/2023	18342	JOHN ROWDEN1			25.00
10/18/2023	18343	LASSEN PEST CONTROL	27936		56.00
10/18/2023	18344	LEW PRINCE			25.00
10/18/2023	18345	McGARR EXCAVATION, INC.	Replacement - Lift 7		171,500.00
10/18/2023	18346	MOUNTAIN HARDWARE	3222		88.04
10/18/2023	18347	Plumas Eureka Estates Villas #6	11/05/23, Repayment of Road Paving		780.00
10/18/2023	18348	PLUMAS SIERRA REC	6466, 18112		9,545.14
10/18/2023	18349	PLUMAS SIERRA TELECOMMUNICATIC	66040		109.00
10/18/2023	18350	SINGLETON AUMAN			13,500.00
10/18/2023	18351	SPECIAL DISTRICT RISK MGMT			6,986.81
10/18/2023	18352	STREAMLINE			75.00
10/18/2023	18353	WESTERN NEVADA SUPPLY CO	10/10/23, Inv 19955433, PO 981189		1,911.81
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23		-234,619.18
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	ENTERPRISE:WASTE WATER	14,267.80
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	ENTERPRISE:WASTE WATER:RESERVE:	187,300.00
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	ENTERPRISE:WATER	19,727.19
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	ENTERPRISE:WATER:RESERVES	11,742.50
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	GOVERNMENT:DISTRICT PROPERTY MA	152.56
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	GOVERNMENT:Fire:FIRE Operations	1,429.13
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23	GOVERNMENT:Fire:FIRE Operations	1,033.63
10/18/2023	Class Corr	AP Clearing	Correct Classes for payments made on 10/18/23		-1,033.63
10/19/2023	10.18.2023	Barry Buchholtz	10/19/23, Invoice for Backflow repair and test PVBA by tennis courts	ENTERPRISE:WATER	-266.00
10/19/2023	18354	Barry Buchholtz	10/19/23, Invoice for Backflow repair and test PVBA by tennis courts		266.00
10/19/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/19/23		-266.00
10/19/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/19/23	ENTERPRISE:WATER	266.00
10/19/2023	130424(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130424 (LESS 10%) - Wastewater 50%	ENTERPRISE:WASTE WATER	-26.05
10/19/2023	130424(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130424 (LESS 10%) - Water 50%	ENTERPRISE:WATER	-26.05
10/20/2023		Plumas Pines REC Center		GOVERNMENT:Fire:FIRE Operations	-100.00
10/20/2023	2409	Mike Egan - Fire	VOID: Call & Training Reimbursements (To replace check 2400) (Check 2400 found, voiding this one)		0.00
10/20/2023	2410	Plumas Pines REC Center			100.00
10/20/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/20/23		-100.00
10/20/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/20/23	GOVERNMENT:Fire:FIRE Operations	100.00
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Water	ENTERPRISE:WATER	-69.81

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Wastewater	ENTERPRISE:WASTE WATER	-69.81
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Fire	GOVERNMENT:Fire:FIRE Operations	-69.82
10/21/2023	NOV 2023	AT&T - Acct 0303042408001	Nov 2023	GOVERNMENT:Fire:FIRE Operations	-87.47
10/21/2023	130460(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130460 (LESS 10%) - Fire	GOVERNMENT:Fire:FIRE Operations	-97.21
10/22/2023		QUADIENT	Postage - Fire 33%	GOVERNMENT:Fire:FIRE Operations	-166.66
10/22/2023		QUADIENT	Postage - Waste Water 33%	ENTERPRISE:WASTE WATER	-166.67
10/22/2023		QUADIENT	Postage - Water 33%	ENTERPRISE:WATER	-166.67
10/24/2023	130498(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130498 (LESS 10%) - Wastewater 50%	ENTERPRISE:WASTE WATER	-8.20
10/24/2023	130498(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130498 (LESS 10%) - Water 50%	ENTERPRISE:WATER	-8.20
10/25/2023	1411466	MYERS-STEVENS & CO	12/01/23, Inv 1411466	GOVERNMENT:Fire:FIRE Operations	-2,363.00
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130538 (LESS 10%) - Wastewater 33%	ENTERPRISE:WASTE WATER	-2.25
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130538 (LESS 10%) - Water 33%	ENTERPRISE:WATER	-2.25
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	11/30/23, Inv 130538 (LESS 10%) - Fire 33%	GOVERNMENT:Fire:FIRE Operations	-2.25
10/26/2023	Reimburse	JOHN SEA - Fire	Reimbursement for parts for sight 9121 & flasher unit 9178	GOVERNMENT:Fire:FIRE Operations	-63.66
10/27/2023	50747	JEFFERSON SUPPLY COMPANY	11/25/23, Inv 50747	ENTERPRISE:WASTE WATER	-58.99
10/27/2023	50747	JEFFERSON SUPPLY COMPANY	11/25/23, Inv 50747	ENTERPRISE:WATER	-58.99
10/31/2023	18355	FASIS (FRMS)			5,074.78
10/31/2023	18356	GRAEAGLE LAND & WATER	10/30/23, Inv 9970		40.00
10/31/2023	18357	QUADIENT LEASING			108.38
10/31/2023	18358	SINGLETON AUMAN			4,700.00
10/31/2023	18359	SMILE	PC16		209.44
10/31/2023	18360	THATCHER COMPANY, INC.	401411		1,950.20
10/31/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/31/23		-12,082.80
10/31/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/31/23	ENTERPRISE:WATER	6,403.14
10/31/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/31/23	ENTERPRISE:WASTE WATER	4,452.94
10/31/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/31/23	GOVERNMENT:Fire:FIRE Operations	1,186.72
10/31/2023	Class Corr	AP Clearing	Correct Classes for payment made on 10/31/23	GOVERNMENT:DISTRICT PROPERTY MA	40.00
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023 129-010-016-000	GOVERNMENT:Fire:FIRE Operations	-177.36
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023	ENTERPRISE:WASTE WATER	-177.35
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023	ENTERPRISE:WATER	-177.35
Total 18000 · Accounts Payable					209,127.64

18110 · UMPQUA - Visas

18101 · VISA\_JILLIAN 6288

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/01/2023		Adobe AcroPro	To record charge under vendor		-19.99
10/01/2023		Adobe AcroPro	To split according to classes		19.99
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	GOVERNMENT:Fire:FIRE Operations	-1.19
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WATER	-9.40
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WASTE WATER	-9.40
10/01/2023		ZOOM US	To record charge under vendor		-31.98
10/01/2023		ZOOM US	To split according to classes		31.98
10/01/2023		ZOOM US	Monthly Zoom subscription	ENTERPRISE:WATER	-14.79
10/01/2023		ZOOM US	Monthly Zoom subscription	ENTERPRISE:WASTE WATER	-14.79
10/01/2023		ZOOM US	Monthly Zoom subscription	GOVERNMENT:Fire:FIRE Operations	-2.40
10/28/2023	Norton	Norton	To record charge under vendor		-9.99
10/28/2023	Norton	Norton	To split according to classes		9.99
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	ENTERPRISE:WATER	-4.70
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	ENTERPRISE:WASTE WATER	-4.70
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	GOVERNMENT:Fire:FIRE Operations	-0.59
Total 18101 · VISA_JILLIAN 6288					-61.96
<b>18103 · VISA_JAMAR 6312</b>					
10/02/2023	Maverik	MAVERIK	To record charge under vendor		-49.46
10/02/2023	Maverik	MAVERIK	To split according to classes		49.46
10/02/2023	Maverik	MAVERIK	9.404 gal @ \$5.259/gal - Reno #421	ENTERPRISE:WASTE WATER	-24.73
10/02/2023	Maverik	MAVERIK	9.404 gal @ \$5.259/gal - Reno #421	ENTERPRISE:WATER	-24.73
10/02/2023	Maverik	MAVERIK	To record charge under vendor		-11.98
10/02/2023	Maverik	MAVERIK	To split according to classes		11.98
10/02/2023	Maverik	MAVERIK	Drinking water	ENTERPRISE:WASTE WATER	-5.63
10/02/2023	Maverik	MAVERIK	Drinking water	ENTERPRISE:WATER	-5.63
10/02/2023	Maverik	MAVERIK	Drinking water	GOVERNMENT:Fire:FIRE Operations	-0.72
10/03/2023	CSDA	CSDA CAREER CENTER	To record charge under vendor		-200.00
10/03/2023	CSDA	CSDA CAREER CENTER	To split according to classes		200.00
10/03/2023	CSDA	CSDA CAREER CENTER	Virtual Workshop: Organizational Development - Jamar Tate	ENTERPRISE:WATER	-100.00
10/03/2023	CSDA	CSDA CAREER CENTER	Virtual Workshop: Organizational Development - Jamar Tate	ENTERPRISE:WASTE WATER	-100.00
10/13/2023	2696	Adobe AcroPro	To record charge under vendor		-19.99
10/13/2023	2696	Adobe AcroPro	To split according to classes		19.99
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	GOVERNMENT:Fire:FIRE Operations	-1.19

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WATER	-9.40
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WASTE WATER	-9.40
10/24/2023	Gas	GRAEAGLE CHEVRON	To record charge under vendor		-150.58
10/24/2023	Gas	GRAEAGLE CHEVRON	To split according to classes		150.58
10/24/2023	Gas	GRAEAGLE CHEVRON	25.101Gal @ \$5.999/Gal - White Ford	ENTERPRISE:WASTE WATER	-75.29
10/24/2023	Gas	GRAEAGLE CHEVRON	25.101Gal @ \$5.999/Gal - White Ford	ENTERPRISE:WATER	-75.29
10/25/2023	Dollar Gen	Dollar General	To record charge under vendor		-15.20
10/25/2023	Dollar Gen	Dollar General	To split according to classes		15.20
10/25/2023	Dollar Gen	Dollar General	Drinking Water	ENTERPRISE:WATER	-7.14
10/25/2023	Dollar Gen	Dollar General	Drinking Water	ENTERPRISE:WASTE WATER	-7.14
10/25/2023	Dollar Gen	Dollar General	Drinking Water	GOVERNMENT:Fire:FIRE Operations	-0.92
Total 18103 · VISA_JAMAR 6312					-447.21
<b>18104 · VISA_STEVEM 6296</b>					
10/12/2023	Best Buy	Best Buy	Battery Back-Up and Ethernet Cable	GOVERNMENT:Fire:FIRE Operations	-103.47
10/19/2023	O'Reilly	Norton	2 - PWS 3026, 26oz CLNR, Manufacturer's Defect Warranty	GOVERNMENT:Fire:FIRE Operations	-32.46
Total 18104 · VISA_STEVEM 6296					-135.93
<b>18109 · VISA_GINAMARIE 9520</b>					
10/03/2023	Lands' End	LANDS' END BUSINESS	To record charge under vendor		-281.08
10/03/2023	Lands' End	LANDS' END BUSINESS	To split according to classes		281.08
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	ENTERPRISE:WATER	-132.11
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	ENTERPRISE:WASTE WATER	-132.11
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	GOVERNMENT:DISTRICT PROPERTY MA	-16.86
10/07/2023	WalMart	Walmart	To record charge under vendor		-22.67
10/07/2023	WalMart	Walmart	To split according to classes		22.67
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	ENTERPRISE:WATER	-10.65
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	ENTERPRISE:WASTE WATER	-10.65
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	GOVERNMENT:Fire:FIRE Operations	-1.37
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	To record charge under vendor		-3,391.00
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	To split according to classes		3,391.00
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	ENTERPRISE:WATER	-1,186.84
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	ENTERPRISE:WASTE WATER	-1,102.08
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	GOVERNMENT:Fire:FIRE Operations	-1,102.08
10/26/2023	Amazon	Amazon	To record charge under vendor		-147.52



**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/26/2023	Amazon	Amazon	To split according to classes		147.52
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	ENTERPRISE:WATER	-69.33
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	ENTERPRISE:WASTE WATER	-69.33
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	GOVERNMENT:Fire:FIRE Operations	-8.86
10/26/2023	Amazon	Amazon	To record charge under vendor		-16.08
10/26/2023	Amazon	Amazon	To split according to classes		16.08
10/26/2023	Amazon	Amazon	Holiday decorations for the office	ENTERPRISE:WATER	-7.56
10/26/2023	Amazon	Amazon	Holiday decorations for the office	ENTERPRISE:WASTE WATER	-7.56
10/26/2023	Amazon	Amazon	Holiday decorations for the office	GOVERNMENT:Fire:FIRE Operations	-0.96
Total 18109 · VISA_GINAMARIE 9520					-3,858.35
<b>18113 · VISA_ANTHONY 8411</b>					
10/16/2023	SierraCycle	Various	Sharpeed chain and serviced chainsaw	GOVERNMENT:DISTRICT PROPERTY MA	-117.57
Total 18113 · VISA_ANTHONY 8411					-117.57
Total 18110 · UMPQUA - Visas					-4,621.02
<b>20002 · Unapplied Credits</b>					
<b>20003 · Unapplied Credits - Fire</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	GOVERNMENT:Fire:FIRE Operations	692.60
Total 20003 · Unapplied Credits - Fire					692.60
<b>20004 · Unapplied Credits - Water</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WATER	5,425.52
Total 20004 · Unapplied Credits - Water					5,425.52
<b>20005 · Unapplied Credits - Wastewater</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WASTE WATER	5,425.52
Total 20005 · Unapplied Credits - Wastewater					5,425.52
Total 20002 · Unapplied Credits					11,543.64
<b>20100 · Payroll Liabilities</b>					
<b>20102 · Employer Retirement Contribute</b>					
10/04/2023	EFT-Credit	CALPERS	The CalPERS Charge for J.Cole was reversed	GOVERNMENT:Fire:FIRE Operations	-7.67
10/04/2023	EFT-Credit	CALPERS	The CalPERS Charge for J.Cole was reversed	ENTERPRISE:WASTE WATER	-60.09
10/04/2023	EFT-Credit	CALPERS	The CalPERS Charge for J.Cole was reversed	ENTERPRISE:WATER	-60.09
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		-138.30
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit		-154.52
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit		-409.76

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit		-312.77
10/04/2023	EFT	CALPERS	CalPERS associated w/ 10/04/23 Salaries		1,015.35
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit		-138.30
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit		-154.52
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit		-409.76
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit		-312.77
10/18/2023	EFT	CALPERS	CalPERS associated w/ 10/18/23 Salaries		1,015.35
Total 20102 · Employer Retirement Contribute					-127.85
<b>20103 · Direct Deposit Liabilities</b>					
10/03/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/02/2023		7,248.06
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit		
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit		
10/04/2023	DD2371	John Rowden	Direct Deposit		
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit		
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit		
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit		
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit		
10/18/2023	DD2376	John Rowden	Direct Deposit		
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit		
10/18/2023		QuickBooks Payroll Service	Created by Payroll Service on 10/16/2023		7,353.32
Total 20103 · Direct Deposit Liabilities					0.00
<b>20105 · Payroll Liabilities - Employee</b>					
<b>20106 · Payroll Liabilities - Employer</b>					
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		-27.85
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		-12.40
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		-0.83
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit		-29.72
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit		-50.18
10/04/2023	DD2371	John Rowden	Direct Deposit		-2.28
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit		-39.61
10/04/2023	E-pay	EDD	499-0561-5 - PPE 09/30/23 QB Tracking # 1799371194		0.83
10/04/2023	E-pay	EDD	499-0561-5 - PPE 09/30/23 QB Tracking # 1799371194		12.40

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	E-pay	U.S. TREASURY	88-0305569 - PPE 09/30/23 QB Tracking # 1799338194		149.64
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit		-28.13
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit		-29.18
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit		-50.18
10/18/2023	DD2376	John Rowden	Direct Deposit		-2.29
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit		-39.82
10/18/2023	E-pay	U.S. TREASURY	88-0305569 - PPE 10/14/23 QB Tracking # 1659550294		149.60
Total 20106 · Payroll Liabilities - Employer					0.00
Total 20100 · Payroll Liabilities					-127.85
<b>28000 · REVENUES</b>					
<b>28004 · INCOME - FIRE</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	GOVERNMENT:Fire:FIRE Operations	-10,277.92
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	GOVERNMENT:Fire:FIRE Operations	2,245.63
10/25/2023	POA - NSF		Returned check from Acct 669	GOVERNMENT:Fire:FIRE Operations	-1.50
Total 28004 · INCOME - FIRE					-8,033.79
<b>28015 · INCOME - MITIGATION FEE</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	GOVERNMENT:Fire:FEERAM	-3,981.91
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	GOVERNMENT:Fire:FEERAM	464.22
Total 28015 · INCOME - MITIGATION FEE					-3,517.69
<b>28022 · INCOME - SEWER</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WASTE WATER	-71,298.98
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WASTE WATER	0.00
10/25/2023	POA - NSF		NSF Fee to Customer	ENTERPRISE:WASTE WATER	-11.75
Total 28022 · INCOME - SEWER					-71,310.73
<b>28024 · INCOME - WATER1D</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WATER	-105,333.58
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WATER	5,392.73
10/25/2023	POA - NSF		Returned check from Acct 669	ENTERPRISE:WATER	-11.75
Total 28024 · INCOME - WATER1D					-99,952.60
<b>28026 · INCOME - SEWER DEBT TPR</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WASTE WATER:DEBT	-22,325.27
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WASTE WATER:DEBT	221.91
Total 28026 · INCOME - SEWER DEBT TPR					-22,103.36

## Plumas Eureka CSD Transaction Detail by Account October 2023

Date	Num	Name	Memo	Class	Amount
<b>28027 · INCOME - SEWER RESV</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WASTE WATER:RESERVE:	-22,760.07
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WASTE WATER:RESERVE:	0.00
Total 28027 · INCOME - SEWER RESV					-22,760.07
<b>28028 · INCOME - WATER RESV</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WATER:RESERVES	-24,225.58
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WATER:RESERVES	802.78
Total 28028 · INCOME - WATER RESV					-23,422.80
<b>28035 · INCOME - WATER DEBT</b>					
10/16/2023	AR		October 2023 Receivables from UB Max	ENTERPRISE:WATER:DEBT	-41,864.22
10/20/2023	UBM Credits		Credits in UBMax, approved by the Board 10/17/23	ENTERPRISE:WATER:DEBT	1,256.84
Total 28035 · INCOME - WATER DEBT					-40,607.38
Total 28000 · REVENUES					-291,708.42
<b>35000 · OTHER INCOME</b>					
10/25/2023	1454		Repayment of CCard charge that was returned. CSD Check 18204	ENTERPRISE:WATER	-2,917.13
10/25/2023	1454		Repayment of CCard charge that was returned. CSD Check 18204	ENTERPRISE:WASTE WATER	-385.74
10/25/2023	1454		Repayment of CCard charge that was returned. CSD Check 18204	GOVERNMENT:Fire:FIRE Operations	-63.48
10/30/2023	34523360	U.S. TREASURY	Liability Overpayment Refund	ENTERPRISE:WASTE WATER	-17.94
10/30/2023	34523360	U.S. TREASURY	Liability Overpayment Refund	ENTERPRISE:WATER	-17.94
10/30/2023	34523360	U.S. TREASURY	Liability Overpayment Refund	GOVERNMENT:Fire:FIRE Operations	-2.29
Total 35000 · OTHER INCOME					-3,404.52
<b>60000 · Wages &amp; Employee Benefits</b>					
<b>60001 · Salaries</b>					
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	495.22
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	922.91
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	382.67
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit	OVERHEAD (to be allocated)	2,012.00
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	3,114.72
10/04/2023	DD2371	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	112.50
10/04/2023	DD2371	John Rowden	Direct Deposit	ENTERPRISE:WATER	45.00
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	610.87
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	676.91
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	OVERHEAD (to be allocated)	-5,239.22

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WATER	2,462.43
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WASTE WATER	2,462.43
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	GOVERNMENT:Fire:FIRE Operations	314.36
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	585.26
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	922.91
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	292.63
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit	OVERHEAD (to be allocated)	2,012.00
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	3,331.02
10/18/2023	DD2376	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	67.50
10/18/2023	DD2376	John Rowden	Direct Deposit	ENTERPRISE:WATER	90.00
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	1,188.72
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	1,188.72
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	OVERHEAD (to be allocated)	-5,410.52
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WATER	2,542.94
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WASTE WATER	2,542.94
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	GOVERNMENT:Fire:FIRE Operations	324.64
Total 60001 · Salaries					18,051.56
<b>60002 · Overtime Salaries</b>					
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit	OVERHEAD (to be allocated)	37.73
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	OVERHEAD (to be allocated)	-37.73
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WATER	17.73
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WASTE WATER	17.73
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	GOVERNMENT:Fire:FIRE Operations	2.27
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	33.77
Total 60002 · Overtime Salaries					71.50
<b>60003 · Pager Duty</b>					
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	60.00
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	60.00
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	45.00
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	45.00
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	52.50
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	52.50
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	52.50

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	52.50
Total 60003 · Pager Duty					420.00
<b>60005 · Vacation</b>					
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	OVERHEAD (to be allocated)	1,254.76
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	OVERHEAD (to be allocated)	-1,254.76
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WATER	589.74
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WASTE WATER	589.74
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	GOVERNMENT:Fire:FIRE Operations	75.28
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	129.78
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	OVERHEAD (to be allocated)	-129.78
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WATER	61.00
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WASTE WATER	61.00
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	GOVERNMENT:Fire:FIRE Operations	7.78
Total 60005 · Vacation					1,384.54
<b>60006 · Sick Leave</b>					
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	346.08
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	OVERHEAD (to be allocated)	99.06
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	OVERHEAD (to be allocated)	-445.14
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WATER	209.22
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WASTE WATER	209.22
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	GOVERNMENT:Fire:FIRE Operations	26.70
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	132.08
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	132.08
Total 60006 · Sick Leave					709.30
<b>60020 · Payroll Taxes - Employer</b>					
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	OVERHEAD (to be allocated)	-108.14
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	GOVERNMENT:Fire:FIRE Operations	6.48
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WATER	50.83
10/04/2023	Class Corr		Class Corrections for SALARIES 10/04/2023	ENTERPRISE:WASTE WATER	50.83
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	0.17
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	0.24
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	0.42
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	2.47

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	3.58
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	5.55
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	6.35
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	8.05
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	14.25
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit	OVERHEAD (to be allocated)	29.72
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	50.18
10/04/2023	DD2371	John Rowden	Direct Deposit	ENTERPRISE:WATER	0.65
10/04/2023	DD2371	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	1.63
10/04/2023	DD2371	John Rowden	Direct Deposit	ENTERPRISE:WATER	2.79
10/04/2023	DD2371	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	6.98
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	9.51
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	10.47
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit	OVERHEAD (to be allocated)	19.63
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	OVERHEAD (to be allocated)	-84.52
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	GOVERNMENT:Fire:FIRE Operations	5.08
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WATER	39.72
10/18/2023	Class Corr		Class Corrections for SALARIES 08/23/2023	ENTERPRISE:WASTE WATER	39.72
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	GOVERNMENT:DISTRICT PROPERTY MA	4.73
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WASTE WATER	9.25
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit	ENTERPRISE:WATER	14.15
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit	OVERHEAD (to be allocated)	29.18
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit	OVERHEAD (to be allocated)	50.18
10/18/2023	DD2376	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	0.98
10/18/2023	DD2376	John Rowden	Direct Deposit	ENTERPRISE:WATER	1.31
10/18/2023	DD2376	John Rowden	Direct Deposit	OVERHEAD (to be allocated)	4.18
10/18/2023	DD2376	John Rowden	Direct Deposit	ENTERPRISE:WATER	5.58
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WASTE WATER	19.91
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit	ENTERPRISE:WATER	19.91
Total 60020 · Payroll Taxes - Employer					332.00
<b>60040 · Insurance - Employee Benefits</b>					
<b>60041 · Employer Retirement Benefits</b>					
10/04/2023	DD2368	Anthony L Campbell	Direct Deposit		138.30

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	DD2369	Gina-Marie L Morris	Direct Deposit		154.52
10/04/2023	DD2370	Jamar R. Tate	Direct Deposit		409.76
10/04/2023	DD2372	Lewis C. Prince	Direct Deposit		312.77
10/04/2023	EFT	CALPERS	CalPERS associated w/ 10/04/23 Salaries		-1,015.35
10/04/2023	EFT	CALPERS	CalPERS associated w/ 10/04/23 Salaries	GOVERNMENT:Fire:FIRE Operations	62.13
10/04/2023	EFT	CALPERS	CalPERS associated w/ 10/04/23 Salaries	ENTERPRISE:WASTE WATER	486.61
10/04/2023	EFT	CALPERS	CalPERS associated w/ 10/04/23 Salaries	ENTERPRISE:WATER	486.61
10/18/2023	DD2373	Anthony L Campbell	Direct Deposit		138.30
10/18/2023	DD2374	Gina-Marie L Morris	Direct Deposit		154.52
10/18/2023	DD2375	Jamar R. Tate	Direct Deposit		409.76
10/18/2023	DD2377	Lewis C. Prince	Direct Deposit		312.77
10/18/2023	EFT	CALPERS	CalPERS associated w/ 10/18/23 Salaries		-1,015.35
10/18/2023	EFT	CALPERS	CalPERS associated w/ 10/18/23 Salaries	GOVERNMENT:Fire:FIRE Operations	42.13
10/18/2023	EFT	CALPERS	CalPERS associated w/ 10/18/23 Salaries	ENTERPRISE:WASTE WATER	486.61
10/18/2023	EFT	CALPERS	CalPERS associated w/ 10/18/23 Salaries	ENTERPRISE:WATER	486.61
Total 60041 · Employer Retirement Benefits					2,050.70
<b>60042 · Medical Benefits</b>					
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	GOVERNMENT:Fire:FIRE Operations	401.39
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WASTE WATER	3,144.23
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WATER	3,144.23
Total 60042 · Medical Benefits					6,689.85
<b>60043 · Dental Benefits</b>					
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	GOVERNMENT:Fire:FIRE Operations	14.32
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WASTE WATER	112.07
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WATER	112.07
Total 60043 · Dental Benefits					238.46
<b>60044 · Vision Benefits</b>					
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	GOVERNMENT:Fire:FIRE Operations	3.50
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WASTE WATER	27.50
10/05/2023	H43605	SPECIAL DISTRICT RISK MGMT	Nov 2023	ENTERPRISE:WATER	27.50
Total 60044 · Vision Benefits					58.50
Total 60040 · Insurance - Employee Benefits					9,037.51
Total 60000 · Wages & Employee Benefits					30,006.41



**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
<b>60050 · Fire Dept. Volunteers</b>					
<b>60045 · Life Insurance</b>					
10/25/2023	1411466	MYERS-STEVENS & CO	Life Insurance for Fire Department	GOVERNMENT:Fire:FIRE Operations	2,363.00
Total 60045 · Life Insurance					2,363.00
<b>60051 · Stipends</b>					
10/01/2023	Fire Pay	STEVE MUNSEN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	1,200.00
10/01/2023	Fire Pay	JEFF TRAIN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	200.00
10/01/2023	Fire Pay	RICHARD MACHADO - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	200.00
10/01/2023	Fire Pay	Cyndy Hallam - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	200.00
10/01/2023	Fire Pay	JOHN SEA - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	100.00
10/03/2023	Fire Pay	Tom Connolly - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	100.00
Total 60051 · Stipends					2,000.00
<b>60052 · Call Reimbursements</b>					
10/01/2023	Fire Pay	STEVE MUNSEN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	66.00
10/01/2023	Fire Pay	Cyndy Hallam - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	22.00
10/01/2023	Fire Pay	JOHN SEA - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	44.00
10/03/2023	Fire Pay	Tom Connolly - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	22.00
Total 60052 · Call Reimbursements					154.00
<b>60053 · Training Reimbursements</b>					
10/01/2023	Fire Pay	STEVE MUNSEN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	27.50
10/01/2023	Fire Pay	JEFF TRAIN - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	10.00
10/01/2023	Fire Pay	RICHARD MACHADO - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	10.00
10/01/2023	Fire Pay	Mark Harri - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	5.00
10/01/2023	Fire Pay	Cyndy Hallam - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	12.50
10/01/2023	Fire Pay	JOHN SEA - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	27.50
10/01/2023	Fire Pay	Patricia Peters - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	17.50
10/01/2023	Fire Pay	Mike Egan - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	12.50
10/01/2023	Fire Pay	Ben Dominguez - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	17.50
10/03/2023	Fire Pay	Tom Connolly - Fire	Call & Training Reimbursements	GOVERNMENT:Fire:FIRE Operations	27.50
Total 60053 · Training Reimbursements					167.50
Total 60050 · Fire Dept. Volunteers					4,684.50
<b>60150 · Insurance</b>					
<b>60152 · Workmans Comp Insurance</b>					

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/01/2023		FASIS (FRMS)	2023-2024 Q1 Workers' Compensation Contribution	GOVERNMENT:Fire:FIRE Operations	798.78
10/01/2023		FASIS (FRMS)	2023-2024 Q1 Workers' Compensation Contribution	ENTERPRISE:WATER	2,138.00
10/01/2023		FASIS (FRMS)	2023-2024 Q1 Workers' Compensation Contribution	ENTERPRISE:WASTE WATER	2,138.00
Total 60152 · Workmans Comp Insurance					5,074.78
Total 60150 · Insurance					5,074.78
<b>60210 · Travel and Training</b>					
10/03/2023	CSDA	CSDA CAREER CENTER	Virtual Workshop: Organizational Development - Jamar Tate	ENTERPRISE:WATER	100.00
10/03/2023	CSDA	CSDA CAREER CENTER	Virtual Workshop: Organizational Development - Jamar Tate	ENTERPRISE:WASTE WATER	100.00
10/09/2023	Reimburse	Chris Baker - Fire	10/03/23 California Conference of Arson Investigators	GOVERNMENT:Fire:FIRE Operations	285.00
10/20/2023		Plumas Pines REC Center		GOVERNMENT:Fire:FIRE Operations	100.00
Total 60210 · Travel and Training					585.00
<b>61100 · Chemicals</b>					
10/13/2023	23400115912	THATCHER COMPANY, INC.	10/13/23 Delivered 32 5-Gal	ENTERPRISE:WATER	1,950.20
Total 61100 · Chemicals					1,950.20
<b>63000 · Office Expenses</b>					
<b>63001 · Office Supplies</b>					
10/02/2023	Maverik	MAVERIK	Drinking water	ENTERPRISE:WASTE WATER	5.63
10/02/2023	Maverik	MAVERIK	Drinking water	ENTERPRISE:WATER	5.63
10/02/2023	Maverik	MAVERIK	Drinking water	GOVERNMENT:Fire:FIRE Operations	0.72
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	ENTERPRISE:WATER	10.65
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	ENTERPRISE:WASTE WATER	10.65
10/07/2023	WalMart	Walmart	Thanksgiving office decorations	GOVERNMENT:Fire:FIRE Operations	1.37
10/25/2023	Dollar Gen	Dollar General	Drinking Water	ENTERPRISE:WATER	7.14
10/25/2023	Dollar Gen	Dollar General	Drinking Water	ENTERPRISE:WASTE WATER	7.14
10/25/2023	Dollar Gen	Dollar General	Drinking Water	GOVERNMENT:Fire:FIRE Operations	0.92
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	ENTERPRISE:WATER	69.33
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	ENTERPRISE:WASTE WATER	69.33
10/26/2023	Amazon	Amazon	Holiday decorations and coffee for the office	GOVERNMENT:Fire:FIRE Operations	8.86
10/26/2023	Amazon	Amazon	Holiday decorations for the office	ENTERPRISE:WATER	7.56
10/26/2023	Amazon	Amazon	Holiday decorations for the office	ENTERPRISE:WASTE WATER	7.56
10/26/2023	Amazon	Amazon	Holiday decorations for the office	GOVERNMENT:Fire:FIRE Operations	0.96
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	Toilet Paper	ENTERPRISE:WASTE WATER	2.25
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	Toilet Paper	ENTERPRISE:WATER	2.25

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/26/2023	130538(10%)	MOUNTAIN HARDWARE	Toilet Paper	GOVERNMENT:Fire:FIRE Operations	2.25
Total 63001 · Office Supplies					220.20
<b>63002 · Computer / Software</b>					
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	GOVERNMENT:Fire:FIRE Operations	1.19
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WATER	9.40
10/01/2023		Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WASTE WATER	9.40
10/01/2023		ZOOM US	Monthly Zoom subscription	ENTERPRISE:WATER	14.79
10/01/2023		ZOOM US	Monthly Zoom subscription	ENTERPRISE:WASTE WATER	14.79
10/01/2023		ZOOM US	Monthly Zoom subscription	GOVERNMENT:Fire:FIRE Operations	2.40
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23	ENTERPRISE:WASTE WATER	52.17
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23	ENTERPRISE:WATER	52.17
10/01/2023	Streamline	STREAMLINE	Monthly Payment, including increase since 7/1/23	GOVERNMENT:Fire:FIRE Operations	6.66
10/04/2023	2353	STREAMLINE	Monthly Payment	GOVERNMENT:Fire:FIRE Operations	4.50
10/04/2023	2354	STREAMLINE	Monthly Payment	ENTERPRISE:WATER	35.25
10/04/2023	2355	STREAMLINE	Monthly Payment	ENTERPRISE:WASTE WATER	35.25
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	GOVERNMENT:Fire:FIRE Operations	1.19
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WATER	9.40
10/13/2023	2696	Adobe AcroPro	Monthly Adobe Subscription	ENTERPRISE:WASTE WATER	9.40
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	ENTERPRISE:WATER	4.70
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	ENTERPRISE:WASTE WATER	4.70
10/28/2023	Norton	Norton	MICROSOFT*NORTON SECURITY	GOVERNMENT:Fire:FIRE Operations	0.59
Total 63002 · Computer / Software					267.95
<b>63003 · Copy Machine / Printing Jobs</b>					
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Water	ENTERPRISE:WATER	69.81
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Wastewater	ENTERPRISE:WASTE WATER	69.81
10/20/2023	1155411	SMILE	Monthly Charge for Copy Machine - 33% Fire	GOVERNMENT:Fire:FIRE Operations	69.82
Total 63003 · Copy Machine / Printing Jobs					209.44
<b>63006 · Postage and Delivery</b>					
10/10/2023	P1022165	QUADIENT LEASING	Postage meter Lease - Property Tax Recovery	GOVERNMENT:Fire:FIRE Operations	36.12
10/10/2023	P1022165	QUADIENT LEASING	Postage meter Lease - Property Tax Recovery	ENTERPRISE:WASTE WATER	36.13
10/10/2023	P1022165	QUADIENT LEASING	Postage meter Lease - Property Tax Recovery	ENTERPRISE:WATER	36.13
10/22/2023		QUADIENT	Postage	GOVERNMENT:Fire:FIRE Operations	166.66
10/22/2023		QUADIENT	Postage	ENTERPRISE:WASTE WATER	166.67

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/22/2023		QUADIENT	Postage	ENTERPRISE:WATER	166.67
Total 63006 · Postage and Delivery					608.38
<b>63007 · Bank Service Charges</b>					
10/25/2023	POA - NSF		NSF Fee from Bank	ENTERPRISE:WASTE WATER	4.70
10/25/2023	POA - NSF		Returned check from Acct 669	ENTERPRISE:WATER	4.70
10/25/2023	POA - NSF		Returned check from Acct 669	GOVERNMENT:Fire:FIRE Operations	0.60
Total 63007 · Bank Service Charges					10.00
<b>63000 · Office Expenses - Other</b>					
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	ENTERPRISE:WATER	9.90
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	ENTERPRISE:WASTE WATER	9.90
10/10/2023	Reimburse	Gina-Marie Morris	Misc. Thanksgiving office decorations from Savors	GOVERNMENT:Fire:FIRE Operations	1.26
Total 63000 · Office Expenses - Other					21.06
Total 63000 · Office Expenses					1,337.03
<b>64004 · Property Taxes</b>					
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023 129-010-016-000	GOVERNMENT:Fire:FIRE Operations	177.36
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023	ENTERPRISE:WASTE WATER	177.35
10/31/2023	Tax Yr 2023	PLUMAS COUNTY TAX COLLECTOR	Tax Year 2023	ENTERPRISE:WATER	177.35
Total 64004 · Property Taxes					532.06
<b>65000 · Automobile Expense</b>					
<b>65001 · Fuel</b>					
10/02/2023	Maverik	MAVERIK	9.404 gal @ \$5.259/gal - Reno #421	ENTERPRISE:WASTE WATER	24.73
10/02/2023	Maverik	MAVERIK	9.404 gal @ \$5.259/gal - Reno #421	ENTERPRISE:WATER	24.73
10/24/2023	Gas	GRAEAGLE CHEVRON	25.101Gal @ \$5.999/Gal - White Ford	ENTERPRISE:WASTE WATER	75.29
10/24/2023	Gas	GRAEAGLE CHEVRON	25.101Gal @ \$5.999/Gal - White Ford	ENTERPRISE:WATER	75.29
Total 65001 · Fuel					200.04
<b>65002 · Vehicle Maintenance</b>					
10/17/2023	Class Corr		Correct Class from Fire to FEERAM - Light bar for 9178	GOVERNMENT:Fire:FIRE Operations	-252.09
10/17/2023	Class Corr		Correct Class from Fire to FEERAM - Light bar for 9178	GOVERNMENT:Fire:FEERAM	252.09
10/19/2023	O'Reilly	Norton	2 - PWS 3026, 26oz CLNR, Manufacturer's Defect Warranty	GOVERNMENT:Fire:FIRE Operations	32.46
10/26/2023	Reimburse	JOHN SEA - Fire	Parts for 9121's sight gauge	GOVERNMENT:Fire:FIRE Operations	19.53
10/26/2023	Reimburse	JOHN SEA - Fire	Flasher unit for 9178	GOVERNMENT:Fire:FIRE Operations	44.13
Total 65002 · Vehicle Maintenance					96.12
Total 65000 · Automobile Expense					296.16

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
<b>66000 · Repairs and Maintenance</b>					
10/05/2023		Plumas Eureka Estates Villas #6	Road Paving to fix road from a prior water pipe repair	ENTERPRISE:WATER	780.00
10/05/2023	130221	MOUNTAIN HARDWARE	Nuts, Bolts, Screws, and Washers used on Truck	ENTERPRISE:WATER	1.13
10/05/2023	130221	MOUNTAIN HARDWARE	Nuts, Bolts, Screws, and Washers used on Truck	ENTERPRISE:WASTE WATER	1.12
10/16/2023	SierraCycle	Various	Sharpeed chain and serviced chainsaw	GOVERNMENT:DISTRICT PROPERTY MA	117.57
10/17/2023	W 81566	BURTON'S FIRE, INC.	Pump Test - Annual Pump Test, 2 Units	GOVERNMENT:Fire:FIRE Operations	906.00
10/19/2023	10.18.2023	Barry Buchholtz	Invoice for Backflow repair and test PVBA by tennis courts	ENTERPRISE:WATER	266.00
Total 66000 · Repairs and Maintenance					2,071.82
<b>67000 · Utilities</b>					
<b>67002 · Phone</b>					
10/09/2023		JAMAR TATE	Reimbursement for Personal Cell Usage	ENTERPRISE:WATER	12.50
10/09/2023		JAMAR TATE	Reimbursement for Personal Cell Usage	ENTERPRISE:WASTE WATER	12.50
10/09/2023		ANTHONY CAMPBELL/V	Cell Phone reimbursement	ENTERPRISE:WATER	12.50
10/09/2023		ANTHONY CAMPBELL/V	Cell Phone reimbursement	ENTERPRISE:WASTE WATER	12.50
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement	ENTERPRISE:WATER	12.50
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement	ENTERPRISE:WASTE WATER	12.50
10/09/2023	John Mthly	JOHN ROWDEN1	Cell Phone reimbursement	ENTERPRISE:WATER	12.50
10/09/2023	John Mthly	JOHN ROWDEN1	Cell Phone reimbursement	ENTERPRISE:WASTE WATER	12.50
10/09/2023	Lew Mthly	LEW PRINCE	Cell Phone reimbursement	ENTERPRISE:WATER	12.50
10/09/2023	Lew Mthly	LEW PRINCE	Cell Phone reimbursement	ENTERPRISE:WASTE WATER	12.50
10/12/2023	9391019051	CALNET3	09/12/23 - 10/11/23	ENTERPRISE:WASTE WATER	86.16
10/12/2023	9391019052	CALNET3	09/12/23 - 10/11/23	ENTERPRISE:WATER	58.97
10/12/2023	9391019050	CALNET3	09/12/23 - 10/11/23	GOVERNMENT:Fire:FIRE Operations	68.21
10/21/2023	NOV 2023	AT&T - Acct 0303042408001	Nov 2023	GOVERNMENT:Fire:FIRE Operations	87.47
Total 67002 · Phone					425.81
<b>67003 · Internet</b>					
10/09/2023		JAMAR TATE	Reimbursement for Personal Internet Usage	ENTERPRISE:WATER	5.00
10/09/2023		JAMAR TATE	Reimbursement for Personal Internet Usage	ENTERPRISE:WASTE WATER	5.00
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement	ENTERPRISE:WATER	5.00
10/09/2023		Gina-Marie Morris	Cell Phone/Internet upgrade reimbursement	ENTERPRISE:WASTE WATER	5.00
Total 67003 · Internet					20.00
Total 67000 · Utilities					445.81
<b>68000 · Tools &amp; Supplies</b>					

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/04/2023	50641	JEFFERSON SUPPLY COMPANY	Rainbird 2" Bonnet Kit	GOVERNMENT:DISTRICT PROPERTY MA	152.56
10/11/2023	130314	MOUNTAIN HARDWARE	Tools for the vehicle	ENTERPRISE:WASTE WATER	42.90
10/11/2023	130314	MOUNTAIN HARDWARE	Tools for the vehicle	ENTERPRISE:WATER	42.89
10/12/2023	Best Buy	Best Buy	Battery Back-Up and Ethernet Cable	GOVERNMENT:Fire:FIRE Operations	103.47
10/19/2023	130424(10%)	MOUNTAIN HARDWARE	Gloves	ENTERPRISE:WASTE WATER	26.05
10/19/2023	130424(10%)	MOUNTAIN HARDWARE	Gloves	ENTERPRISE:WATER	26.05
10/21/2023	130460(10%)	MOUNTAIN HARDWARE	Plywood sheeting	GOVERNMENT:Fire:FIRE Operations	97.21
10/24/2023	130498(10%)	MOUNTAIN HARDWARE	Cableties	ENTERPRISE:WASTE WATER	8.20
10/24/2023	130498(10%)	MOUNTAIN HARDWARE	Cableties	ENTERPRISE:WATER	8.20
10/27/2023	50747	JEFFERSON SUPPLY COMPANY	Cast Iron Lid Sewer	ENTERPRISE:WASTE WATER	58.99
10/27/2023	50747	JEFFERSON SUPPLY COMPANY	Cast Iron Bolt Down Water Lid	ENTERPRISE:WATER	58.99
Total 68000 · Tools & Supplies					625.51
<b>68500 · Uniforms</b>					
<b>68501 · Employee Uniforms</b>					
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	ENTERPRISE:WATER	132.11
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	ENTERPRISE:WASTE WATER	132.11
10/03/2023	Lands' End	LANDS' END BUSINESS	3 Work Shirts & 2 Jackets w/ Logo for Prince & Tate	GOVERNMENT:DISTRICT PROPERTY MA	16.86
Total 68501 · Employee Uniforms					281.08
Total 68500 · Uniforms					281.08
<b>69000 · Professional Services</b>					
<b>69001 · Accounting Services</b>					
10/25/2023	EFT	Intuit Payroll Service	Monthly Payroll Charge	ENTERPRISE:WATER	12.50
10/25/2023	EFT	Intuit Payroll Service	Monthly Payroll Charge	ENTERPRISE:WASTE WATER	12.50
Total 69001 · Accounting Services					25.00
<b>69002 · Legal Services</b>					
10/06/2023	976713	BB&K	Draft Letter Agreement w/ DOWL	ENTERPRISE:WASTE WATER	260.95
10/06/2023	976713	BB&K	Water Rights Issues, Irrigation issues w/ Golf Course, agreement w/ DOWL	ENTERPRISE:WATER	1,274.05
Total 69002 · Legal Services					1,535.00
<b>69004 · Engineering Services</b>					
10/06/2023	4302.2408-6	DOWL ENGINEERING	Perform buoyancy calculations, site visit for pre-construction, updated plan set, fi	ENTERPRISE:WASTE WATER:RESERVE:	15,800.00
10/06/2023	302.2264-11	DOWL ENGINEERING	Completion of on-site pilot study trial runs, draft report, samples for FGL	ENTERPRISE:WATER:RESERVES	11,742.50
Total 69004 · Engineering Services					27,542.50
<b>69008 · Pest Management</b>					

**Plumas Eureka CSD**  
**Transaction Detail by Account**  
 October 2023

Date	Num	Name	Memo	Class	Amount
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Fire 33%	GOVERNMENT:Fire:FIRE Operations	18.66
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Wastewater 33%	ENTERPRISE:WASTE WATER	18.67
10/09/2023	227897	LASSEN PEST CONTROL	11/09/23, Inv 227897, Acct 27936, Water 33%	ENTERPRISE:WATER	18.67
Total 69008 · Pest Management					56.00
Total 69000 · Professional Services					29,158.50
<b>69500 · Other Expenses</b>					
<b>69501 · Subscriptions &amp; Membership Dues</b>					
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	ENTERPRISE:WATER	1,186.84
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	ENTERPRISE:WASTE WATER	1,102.08
10/10/2023	CSDA	CALIFORNIA SPECIAL DISTRICT ASSO	Membership Dues-Regular 01/01/24 - 12/31/24	GOVERNMENT:Fire:FIRE Operations	1,102.08
Total 69501 · Subscriptions & Membership Dues					3,391.00
<b>69505 · Miscelaneous Expenses</b>					
10/04/2023	EFT	Expert Pay	Payment associated w/ 10/04/23 Salaries	ENTERPRISE:WASTE WATER	0.75
10/04/2023	EFT	Expert Pay	Payment associated w/ 10/04/23 Salaries	ENTERPRISE:WATER	0.75
10/18/2023	EFT	Expert Pay	Payment associated w/ 10/18/23 Salaries	ENTERPRISE:WASTE WATER	0.75
10/18/2023	EFT	Expert Pay	Payment associated w/ 10/18/23 Salaries	ENTERPRISE:WATER	0.75
Total 69505 · Miscelaneous Expenses					3.00
Total 69500 · Other Expenses					3,394.00
<b>72000 · Capital Outlay</b>					
10/17/2023	Class Corr		Reclass Expenses in excess of Grant to FEERAM	GOVERNMENT:Fire:FIRE Operations:Gran	-1,527.03
10/17/2023	Class Corr		Reclass Expenses in excess of Grant to FEERAM	GOVERNMENT:Fire:FEERAM	1,527.03
Total 72000 · Capital Outlay					0.00
<b>TOTAL</b>					<b>1,252.33</b>

Plumas Eureka CSD

# Request to Use Reserve Funds

Wastewater (Reserve / Debt): \$ \_\_\_\_\_ Water (Reserve / Debt): \$ \_\_\_\_\_ FEERAM: \$1,983.33

Vender / Supplier / Contractor	<u>What</u> is being done or purchased?	<u>Why</u> is this necessary?	<u>Invoice</u> (or quote)	<u>Amt</u>
JME Ellsworth	Mobile Red Rack Single Sided	Rack for vehicle	1030486-IN	1,983.33

I, \_\_\_\_\_, attest that the above is true, complete, and necessary.

X \_\_\_\_\_

Date: \_\_\_\_\_

The foregoing use of the noted reserve fund was duly approved by the Board of Directors of the Plumas Eureka Community Services District, at a regular meeting thereof, held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

\_\_\_\_\_  
Printed Name and Title

ABSENT:





A John M. Ellsworth Company

**JOHN M. ELLSWORTH CO., INC.**

Petro-Chemical Equipment · Hose, Valves, Couplings · Pumps, Meters, Accessories

8700 W. Bradley Road  
Milwaukee, WI 53224  
(414) 354-1414 PHONE  
(414) 357-0227 FAX

**PLEASE REMIT TO:**  
P.O. Box 240072  
Milwaukee, WI 53224-9004

Invoice Number: 1030486-IN  
Invoice Date: 10/12/2023

Order Number: 0930059  
Order Date: 9/28/2023  
Salesperson: IND  
Customer Number: W300730

**Sold To:**  
PEFD  
200 Lundy Ln  
Blairsdien Graeagle, CA 96103-9713

**Ship To:**  
PEFD  
200 Lundy Ln  
Attn: Steve Munsen  
Blairsdien Graeagle, CA 96103-9713

Customer P.O. W300730	Ship VIA TRK	Tracking # 749715201PAL;	Terms INTERNET CREDIT CARD	Order DE LA	Order SP LA
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Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
RRRMSS324 MOBILE RED RACK SNGL SIDED	EACH	1.00	1.00 Whse: 999	0.00	1,384.42	1,384.42
Na CUSTOMER CONTACT: Steve Munsen / 4083090525 FRT: 498.54						
/PAID ***** ORDER PAID *****		0.00	0.00 Whse:	0.00	0.00	0.00
\$1983.33 on 09/27/23 via CC 8y83vc0e						
/CSHP _ CHANGING SHIP DATE FROM _ TO AR_ CHANGING SHIP DATE FROM 10/5/2023 _ TO10/27 _		0.00	0.00 Whse:	0.00	0.00	0.00

**CHARGE TO**

Water \_\_\_\_\_  
Sewer \_\_\_\_\_  
Fire 1,983<sup>33</sup> **FEERAM**  
Other \_\_\_\_\_

Picked By:

Shipped By:

Net Invoice:	1,384.42
Less Discount:	0.00
Freight:	498.54
Sales Tax:	100.37
<b>Invoice Total:</b>	<b>1,983.33</b>

Please inspect products by unboxing immediately when delivered and note any damage to cartons or product on the carrier delivery receipt. Refuse delivery if damaged. Please report any damage to us immediately.

# CUSTOMER HISTORY REPORT

## PLUMAS EUREKA CSD

Acct: 220

DATE: 10/31/2023 AUTHOR: PECSDJC1

Date	Description	Amount	Tax	Total	Balance
04/15/2023	Water Res/Debt	\$106.10	\$0.00	\$106.10	\$1,332.05
04/15/2023	Fire Eng/Equip Repair & Maint Dev	\$8.22	\$0.00	\$8.22	\$1,340.27
04/15/2023	Sewer	\$257.34	\$0.00	\$257.34	\$1,597.61
04/15/2023	Water	\$201.01	\$0.00	\$201.01	\$1,798.62
04/29/2023	Payment	\$-899.31		\$-899.31	\$899.31
07/11/2023	Payment	\$-899.31		\$-899.31	\$-0.00
07/15/2023	Sewer Res/Debt ESS NBO	\$282.67	\$0.00	\$282.67	\$282.67
07/15/2023	Fire Tax Developed	\$27.63	\$0.00	\$27.63	\$310.30
07/15/2023	Fire Protection ESS Developed	\$19.14	\$0.00	\$19.14	\$329.44
07/15/2023	Fire Eng/Equip Repair & Maint Dev	\$8.22	\$0.00	\$8.22	\$337.66
07/15/2023	Water Res/Debt	\$131.59	\$0.00	\$131.59	\$469.25
07/15/2023	Sewer	\$259.92	\$0.00	\$259.92	\$729.17
07/15/2023	Water	\$211.96	\$0.00	\$211.96	\$941.13
10/10/2023	Payment	\$-941.13		\$-941.13	\$-0.00
10/16/2023	Water Debt Service	\$83.51	\$0.00	\$83.51	\$83.51
10/16/2023	Water Reserves	\$48.08	\$0.00	\$48.08	\$131.59
10/16/2023	Sewer Reserves ESS	\$121.09	\$0.00	\$121.09	\$252.68
10/16/2023	Fire Eng/Equip Repair & Maint Dev	\$8.22	\$0.00	\$8.22	\$260.90
10/16/2023	Fire Tax Developed	\$26.82	\$0.00	\$26.82	\$287.72
10/16/2023	Sewer Debt ESS/VAPP w/o BO	\$161.58	\$0.00	\$161.58	\$449.30
10/16/2023	Fire Protection ESS Developed	\$19.14	\$0.00	\$19.14	\$468.44
10/16/2023	Water	\$211.96	\$0.00	\$211.96	\$680.40
10/16/2023	Sewer	\$259.92	\$0.00	\$259.92	\$940.32
10/23/2023	Payment	\$-1,882.2		\$-1,882.2	\$-941.94
	Totals:				

# Credit to Customer Account Report

(Documentation of anything to be credited to a customer's account.)

Date: 10/19/2023

Account Number: 220

Amount of credit: \$ 941.94

**Why** is this necessary: Customer paid the July-October 2023 quarter. Payment was also received via escrow. Confirmed with escrow that the refund should go to the seller.

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Any **documentation** associated with this transaction (invoice/bill/ticket/receipt/report/etc.):

Customer History (relevant section)

I, Gina-Marie Morris, attest that the above is a true and complete record of the necessary transaction.

X

Date: 08/18/2023

The foregoing credit was duly approved by the Board of Directors of the Plumas Eureka Community Services District, at a regular meeting thereof, held on the 14 day of November, 2023 by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

\_\_\_\_\_  
Printed Name and Title

ABSENT:

**Plumas Eureka Community  
Services District**

**Health Reimbursement Request Form**

Employee: Janice Taylor

Date: 10/26/23

PAYMENT  
\$1499.21  
- 300.00  
-----  
\$1199.21

Claim Number	Date (s) of Service	Deductible(s) Paid	Copayment(s) Paid
2341873436300	9/20/23	99.46	
233155387500	5/5/23	\$ 288.07	
232403115800	5/5/23	\$ 291.28	
233157757400	5/12/23	\$ 209.24	
233154541700	5/23/23	\$ 159.97	
233155706100	5/10/23	\$ 159.97	
234799254600	9/15/23	\$ 291.28	
	<b>Total Amount(s):</b>	<b>\$1,499.21</b>	

234973436300 | 9/20/2023 | \$99.46

I certify that I have not received reimbursement under this Plan from any other source for these expenses and that I will not seek additional reimbursement for the amount(s) paid by this Plan. I further certify that I have met all requirements for eligible expenses under this Plan. I understand expenses for which I have been reimbursed cannot be claimed on my personal income tax return

Employee Signature: \_\_\_\_\_ Date: 10/26/23

**Office Use Only:**

Date Received: 11/1/2023

Annual Employee Deductible Achieved:  Yes  No  
 Annual Employee Copayment Achieved:  Yes  No  
 Reimbursement Request Approval:  Yes  No

Annual out-of-pocket of \$600 has been met. \$600 is out of pocket for family.

Plan Administrator Signature: John Rowd Date: 11/1/2023



# ***Plumas-Eureka Community Services District***

***MASTER SERVICES AGREEMENT***

***With***

***DOWL, LLC***

## TABLE OF CONTENTS

	<b>Page</b>
Section 1. Term of Agreement .....	1
Section 2. Scope and Performance of Services .....	1
Section 3. Additional Services and Changes in Services .....	3
Section 4. Familiarity with Services and Site .....	3
Section 5. Compensation and Payment .....	4
Section 6. Required Documentation prior to Performance .....	4
Section 7. Project Documents .....	5
Section 8. Consultant’s Books and Records .....	5
Section 9. Status of Consultant .....	6
Section 10. Compliance with Applicable Laws .....	7
Section 11. Conflicts of Interest .....	7
Section 12. Confidential Information; Release of Information .....	7
Section 13. Indemnification .....	8
Section 14. Insurance .....	9
Section 15. Assignment .....	9
Section 16. Termination of Agreement .....	9
Section 17. Notices .....	10
Section 18. General Provisions .....	11
Exhibit “A” Task Order	
Exhibit “B” Key Personnel	
Exhibit “C” Insurance	

## **MASTER SERVICES AGREEMENT**

This MASTER SERVICES AGREEMENT (“Agreement”) effective as of this \_\_\_\_ day of \_\_\_\_\_, 2023 (“Effective Date”) is by and between Plumas-Eureka Community Services District (“District”) and DOWL, LLC (“Consultant”). The District and Consultant may be collectively referred to as the “Parties” and individually as a “Party.”

### **RECITALS**

**A.** The Parties desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Consultant shall provide certain services to District.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

#### **Section 1. Term of Agreement.**

(a) Subject to subsection (b) below, the term of this Agreement will be for a period of one (1) year commencing on the Effective Date and terminating one (1) year after the Effective Date.

(b) This Agreement shall renew automatically for continuous one (1) year periods for no more than two (2) additional years, unless either Party, prior to the end of the existing one (1) year period, delivers written notice to the other Party, that the Agreement shall not be extended.

**Section 2.** (c) If a Task Order (as defined herein) is in effect at the expiration of the term of this Agreement, the term of this Agreement will automatically extend until Consultant completes the services under said Task Order, or until the Agreement is otherwise terminated, as set forth herein. **Scope and Performance of Services.**

**2.1** (a) District may, from time to time, by written instructions from the District’s General Manager or Assistant General Manager, or their designee, (“Authorized Representative”) issue task orders (“Task Orders”) to the Consultant. The Task Order shall be in such form and content as shall be set forth on Exhibit “A” attached hereto and by this reference incorporated herein. The Task Order shall set forth: (1) the scope of services to be performed by Consultant; (2) the compensation to be paid to Consultant; and (3) the time to complete the Task Order. The provisions of this Agreement shall apply to all such Task Orders.

(b) For each Task Order, Consultant shall confer, as requested, with District representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

- 2.2** Consultant will furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as otherwise expressly specified in this Agreement, necessary or proper to perform and complete the services required of Consultant under this Agreement.
- 2.3** Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are listed in Exhibit "B" attached hereto and by this reference incorporated herein ("Key Personnel"). Consultant shall not substitute or remove Key Personnel without the prior written consent of District.
- 2.4** Consultant represents that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner. Notwithstanding Section 3 below, in the event Consultant utilizes the services of subcontractors or sub-consultants, Consultant assumes sole and complete responsibility for the performance of the subcontractor or sub-consultant to the specifications provided hereunder for Consultant's work, and no adjustment will be made to Consultant's requirements under this Agreement for timely completion of services, complete performance of services, or delivery of products or deliverables in a timely fashion, and no adjustment will be made to performance deadlines, or compensation due to Consultant, due to or arising from issues Consultant may have with any subcontractor or sub-consultant. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Consultant will perform its services, as more particularly described in this Agreement and each Task Order in accordance with generally accepted professional practices and current standards of care and diligence normally practiced by members of the profession currently practicing under conditions of a similar nature. Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein.

**2.5** Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force Majeure Event shall mean an event that materially affects the Consultant's performance and is one or more of the following: (1) Acts of God or other natural disasters occurring at the project site; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without



limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the services); and (4) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety. Should such a Force Majeure Event occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Delays shall not entitle Consultant to any additional compensation regardless of the Party responsible for the delay. Notwithstanding the foregoing, District may still terminate this Agreement in accordance with the termination provisions of this Agreement.

### **Section 3. Additional Services and Changes in Services**

- 3.1** Consultant will not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to or outside of those set forth in the Task Orders unless such additional services are authorized in advance and in writing by District.
- 3.2** If Consultant believes that additional services are needed to complete a Task Order, Consultant will provide the Authorized Representative with written notification describing the proposed additional services, the reasons for such services, and a detailed proposal regarding cost.
- 3.3** District may order changes to a Task Order, consisting of additions, deletions, or other revisions, and the compensation to be paid Consultant will be adjusted accordingly. All such changes must be authorized in writing and executed by Consultant and District. The cost or credit to District resulting from changes in a Task Order will be determined by the written agreement between the Parties.

### **Section 4. Familiarity with Services and Site**

- 4.1** By executing this Agreement, Consultant warrants that Consultant shall, prior to undertaking a Task Order:
  - (a) investigate and consider the services to be performed;
  - (b) carefully consider how and within what time frame the services should be performed;
  - (c) understand the facilities, difficulties, and restrictions attending performance of the services under a Task Order; and

(d) possesses all licenses required under local, state or federal law to perform the services contemplated by a Task Order and maintain all required licenses during the performance of such Task Order.

**4.2** If services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and will be fully acquainted with the conditions there existing, before commencing its services under a Task Order. Should Consultant discover any latent or unknown conditions that may materially affect the performance of services, Consultant will immediately inform District of such fact and will not proceed except at Consultant's own risk until written instructions are received from the District.

## **Section 5. Compensation and Payment.**

**5.1** Subject to any limitations set forth in this Agreement, District agrees to pay Consultant the amounts shown in a Task Order.

**5.2** Consultant will submit invoices to District for services rendered and reimbursable expenses incurred each month. Invoices will be prepared in accordance with Consultant's standard invoicing practices. Such invoices will represent the value of the completed Work and will be in accordance with the terms for payment in this Agreement.

**5.3** District will independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement and the Task Order. In the event that no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by District, the original invoice will be returned by District to Consultant for correction and resubmission.

**5.4** Except as to any charges for work performed or expenses incurred by Consultant that are disputed by District, District will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.

**5.5** No payment or partial payment to Consultant shall constitute acceptance of any work completed by Consultant or waive any claims by the District for any reason whatsoever.

## **Section 6. Required Documentation Prior to Performance.**

**6.1** Consultant will not perform any services under this Agreement until:

- (a) Consultant furnishes proof of insurance (“Insurance”) as required under Exhibit “C” attached hereto and by this reference incorporated herein; and
- (b) Consultant provides District with a Taxpayer Identification Number.

**6.2** The District will have no obligation to pay for any services rendered by Consultant in advance of receiving written authorization to proceed for each Task Order, and Consultant acknowledges that any such services are at Consultant’s own risk.

**Section 7. Project Documents.**

**7.1** All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer programs, files and other documents (collectively, “Project Documents”) prepared, developed or discovered by Consultant in the course of providing services under this Agreement will become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Consultant will take such steps as are necessary to perfect or protect the ownership interest of District in such Project Documents. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such original Project Documents in its possession; provided, however, that Consultant may retain copies of Project Documents.

**7.2** Except as necessary for the performance of services under this Agreement, no Project Documents prepared under this Agreement, will be released by Consultant to any other person or entity without District’s prior written approval. All press releases, including graphic display information to be published, must be approved and distributed solely by District, unless otherwise agreed to in writing by District.

Because data stored in electronic media format can deteriorate or be modified, inadvertently or otherwise, without authorization of Consultant, the party receiving the electronic files agrees to perform acceptance tests or procedures within 60 days, after which the receiving party shall have deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by Consultant.

Consultant will not be responsible to maintain documents stored in electronic media format after acceptance by Client.

Consultant makes no representations as to long term compatibility, usability, or readability of documents resulting from use of software application packages, operating system, or computer hardware differing from those used by Consultant at the beginning of this Project.

**Section 8. Consultant's Books and Records.**

- 8.1** Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services under this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District under this Agreement. Any and all such documents or records must be maintained in accordance with generally accepted accounting principles and must be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Consultant under this Agreement. Any and all such documents or records must be maintained for three (3) years following the final payment for each Task Order.
- 8.2** Any and all records or documents required to be maintained by this section must be made available for inspection, audit and copying, at any time during regular business hours, upon written request by District or its designated representatives. Copies of such documents or records must be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records must be made available at Consultant's address indicated for receipt of notices in this Agreement.
- 8.3** Where District has reason to believe that any of the documents or records required to be maintained by this section may be lost or discarded due to dissolution or termination of Consultant's business, District may, by written request, require that custody of such documents or records be given to a person or entity mutually agreed upon and that such documents and records thereafter be maintained by such person or entity at Consultant's expense. Access to such documents and records shall be granted to District, as well as to its successors-in-interest and authorized representatives.

**Section 9. Status of Consultant.**

- 9.1** Consultant is and will at all times remain a wholly independent contractor and not an officer or employee of District. Consultant has no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by District.
- 9.2** The personnel performing the services under this Agreement on behalf of Consultant will at all times be under Consultant's exclusive direction and

control. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District, will have control over the conduct of Consultant or any of Consultant's officers, subcontractors or sub-consultants, employees or agents, except as provided in this Agreement. Consultant warrants that it will not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, officers, employees or agents of District.

- 9.3** Neither Consultant, nor any of Consultant's officers, employees or agents, will obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant expressly waives any claim to any such rights or benefits.

**Section 10. Compliance with Applicable Laws and California Labor Code.**

- 10.1** Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. **10.2** Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

- 10.3** If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Agreement and require the same of any subconsultants, as applicable. This Agreement may also be

subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

- 10.4** This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

#### **Section 11. Conflicts of Interest.**

Consultant covenants that neither Consultant, nor any officer, principal nor employee of its firm, has or will acquire any interest, directly or indirectly, that would conflict in any manner with the interests of District or that would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that neither Consultant, nor any officer, principal or employee of its firm will make, participate in the making, or in any way attempt to use the position of Consultant to influence any decision of the District in which Consultant knows or has reason to know that Consultant, or any officer, principal or employee of Consultant has a financial interest as defined in Government Code section 87103.

#### **Section 12. Confidential Information; Release of Information.**

- 12.1** All information gained or work product produced by Consultant in performance of this Agreement will be considered confidential to the full extent permitted by law, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than District without prior written authorization from an Authorized Representative, except as may be required by law.
- 12.2** Consultant, its officers, employees, or agents, shall not, without prior written authorization from an Authorized Representative or unless requested by the

District counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order will not be considered “voluntary” provided Consultant gives District notice of such court order or subpoena.

- 12.3** If Consultant, or any officer, employee, or agent of Consultant, provides any information or work product (including Project Documents) in violation of this Agreement, then District shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorneys’ fees related to any unauthorized disclosure by consultant or, caused by or incurred as a result of Consultant’s conduct.
- 12.4** Consultant shall promptly notify District should, Consultant, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by District to control, direct, or rewrite such response.

### **Section 13. Indemnification.**

**13.1** Consultant covenants and agrees that, during the term of this Agreement, any injury suffered as a result of Consultant’s services shall be the sole responsibility of Consultant and its successors and assigns and District shall not be liable to Consultant, or any other person or persons whatsoever for any such injury, loss or damage to persons or property unless caused by the sole negligence or intentional acts of District or its Representatives (as solely defined below).

**13.2** To the fullest extent permitted by law, Consultant shall defend, indemnify and hold District, its officers, directors and Representatives (“District Indemnitees”) harmless from and against any and all claims, costs, liabilities, debts, demands, suits, actions, causes of action, obligations, proceedings, damages, judgments, liens and expenses of whatever nature, including reasonable attorneys’ fees and disbursements (collectively, “Claims”) which may be made against the District Indemnitees arising out of or in connection with (a) the retention by District of Consultant’s services; (b) the performance of or failure to perform, the services covered by this Agreement which is caused or occasioned by any act, action, neglect on the part of Consultant, or its Representatives, in the performance of this Agreement and the services provided under this Agreement; (c) the death and/or

injury to any person or damage to any property (real or personal) and/or economic loss which may be caused or is claimed to have been caused, by the negligence, act or omission of Consultant or its Representatives ; (d) any violation or alleged violation by Consultant of any law or regulation now or hereafter enacted; and (e) any breach by Consultant of its obligations under this Agreement. The foregoing indemnity shall not apply to the extent any such Claims are ultimately established by a court of competent jurisdiction to have been caused by the sole negligence or willful misconduct of the District Indemnitees or any of them. District shall make all decisions with respect to its representation in any legal proceeding concerning this section. If Consultant fails to do so, District shall have the right, but not the obligation, to defend the Claim and charge all of the direct or incidental costs of such defense, including attorneys' fees and costs, to Consultant and to recover the same from Consultant. The term "Representatives" shall mean employees, representatives, agents, contractors, subcontractors or any other persons directly or indirectly employed by any one of the foregoing or reasonably under the control of any of the foregoing or for whose acts any of the foregoing may be liable.

**13.3** If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

#### **Section 14. Insurance.**

Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance coverages listed in Exhibit "C." All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by an Authorized Representative.

#### **Section 15. Assignment.**

**15.1** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. Consultant may not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of District. The District can withhold its



approval/consent in its sole and absolute discretion. Any attempted assignment will be null and void, and will constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

- 15.2** Consultant must obtain District's prior written approval before utilizing any subcontractors to perform any services under this Agreement, which said approval may be withheld in District's sole and absolute discretion. This written approval must include the identity of the subcontractor and the terms of compensation. Approval by District does not imply any agreement to or endorsement by the District as to the competency or capability of any proposed subcontractor or sub-consultant, and District reserves any and all rights against both Consultant and such subcontractor or sub-consultant, for any failure to perform or other breach of any of the provisions of this Agreement, or the standards of performance defined herein, and no waiver is intended or to be implied by District's approval of any subcontractor or sub-consultant.

## **Section 16. Termination of Agreement.**

- 16.1** District may terminate this Agreement, with or without cause, at any time by giving ten (10) calendar days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.
- 16.2** Upon termination of this Agreement, all property belonging exclusively to District which is in Consultant's possession, including, but not limited to, Project Documents must be returned to District immediately. Consultant shall promptly deliver to District a final invoice for all outstanding services performed and expenses incurred by Consultant as of the date of termination. If said termination occurs prior to completion of any Task Order for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such Task Order completed but not paid prior to said termination.
- 16.3** Consultant acknowledges District's right to terminate this Agreement as provided in this section, and hereby waives any and all claims for damages that might otherwise arise from District's termination of this Agreement. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

**Section 17. Notices.**

**17.1** All written notices required or permitted to be given under this Agreement will be deemed made when received by the other Party at its respective address as follows:

To District: Plumas-Eureka Community Services District  
200 Lundy Ln.  
Blairsden, CA 96103  
Attention: Jamar Tate  
General Manager  
  
(Tel.) 530-836-1953

To Consultant: DOWL, LLC  
Attn. Luke Tipton  
5510 Longley Lane, Reno, NV 89511  
775.851.4788  
lтиpton@dowl.com

**\*\* Please send all invoices by:**

**Email:** \_\_\_\_\_

or

*Mail: Plumas-Eureka Community Services District  
Accounts Payable  
200 Lundy Ln.  
Blairsden, CA 96103*

**17.2** Notice will be deemed effective on the date personally delivered or transmitted by facsimile. If the notice is mailed, notice will be deemed given three (3) days after deposit of the same in the custody of the United States Postal Service, postage prepaid, for first class delivery, or upon delivery if using a major courier service with tracking capabilities.

**17.3** Any Party may change its notice information by giving notice to the other Party in compliance with this section.

**Section 18. General Provisions.**

**18.1 Authority to Execute.** Each Party represents and warrants that all necessary action has been taken by such Party to authorize the

undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.

- 18.2 Binding Effect.** Subject to Section 15, this Agreement is binding upon the heirs, executors, administrators, successors and assigns of the Parties, including any subcontractors or sub-consultants of Consultant.
- 18.3 Entire Agreement.** This Agreement and all attachments contain the entire, complete, final and exclusive agreement and understanding of the Parties with respect to the matters addressed in this Agreement and supersedes all other agreements or understandings, whether oral or written, between Consultant and District prior to the execution of this Agreement.
- 18.4 Modification of Agreement.** No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and approved in writing by the Board of Directors of the District, or in writing by the General Manager, if such power has been delegated to General Manager. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.
- 18.5 Facsimile Signatures.** Amendments to this Agreement will be considered executed when the signature of a Party is delivered by facsimile transmission. Such facsimile signature will have the same effect as an original signature.
- 18.6 Waiver.** Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement will not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement will not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any services by Consultant will not constitute a waiver of any of the provisions of this Agreement.
- 18.7 Interpretation.** This Agreement will be interpreted, construed and governed according to the laws of the State of California. Each Party has had the opportunity to review this Agreement with legal counsel. The Agreement will be construed simply, as a whole, and in accordance with its fair meaning, and without resort to rules regarding draftsmanship. It will not be interpreted strictly for or against either Party.
- 18.8 Severability.** If any provision of this Agreement shall be ruled invalid, illegal or unenforceable, the Parties shall: (a) promptly negotiate a substitute for the provisions which shall to the greatest extent legally permissible, effect the intent of the Parties in the invalid, illegal or unenforceable provision, and (b) negotiate such changes in, substitutions for or additions to the remaining provisions of this Agreement as may be necessary in addition to and in conjunction with subsection (a) above to give effect to the intent of the

Parties without the invalid, illegal or unenforceable provision. To the extent the Parties are unable to negotiate such changes, substitutions or additions as set forth in the preceding sentence, and the intent of the Parties with respect to the essential terms of the Agreement may be carried out without the invalid, illegal or unenforceable provisions, the balance of this Agreement shall not be affected, and this Agreement shall be construed and enforced as if the invalid, illegal or unenforceable provisions did not exist.

**18.9 Venue.** The Parties agree any action or proceeding to enforce or relating to this Agreement shall be brought in the state or federal court with jurisdiction over Plumas County, California, and the Parties hereto consent to the exercise of personal jurisdiction over them by such courts for purposes of any such action or proceeding.

**18.10 Disputes.** If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by District pending settlement of the dispute.

**18.11 Cooperation.** Consultant shall cooperate in the performance of work with District and all other agents.

**18.12 Time of Essence.** Time shall be of the essence as to all dates and times of performance contained in this Agreement.

**18.13 Counterparts.** This Agreement may be signed and delivered in any number of counter parts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

**SIGNATURE PAGE FOR MASTER SERVICES AGREEMENT  
BETWEEN THE PLUMAS-EUREKA COMMUNITY SERVICES DISTRICT  
AND DOWL, LLC**

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed effective as of the day and year first above written.

**DISTRICT:**

**PLUMAS-EUREKA COMMUNITY SERVICES DISTRICT,  
a public agency of the State of California**

By \_\_\_\_\_  
Jamar Tate, General Manager

By \_\_\_\_\_  
xxxxxxx, Secretary

**CONSULTANT:**

DOWL, LLC \_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT A**

**TASK ORDER**

**TASK ORDER NO.   1**

This Task Order ("Task Order") is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between Plumas-Eureka Community Services District, a public agency of the State of California ("District") and \_\_\_\_\_ ("Consultant").

**RECITALS**

- A. On or about \_\_\_\_\_, 2023 District and Consultant executed that certain Master Services Agreement ("Agreement").
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

**NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

- 1. Consultant agrees to perform the services set forth on Exhibit "1" attached hereto and by this reference incorporated herein.
- 2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit "2" attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit "2," unless additional compensation is approved in writing by the District.
- 3. Consultant shall perform the services described in Exhibit "1" in accordance with the schedule set forth in Exhibit "3" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant's own risk.
- 4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

**IN WITNESS WHEREOF**, the parties have caused this Task Order to be executed effective as of the day and year first above written.

**DISTRICT:**

**Plumas-Eureka Community Services  
District,  
a public agency of the State of California**

\_\_\_\_\_  
Jamar Tate, General Manager

\_\_\_\_\_  
Secretary

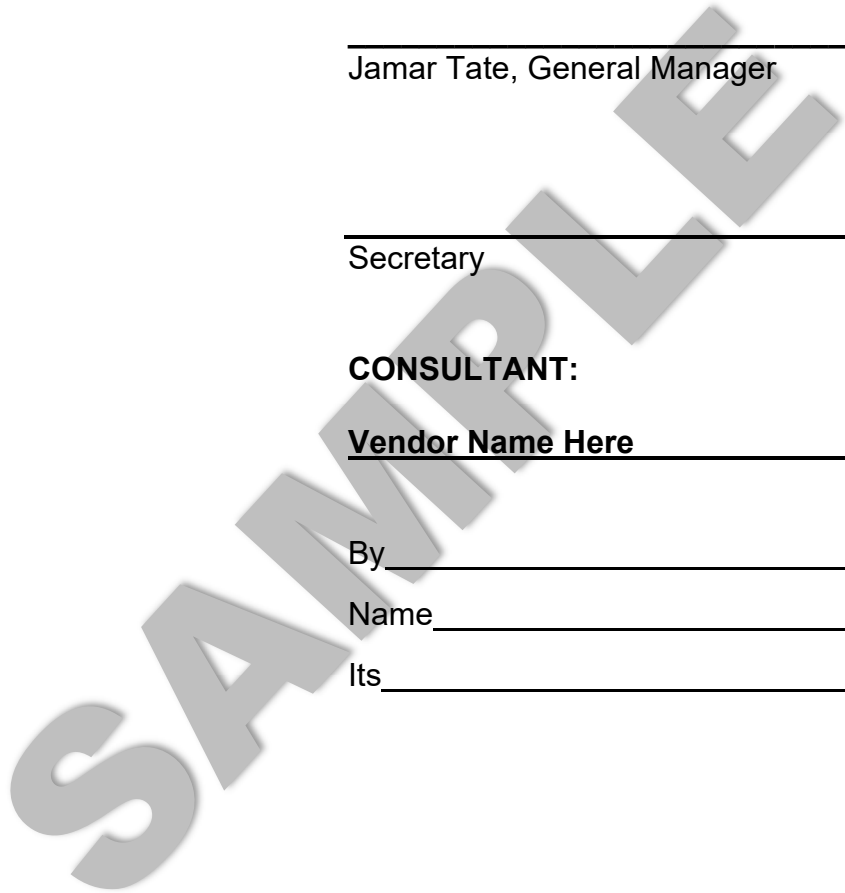
**CONSULTANT:**

**Vendor Name Here** \_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_



**EXHIBIT "1"**  
**TO**  
**TASK ORDER NO. 1**

**SCOPE OF SERVICES**

**SAMPLE**



**EXHIBIT "2"**

**TO**

**TASK ORDER NO. 1**

**COMPENSATION**

**SAMPLE**

**EXHIBIT "3"**  
**TO**  
**TASK ORDER NO. 1**  
**SCHEDULE**

**SAMPLE**

**EXHIBIT B**  
**KEY PERSONNEL**

Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are:

Luke Tipton, P.E.

Water & Wastewater Business Leader

Brent Farr, P.E.

Water & Environmental Services Practice Area Leader

Jeff Shoemaker

President and CEO

**EXHIBIT C**

**INSURANCE**

- A. **General Requirements.** Before commencing the performance of services under this Agreement, and at all other times this Agreement is effective, Consultant must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial General Liability:	\$1,000,000
Business Automobile Liability	\$1,000,000
Professional Liability	\$1,000,000
Workers Compensation	Statutory Requirement

- B. **Commercial General Liability Insurance.** The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. The insurance must be on an “occurrence” not a “claims made” basis.
- C. **Business Automobile Insurance.** Automobile coverage must be written on forms subject to the written approval of District.
- D. **Professional Liability Insurance.** This coverage must be on an “occurrence” basis, including coverage for contractual liability. The Professional Liability Insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement.
- E. **Workers Compensation.** Consultant must have a State of California approved policy form providing the statutory benefits required by law with employer’s liability limits of no less than \$1,000,000 per accident for all covered losses, or Consultant must provide evidence of an approved self-insurance program.
- F. **Additional Insureds.** Each Commercial General Liability Insurance policy and Business Auto Insurance policy must provide that the District, its officials, officers, employees, and agents, are “additional insureds” under the terms of the policy, and must provide that an act or omission of one the insureds will not reduce or avoid coverage to the other insureds.
- G. **Deductibles and Self-Insured Retention.** Any deductibles or self-insured retentions applicable to the insurance policies required under this Agreement must be declared to and approved by District. In no event may any required insurance policy have a deductible, self-insured retention or other similar policy provision in excess of \$50,000 without prior written approval by District in its sole discretion. At the option of District, either the insurer will reduce or eliminate such deductibles or self-insured retentions with respect to the District’s additional insureds or Consultant will procure a bond guaranteeing payment of any losses, damages,

expenses, costs or settlements up to the amount of such deductibles or self-insured retentions.

- H. **Primary Insurance.** Each of the insurance policies maintained by Consultant under this Agreement must state that such insurance will be deemed “primary” so that any insurance that may be carried by District will be deemed excess to that of Consultant. This endorsement must be reflected on forms as determined by District.
- I. **Certificates of Insurance and Endorsements.** Prior to commencing any services under this Agreement, Consultant must file with the District certificates of insurance and endorsements evidencing the existence of all insurance required by this Agreement, along with such other evidence of insurance or copies of policies as may reasonably be required by District. These certificates of insurance and endorsements must be in a form approved by the Legal Counsel. Consultant must maintain current certificates and endorsements on file with District during the term of this Agreement reflecting the existence of all required insurance. Each of the certificates must expressly provide that no material change in the policy, or termination thereof, will be effective except upon 30 days’ prior written notice to District by certified mail, return receipt requested. The delivery to District of any certificates of insurance or endorsements that do not comply with the requirements of this Agreement will not waive the District’s right to require compliance.
- J. **Insurance Rating.** All insurance required to be maintained by Consultant under this Agreement must be issued by companies licensed by or admitted to conduct insurance business in the State of California by the California Department of Insurance and must have a rating of A or better and Class V or better by the latest edition of A.M. Best’s Key Rating Guide.
- K. **Aggregate Limits.** The aggregate limits for each insurance policy required under this Agreement must apply separately and solely to the services performed under this Agreement. If the required policies do not have an endorsement providing that the aggregate limit applies separately to the services being performed, or if defense costs are included in the aggregate limit, then the required aggregate limits must be increased to an amount satisfactory to District.
- L. **Waiver of Subrogation Rights.** Consultant and each insurer providing any insurance except for Professional Liability, required by this Agreement must waive all rights of subrogation against District, its officials, officers, employees, agents and volunteers, and each insurer must issue a certificate to the District evidencing this waiver of subrogation rights.
- M. **Failure to Maintain Required Insurance.** If Consultant, for any reason, fails to obtain and maintain the insurance required by this Agreement, District may obtain such coverage at Consultant’s expense and deduct the cost of such insurance from payments due to Consultant under this Agreement or may terminate the Agreement.

N. **Effect of Coverage.** The existence of the required insurance coverage under this Agreement shall not be deemed to satisfy or limit Consultant's indemnity obligations under this Agreement. Consultant acknowledges that the insurance coverage and policy limits set forth in this Agreement constitute the minimum coverage and policy limits required. Any insurance proceeds available to District in excess of the limits and coverage required by this Agreement, and which is applicable to a given loss, must be made available to District to compensate it for such losses.

# ORDINANCE NO: 2023 - A

## AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE PLUMAS EUREKA COMMUNITY SERVICES DISTRICT AMENDING ORDINANCE NO. 2021-87C RELATED TO FEES, RATES AND CHARGES

WHEREAS, the Plumas Eureka Community Services District provides water, sewer and fire protection services within its jurisdiction; and

WHEREAS, the Board of Directors is empowered by various laws to adopt and impose fees, rates and charges and provide for the collection of unpaid fees, rates and charges; and

WHEREAS, the District's voters approved a special tax to fund fire protection services and provided that that the tax would be collected in the same manner as District charges; and

WHEREAS, the Board of Directors wishes to amend the billing collection provisions of Ordinance No. 2021-87C, Ordinance 2018-C, and Ordinance No. 2012-87. This amended ordinance is otherwise consistent with the language, purpose, and intent of original ordinances, and the remainder of the language of the Ordinances has been left intact.

The Board of Directors of the Plumas Eureka Community Services District ordains as follows:

**Section 1.** Chapter 3.01 of the Plumas Eureka Community Services District Billing Policy Ordinance is hereby amended to read in full as follows:

**Sections:**

- 3.01.10 Repeal
- 3.01.20 General Provisions
- 3.01.25 Water Standby Charges
- 3.01.30 Multiple Dwelling Units
- 3.01.40 Description of Services and Billing Procedures
- 3.01.50 Discontinuing Services(s) for Non-Payment
- 3.01.60 Basic Penalties
- 3.01.65 Tapping or Connections - District permission required
- 3.01.70 Collection Methods
- 3.01.80 Days and Hours Restrictions on Termination
- 3.01.90 Schedule of Fees, Rates and Charges

**Section 3.01.10. Repeal**

All rates, fees and charges for water, sewer, and fire services prescribed and set forth in all previously adopted ordinances, resolutions and orders by the District are hereby superseded.

**Section 3.01.20. General Provisions**

The Board of Directors shall review the District's rate structure each year, prior to the approval of the Fiscal Year Budget. The Board of to assure solvency and compliance with outstanding contractual obligations relating to services.

**Section 3.01.25. Water Standby Charges**

A standby charge shall be charged and collected from the owners of all vacant lots in the District. The amount of the charge shall be as set forth in Section 3.01.90.

**Section 3.01.30 Multiple Dwelling Units**

With the exception of special taxes which shall be imposed on a per parcel basis, parcels containing multiple dwelling units shall be charged fees as set forth in this section. The primary dwelling unit will be charged 100% of the scheduled fees prescribed by Section 3.01.90. Each additional dwelling unit located on the parcel shall be charged 50% of the scheduled fees prescribed by Section 3.01.90 as a separate dwelling unit regardless if they share a common water and/or sewer service connection. The General Manager shall determine when a parcel contains a multiple dwelling unit.

**Section 3.01.40. Description of Services and Billing Procedures**

The District charges fees for water, sewer, and fire protection services. The District also charges a tax for overall fire protection. The amount charged for fee services in the District is determined by the location of the property, the service provided, and the development status of a property. Fees for operation and maintenance services are greater for developed properties than for undeveloped properties. Fees for capital reserves and debt service are the same for all properties.

- (a) The District recognizes three development units for purposes of fees and taxes: Plumas Eureka Estates, Eureka Springs, and the Village at Plumas Pines.
- (b) Properties in the Eureka Springs Development and the Village at Plumas Pines Development are charged in accordance with development agreements and may have higher or additional charges for sewer and emergency service.
- (c) Fees are charged for water system operation and maintenance, water capital reserve for major improvements to the system, and water system related debt service. Water fees are calculated according to the size of the water connection. The District has rates for ¾ inch, one-inch, and two-inch connections. Water service is not metered.
- (d) Fees are charged for sewer system operation and maintenance, sewer system capital improvements, and sewer system related debt service. Properties that are served by a septic system on the property, do not otherwise receive sewer service from the District, and are not within 200 feet of an existing sewer main are not charged sewer related fees.



- (e) Fees are charged for fire and emergency response (fire and medical) services and capital improvements. A fire protection tax is charged to all properties.
- (f) Fees for all services and any applicable cost-of-living adjustments are determined annually and approved at the Regular Board meeting in June of each year.

**Section 3.01.41. Billing Procedure**

The property owner listed on Plumas County Tax Records is considered the party responsible for payment of all service fees and taxes.

- (a) The District will maintain a system of customer accounts for invoicing customers, tracking balances, and notifying customers.
- (b) The District shall send invoices for fees and taxes quarterly, in July, October, January, and April. All charges for services and facilities shall be listed on one invoice and collected together (Gov't Code 61115).
- (c) All or part of the amount charged must be paid within 90 days of the date of an invoice. The obligations may be paid monthly, but the entire balance must be paid quarterly. All accounts must be paid in full within ninety (90) days of the mailing date of each invoice, or by the succeeding invoicing date.
- (d) If not paid within 90 days of date of an invoice, an account will be considered past due, at which time a fee of \$35.00 shall be charged to the delinquent account and included on the invoice for the current quarter which shall be marked "Past Due." Failure to pay any portion of the invoice within thirty (30) days of the mailing date of the Past Due Invoice will be considered a default on the account and water shut off procedures will be implemented as per Section 3.01.50.
  - (a) Past Due Invoice shall include information regarding the following subjects:
    1. Arranging to make payments.
    2. Filing a complaint or requesting an investigation regarding service charges.
    3. Requesting information regarding financial assistance.
- (e) The District shall provide access to account information on a secured website or upon request.

**Section 3.01.42. Payment Agreements**

In leu of discontinuing service for non-payment of fees, upon the customer's request, District may enter into a Payment Agreement with a customer. At the time of such request all contact information for the customer must be verified.

- (a) All Payment Agreements shall be restricted to the following:
  1. Payment Agreements shall **not** include terms for a duration longer than 6 months.

2. Payment of all known fees, delinquent or current, and any fees that will become due during the time of the agreement, including any late fees or other fees that are not mentioned herein, must be accounted for within the duration of the agreement.
3. If a fee, other than the standard fees, occurs after the agreement is initiated, the additional fee or charge must also be paid prior to the conclusion of the terms of the agreement.
4. If any fee is inadvertently not addressed in the agreement, the customer is to be notified immediately upon discovery and said agreement shall be corrected to include said fee or charge.
  - a. If the mistake is less than 25% of the original Agreement total the terms are not to be extended.
  - b. If the mistake is 25% or more of the original Agreement total then the terms may be extended by 2 months.
5. There shall be a clear statement of how much each payment will be and when payments are to be remitted within each month. (i.e. "Payments of \$200 shall be due no later than the 10<sup>th</sup> of each month.") The amounts and dates will be subject to the ability of the customer and the requirements stated herein.
6. Payment amounts may vary from month to month within the Payment Agreement if the Agreement remains within the requirements stated herein. Under no circumstances shall the amount to be remitted be less than \$50 within one calendar month. In such cases the agreement shall include a clear payment schedule.

(b) Late Fees

At the time a Payment Agreement is signed, as long as the agreement is in "good standing" as defined herein, and for the duration of the agreement, all late fees will be waived. Late Fees charged to the account prior to the signing of the Payment Agreement will not be waived. For a Payment Agreement to be considered in "good standing" the agreed upon payments must be received prior to the agreed upon dates, or an extension must be granted.

(c) Extensions

If the customer is unable to make a payment prior to the agreed upon date, the customer must contact the office prior to the agreed upon date and request an extension. Extensions shall only be granted twice within the life of the agreement and shall be no more than 7 calendar days.

(d) Agreement Default

If a customer is no longer in "good standing," as described in (b), the agreement will be considered in default.

If it is the First (1<sup>st</sup>) time the customer has defaulted on the agreement, a reminder notice will be posted on the property and a copy mailed to the customer. The notice shall state that the customer has forty-eight (48) hours to correct the situation or the Payment Agreement will be void, collections procedure will be implemented, and Late Fees will be charged. If payment is received within forty-eight (48) hours the Payment Agreement will continue as valid.

If payment has not been received within forty-eight (48) hours or if the customer has previously defaulted on the agreement the full balance on the account will be due immediately and the following procedure shall be followed:

1. A Notice of Intent to Shut Off Service, including a Firm Shut Off Date seventeen (17) days after the date of this notice, shall be mailed by Certified Mail, Return Receipt Requested, and a fee of \$35.00 shall be charged to the delinquent account in connection with this Notice.
2. If payment is not received within fifteen (15) days from the mailing date of the Second Notice of intent to Shut Off Service, and at least forty-eight (48) hours prior to the Firm Shut Off Date, a Final Notice to Shut Off Service shall be posted on the property. . Additionally, a copy of the Final Notice shall be mailed via standard mail.
3. If full payment is not received within forty-eight (48) hours, service to the property will be shut off.
4. Billing for services will continue whether or not service is terminated.
5. When an account has not been paid for one (1) month past the default of the agreement a Late Fee of 10% of all amounts outstanding and delinquent will be levied on the account. Every month thereafter interest of 1% of all amounts outstanding and delinquent will be charged. The 1% interest will continue monthly until all fees have been paid. This brings the account in agreement with the Basic Penalties as outlined in Section 3.01.60.

**Section 3.01.50. Procedure Prior to Discontinuing Service(s)**

District may discontinue service for non-payment fees or for the violation of Section 3.01.65. In the case of non-payment of service fees, the following procedure shall be followed.

- (a) If payment has not been received within thirty (30) days after the mailing date of the Past Due Invoice, a First Notice of Intent to Shut Off Service, including a Firm Shut Off Date forty-five (45) days after the date of this notice, shall be

sent by Certified Mail. A fee of \$35.00 shall be charged to the delinquent account in connection with this Notice.

- (b) If payment has not been received within thirty (30) days from the mailing date of the First Notice of Intent to Shut Off Service, and at least fifteen (15) days prior to the Firm Shut Off Date, a Second Notice of Intent to Shut Off Service shall be mailed by Certified Mail, Return Receipt Requested, and a fee of \$35.00 shall be charged as prescribed in paragraph (a). Additionally, a copy of the Second Notice shall be posted on the property.
- (c) If payment is not received within fifteen (15) days from the mailing date of the Second Notice of intent to Shut Off Service, and at least forty-eight (48) hours prior to the Firm Shut Off Date, a Final Notice to Shut Off Service shall be posted on the property. . Additionally, a copy of the Final Notice shall be mailed via standard mail.
- (d) If full payment is not received within forty-eight (48) hours, service to the property will be shut off.
- (e) Billing for services will continue whether or not service is terminated.

**Section 3.01.60. Basic Penalties**

Pursuant to the provisions of Government Code Section 61115, if payment is not timely received, a late Fee will be charged for each thirty (30) days payment is delinquent for up to 3 Late Fees of \$35.00. When an account is four (4) months delinquent a Late Fee of 10% of all amounts outstanding and delinquent will be levied on the account. At the fifth (5<sup>th</sup>) month of delinquency interest of 1% of all amounts outstanding and delinquent will be charged. The 1% interest will continue monthly until all fees have been paid.

**Section 3.01.65. Tapping or Connections - District permission required**

No person shall tap, open valves and hydrants, or connect with any water main or pipe which forms any part of the system of the waterworks of the District, without first notifying and obtaining written permission to do so from the General Manager, who shall issue no such permit to or for any person or firm whose indebtedness to the District for water or other charges is delinquent. Remedying a violation of this section shall be subject to a fee as set forth in Section 3.01.90. Moreover, any violation of this section shall be a misdemeanor.

**Section 3.01.70. Collection Methods**

If payment is not received within three hundred and sixty (360) days of the mailing date of the Past Due Notice, the District may employ any and all legal methods to collect outstanding debts to include recording certificates specifying the amount(s) due and recording of which constitutes a lien.

**Section 3.01.80. Days and Hours Restrictions on Termination**

The District shall not, by reason of delinquency in payment for any services, cause cessation of the services on any Saturday, Sunday, Legal Holiday, or at any time during which the business offices of the District are not open to the Public.

**Section 3.01.90. Schedule of Fees, Rates, and Charges.**

The fees, rates and charges set forth in this ordinance shall be imposed as set forth in the attached Attachment “A”. This attachment may be amended or modified by ordinance or resolution.

**Section 3.03.00. Definitions.**

Dwelling unit -"Dwelling Unit" shall mean a building with separate access, which provides for sleeping, cooking, eating, and sanitation for one family.

Family – “Family” shall mean a person or persons living as an economic unit.

**Section 3.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

**Section 4.** The Clerk of the Board of Directors shall certify to the adoption of this Ordinance and shall post or publish this Ordinance as required by law.

**Section 5.** This Amended Ordinance shall take effect and be in full force and effect thirty (30) days from and after the date of its final passage and adoption.

THIS ORDINANCE WAS INTRODUCED ON NOVEMBER 21, 2023 AND ADOPTED ON THIS THE 19<sup>TH</sup> DAY OF DECEMBER, 2023, BY THE FOLLOWING VOTE OF THE GOVERNING BODY;

AYES:

NOES:

ABSTAIN:

ABSENT:

I hereby certify that the foregoing is a true and correct copy of Ordinance 2023-A adopted by the Board of Directors at the Board Meeting held on December 19, 2023.

---

Gina-Marie Morris, Clerk to the Board

**Bertagnolli Paving**

P.O. Box 61  
Sierraville, CA 96126  
(530) 994-3209  
bertagnollipaving@gmail.com  
www.bertagnollipaving.com

# Proposal

**ADDRESS**

Jamar Tate  
Plumas Eureka Community  
Service District  
200 Lundy Lane  
Blairsden, CA 96103-9713

**PROPOSAL # 1349**  
**DATE 10/30/2023**

ACTIVITY	AMOUNT
<p><b>Paving</b> For paving at Firehouse 200 Lundy lane, Blairsden CA. area of 5,500 SF 1) Remove existing asphalt haul off and dispose. 2) Grade existing base rock add base where needed to create proper drainage and compact. 3) Pave area with 3in compacted asphalt.</p>	37,500.00
<p><b>Paving</b> For paving area around P.O. Boxes area of 2,500 SF 1) Grade existing base rock add base if needed and compact. 2) Pave area with 3in compacted asphalt.</p>	13,500.00
<p>Price depends on options chosen.</p>	0.00
<p>Work would be scheduled in 2024 Paving season.</p>	0.00

If acceptable, choose option(s) sign, date & return estimate for scheduling in 2024 Paving season.  
Questions? Please call 530-994-3209

**TOTAL \$51,000.00**

Accepted By

Accepted Date

## SCI Rate Study Timeline

This is the proposed schedule with key milestone project milestones. The consultant is already booked for some dates in February, a discussion and decision need to be made on a date for the community meeting February.

12/7 4 p.m. – Project Meeting to Review Preliminary Findings (Virtual)

12/20 – Draft Report to District

1/8 – Preliminary Report to District

1/16 9 a.m. – Finance and Budget Committee Meeting (In-Person)

February TBD – Community Meeting (In-Person)

3/19 9 a.m. – Board Meeting to approve Study (In-Person)

5/21 9 a.m. – Board Meeting / Public Hearing ordering new rates

7/1 – New rates become effective

UNIFORM DISTRICT ELECTION  
PLUMAS COUNTY  
NOVEMBER 7, 2023  
UNOFFICIAL FINAL

Voters Cast: 1,419 of 4,312 (32.91%)

MEADOW VALLEY FIRE PROTECTION DISTRICT  
**Director (Vote for 2)**

	Vote By Mail	Total	
Times Cast	150	150 / 332	45.18%
Candidate	Party	Vote By Mail	Total
Keri Cameron		114	114
David M. Brown		85	85
Robert Gimbel		71	71
	Vote By Mail	Total	
Unresolved Write-In	5	5	

Prattville-Almanor Fire Protection District  
**Measure B (Vote for 1)**

	Vote By Mail	Total	
Times Cast	19	19 / 34	55.88%
Candidate	Party	Vote By Mail	Total
YES		15	15
NO		4	4
	Vote By Mail	Total	
Unresolved Write-In	0	0	

Plumas Eureka Community Services District  
**Measure C (Vote for 1)**

	Vote By Mail	Total	
Times Cast	134	134 / 290	46.21%
Candidate	Party	Vote By Mail	Total
YES		106	106
NO		28	28
	Vote By Mail	Total	
Unresolved Write-In	0	0	



## CHESTER PUBLIC UTILITIES DISTRICT

**Measure D (Vote for 1)**

		Vote By Mail	Total	
Times Cast		464	464 / 1,380	33.62%
Candidate	Party	Vote By Mail	Total	
NO		300	300	
YES		163	163	
		Vote By Mail	Total	
Unresolved Write-In		0	0	

## BECKWOURTH PEAK FIRE PROTECTION DISTRICT

**Measure E (Vote for 1) \_ Formation of District**

		Vote By Mail	Total	
Times Cast		652	652 / 2,276	28.65%
Candidate	Party	Vote By Mail	Total	
YES		499	499	
NO		149	149	
		Vote By Mail	Total	
Unresolved Write-In		0	0	

## BECKWOURTH PEAK FIRE PROTECTION DISTRICT

**Measure F (Vote for 1) Special Tax**

		Vote By Mail	Total	
Times Cast		652	652 / 2,276	28.65%
Candidate	Party	Vote By Mail	Total	
YES		463	463	
NO		186	186	
		Vote By Mail	Total	
Unresolved Write-In		0	0	

# Report on Arsenic Compliance Actions

November 14, 2023

Submitted by Jamar Tate, General Manager

## Arsenic Levels

The most recent reported sample from the Compliance point were taken on October 24, 2023. The result showed the arsenic levels at 8 ppb. The third quarter 2023 average was 10 ppb. The current Running Annual Average (RAA) is 8 ppb.

Samples were taken at Well 1B and Well 2 on October 24, 2023. The result from Well 1B was 5 ppb. No samples were taken for Well 2 due to well inspection project. The third quarter 2023 average for Well 1B was 7 ppb with the RAA of 7 ppb. The third quarter average for Well 2 was 13 with the RAA of 17 ppb.

## Iron and Manganese Compliance Levels

Samples for the fourth quarter have not been taken by the lab as of writing this report. The most recent results of the tests of the Quarterly samples taken on October 24, 2023 for Iron were .190 mg/l at Well 1B and no sample at Well 2; for Manganese were .100 mg/l at Well 1B and no sample at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.).

## Remediation Project Development Project Schedule

Schedule is updated from last month.

STAGE	TIMEFRAME	COMMENT
<b>ENGINEERING</b>		
Pilot Study Report Accepted	November 2023	Assume 10/20 submittal
Engineering Design Update	December 2023-January 2024	
Engineering Design Accepted	March 2024	Assumes 1 revision/re-submittal
<b>FINANACAL</b>		
SRF application submittal	January 2024	Assumes we can submit before the technical package is complete.
Application Review	January 2024 – June 2024	Assumes a six-month review
<b>CONSTRUCTION</b>		
Contractor Selection	July 2024-August 2024	Assumes and 90 day bid and selection process
Construction	September 2024 – September 2025	Assumes a one-year construction
<b>OPERATION</b>		
Commissioning	August 2025 – October 2025	Needed to ensure the systems work and to train operators
Pilot Testing	October 2026-September 2027	Needed to refine operational procedures to maximize removal of As, Fe,and Mn.
Full Operation	Jul 2027	

Dowl Engineering has completed the Pilot Test at Well 2. They have seen great results on the removal of iron, manganese, and arsenic. All results were well below the Maximum Contaminant Level (MCL). Arsenic was reduced to 5 ppb, which is half of the MCL of 10ppb. Iron was reduced to Non-Detect (ND) and manganese was reduced to .0314mg/l.

Dowl has finalized the report and has been reviewed by the District. The report has been sent to the state for their review. A meeting will be scheduled with the state regulators after they have had time to review the report, where any questions or comments will be addressed by District staff and Dowl Engineering.

There will be some design changes to the treatment plant by Dowl, the changes will not affect the footprint of the facility, there will be a few changes to the process such as one less filter vessel and some plumbing changes. District staff and Dowl will begin working on submitting the application for the Drinking Water State Revolving Fund (DWSRF) after the technical review by state regulators.

## Well 2 to Golf Course Ponds Preliminary Estimate

At the last Board meeting, staff was directed to explore the possibility of putting Well 2 water into the Golf Course irrigation pond system to supplement the water usage for Meadow Lane. The following is a preliminary estimate of the project and costs.

Assuming Well 2 produces 450 gals/min and Meadow Lane uses 10,000 gals/day; Well 2 would have to run for approximately 23 minutes to supply the 10,000 gallons for that area.

450 gal/min X 60 min = 27,000 gallons

### Option 1: Trenching a line directly to the pond on hole #13

Well 2 to irrigation pond is roughly 200 ft. Excavation and pipe installation is estimated @ \$190/ft. This includes the equipment, operator and pipe.

Excavation & Pipe Installation: \$190/ft X 200ft = \$38,000

Control Valve: \$2,863 - \$3,951

Gate Valve: \$400 - \$500

Control Programming: \$1,500

Water Meter: \$2,500 - \$3,500

Power Usage: 22.6 kWh = \$5-\$7/day to pump water. Monthly = \$155 - \$217

Total: \$47,668

### Option 2: Use Existing Wasteline that enters the creek area

There currently is a line that “wastes” water when the well initially turns on, this line enters the creek area below the 17<sup>th</sup> hole of the golf course. This line would need to be extended approximately 50-60ft to get the water directly into the creek and avoid water loss through the vegetation.

Pipe: \$40 per 10ft= \$200-\$240

Control Programming: \$1,500

Water Meter: \$2,500 - \$3,500

Power Usage: 22.6 kWh = \$5-\$7/ day. Monthly = \$155 - \$217

Total: \$5,457

\*Estimate does not include District Staff time

# CHIEF'S REPORT

## October 2023

### Call Reports and Training

Calls – Medicals: 2 Fire:

#### Training

- Hydrant training, Pump Ops.
- Pump Panel training on the pressure relief valve.

### Personnel Activity

- Nothing to report

### Fire Equipment

- Wet rescue truck, Type 6, looking into building one. GSA 1122 has vehicles.
- Looking for a support/chase vehicle, \$20k provided by PECAUX.
- Purchased and installed more gear lockers.
- NFPA (National Fire Protection Association) has determined turnouts must be replaced every 10 years.

### Other Activity

- **Burning is now allowed per Cal Fire with a permit and approved burn day.**
- **Building remodel.**
- Awarded Cal Fire Grant \$3675 (Purchased 2 radios so far)
- Awarded FEMA Grant of \$75k for new SCBAs.
- Dirt circle in the field, working with Jamar. (next year)
- Replaced NFIRS 3<sup>rd</sup> party S/W saves \$1600 a year.
- Prop "C" passed with 79% approval. 106 - 28
- 8 Fire chiefs retired, quit, or were forced out this year.

**Operations report**  
**PECSD**  
**October/November 2023**

**Flow-**

**Well 1B- 612,040g**

**Well2- 1700g**

**\*\*Wells total 6,122,100g**

**Daily average – 204,070gpd**

-Flow amount has decreased due to less irrigation, cooler weather, and less fall customer residents. Well 2 flow has stopped due to rehabilitation project.

**WWTP 6- 250,348g**

**WWTP 7-698,922g**

**\*\*Plant totals- 949,270g**

**Daily average- 31,642gpd**

**Well 2 rehabilitation project-**

Contractor has begun the rehab project, the well casing and pump has been removed and is currently being cleaned, rebuilt, and resurfaced. The company is in the final stages of agitating the well screen and flushing waste material & sediment from the well. The project should be wrapping up within the next two weeks. We have been in contact with the golf course management and will be continuing to work with the contractor to fix and repair any damage or issues with the fairway and grass following the departure of the equipment being used.

**Winterization & cold weather readiness-**

Operators have begun readying the district and CSD assets for the cold weather season. This includes placing visual snow poles on hydrants and narrow roadways, winterizing CSD wastewater plants and outbuildings, placing heating devices in enclosed and exposed areas, as well as readying the supply tanks at the top of Madora road due to the inability to visit them daily in snowy weather.

**Well 1B generator-**

During a power outage event, operators discovered that the newly installed generator at Well 1B was not functioning properly. This prompted a service call from the installation company and it was determined that the VFD is going to need a “power filtering device”. An electrician familiar with our system, Jim Bryant, was contacted and he will be coming this week to service the VFD to have it running properly before the imminent cold weather power events.

#### **Hydrant replacement Pinecone Ct-**

CSD has reached out to McGarr construction to have a leaking hydrant on Pinecone Ct replaced, the projected completion is by the 30<sup>th</sup> of November.

#### **Suspected Watermain leak-**

The district has located a suspected leak in the water main between cedar Ln and Pinecone Ct, this will be dug up and exposed by McGarr construction at the same time they will be replacing the leaking hydrant. Follow-up information will be documented upon inspection.

#### **Update on Sequoia lift station Project-**

Since the project installation completion, there have been zero issues or hiccups. The new pumps and wet well have worked incredibly well and have been a major relief to the CSD operators with little worry of malfunction.

#### **Bobcat service-**

The yearly bobcat service has been completed and the machine is running very well so there is little worry about the use of that equipment during snow events.

#### **CSD firehall paving and parking lot quote-**

The CSD has reached out and received a soft quote to repave the front of the building and have new paving done on the dirt lot on Lundy Ln. This quote was ranged between 38K-45k with an availability for work to be performed in the spring/summer of 2024.

#### **Madora lake road-**

Operators and GM met with the forest service, general road contractors, as well as the Sierra Pacific forestry sales representative on the ongoing timber sale/road resurfacing/culvert/water main protection project. CSD personnel will remain in contact with SPI rep and will meet with him again in the spring to schedule a start date for the timber sale road project, projection in the fall, on or after September 2024. Golf course management and staff have also been made aware of the plans as they also have infrastructure in the area.

**Well 2 pilot study wrap up-**

The equipment left over from the successful completion of the water treatment pilot study at well 2 has been packaged and shipped back to the manufacturer.



# PECSD Administrative Manager's Report October 2023

Gina-Marie Morris

- The following liens are still active:  
Acct 715: \$9,583.19
- Participated in the following Webinars with Rural Community Assistance Corporation
  - Budgeting for Small Water Systems
  - Board Secretary/Clerk First-Time Attendee Know Before You Go
- Created a new, more user-friendly website. Continuing to work on this.

District payments received for the month of October 2023 is as follows:

<b>Applied To</b>	<b>Sewer</b>	<b>Water</b>	<b>Fire</b>	<b>Total Amount</b>
Late/NSF Fees	184.34	184.34	23.53	392.21
Unapplied(Advance/Overpayment)	1,477.33	1,477.33	188.58	3143.24
Services	41,204.96	61,603.52	9,187.99	111,996.47
Reserve / FEERAM	16,047.36	15,627.50	2,622.89	34,297.75
Debt	19,093.40	28,812.38		47,905.78
<b>Total:</b>	<b>\$78,007.42</b>	<b>\$107,705.10</b>	<b>\$12,022.90</b>	<b>\$197,735.40</b>
BILLPAY_CC				\$26,237.23
CHECK				\$171,498.22

## Upcoming activities and projects:

- Complete the update / simplification of the Account List
- Complete the work on the website
- Update UBMax with APN numbers
- Pipeline
- Board Secretary / Clerk Conference
- Update Asset / Depreciation List after a physical inventory