

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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REGULAR BOARD MEETING

MINUTES

October 17, 2023

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Cheryl Trenwith-Sinsel

Director Todd Solomon

Director Rich Machado

Director Kim Train

1. Call Meeting to Order

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0900.

In Attendance:

Chairperson Don Fregulia

Vice Chairperson Cheryl Sinsel

Director Rich Machado

Absent:

Director Kim Train

Director Todd Solomon

Public in Attendance:

Randy Williams, Jeff Kapci

2. Approval of Agenda

Vice Chairperson Cheryl Sinsel moved to approve the agenda.

2nd: Director Rich Machado

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

3. Approval of September 19th, 2023, Regular Board Meeting Minutes

The Board was presented with the September 19th, 2023, Regular Board Meeting minutes.

Corrections: 1) Under Item 11, \$42,000 and not \$42. 2) Under Item 16, "Parking **Lot** Paving Quote" instead of "Parking **Lote** Paving Quote."

Tabled: Lack of quorum

4. Written Correspondence and Public/Board Comment Period

There was no written correspondence.

Jeff Kapci commented regarding the Meadow Lane Irrigation situation. He stated that he had a discussion with the Golf Course. If the District provides the water to the Golf Course's pond then the Golf Course would be willing to provide the transportation to the homeowner's current irrigation system. General Manager, Jamar Tate, stated that there would be a cost to the CSD involved with that request. It was decided to put this matter on the next agenda, and to consult legal regarding the proposal.

5. Rate Study

General Manager, Jamar Tate, reported that per the meeting we had with Blair from SCI, we have a couple of things to get over to him which we are working on. Blair will be putting together a project schedule. The schedule should allow the implementation of the new rates in July 2024. Regarding Roads and Maintenance, these items should be funded through the property tax money. It was noted that even if the Rate Study calls for an increase, the Board can choose whether or not to implement it each year.

6. Fire Tax

Fire Chief Steve Munsen reported that he will be acquiring signs to put up. We will know if it passes on November 5th.

7. Water System Compliance & Pilot Study Update

General Manager Jamar Tate reported that everything is status quo.

Pilot Study – The pilot study was completed with really good results. DOWL should be submitting the report to the State this week or next. Hoping to have it accepted next month, at which time the engineering design updates will be done. It will take a few additional months to review the designs. We have restarted the application process for funding as that will take some time. Contractor selection should be around summer time with breaking ground around next fall. The schedule has a gap of 1 year from October 2025 to October 2026 to have the plant run and make any tweaks needed prior to putting the plant into full operation.

8. Ordinance 2023-A

A draft of a new Ordinance, which would replace the existing Ordinances regarding billing and collections was presented to the Board for discussion and input only. The Ordinance will be presented in November for the first reading.

9. Parking Spaces

Rich Machado, Board Director, presented that the CSD has 3½ parking spaces, plus one handicap spot. He stated that the CSD needs space for the public and First Responders to park. Options of creating more designated parking and of staff and/or First Responders parking across the street by the mailboxes were discussed. It was noted that staff was already looking into having the area by the mailboxes paved. Staff was asked to look into options and costs.

10. River Rocks as they pertain to River Access

The Board was presented with a quote for river rocks. Jamar Tate, General Manager, reported that a chain and lock has already been installed to deter people from driving down to the river. It was mentioned that a sign was posted stating "No Vehicles Beyond This Point" which was removed by an unknown party. As foot traffic is not the main issue, the board decided to see how it goes with the chain, lock, and signage (which will be replaced). No action taken at this time.

11. Reserve and Debt Accounts

After a brief discussion on transparency to the customers, Chairperson Don Fregulia motioned to establish a separate account for the Reserve and Debt Funds.

2nd: Vice Chairperson Cheryl Sinsel

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

12. Fire Chief's Report

Fire Chief Steve Munsen reviewed the Fire Chief's report, highlighting the following:

- Ben Dominguez has extensive experience including the little things, regarding pumping water, that the department needs. In addition he is big on safety.
- By having the RADO training, those individuals are able to assist on fires and earn money for the department.
- A chase vehicle, which can also act as a backup medical, will be primarily for carrying the firefighters' gear. Things that are needed when on extended fires are turnouts, wild gear, ice chest, and personal items. In addition the truck could be used for quick runs into town or camp and possibly for sleeping in the bed of while out.
- Joined Source Well to get lower bids when purchasing items, but the CSD will need certain policies created and approved first.
- On 11/09/23, the PECAUX will be having a celebration dinner for the Fire department.

13. Committee Reports

No Committees met; thus, no reports were given. It was decided to move the Regular Board Meeting to November 14th, due to schedule conflicts, and to add a Personnel Committee meeting to that. A special Meeting for the Budget Committee may be added in December.

14. General Manager's Report

a. Operations Report

General Manager Jamar Tate submitted and reviewed the Operations Report

b. Miscellaneous

As presented in the Operations Report with the following highlights:

- Poles being installed on the fire hydrants to help locate them in the snow.
- The North Pinion Pine Tree Removal will cost from \$8k to \$10k due to the crane required. There was a discussion of what happens with the fallen trees. These trees are made available to the public for personal use w/ a signed waiver.
- The HOA was approached regarding the "Sequoia Park." The HOA doesn't want to take the park over due to the leach field, but they may be willing to pay the district to maintain the park. Both parties will contact Council to verify that this would be feasible option.
- Quotes were presented to replace the red CSD utility truck, which is over 20 years old. Quotes were for both diesel and gas, and both included utility bed and suspension with plow mounts. The proposed replacement truck is larger than the existing truck and will allow the CSD to transport the back up generator ourselves, and not leave us reliant on the Electric Company in the event of an extended power outage.

15. Administration

a. Status of Administrative Activities

Reviewed the previous month's activities

b. Status of Invoices & Liens

Reviewed the status of past due customer accounts.

c. Approval of September 2023 Financial Reports

Chairperson Don Fregulia moved to approve the September 2023 Financial Reports as they are presented.

2nd: Vice Chairperson Cheryl Sinsel

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Vice Chairperson Cheryl Sinsel

Aye – Director Rich Machado

e. Approval of use of Reserve Funds

Vice Chairperson Cheryl Sinsel moved to approve the use of the Reserve Funds as they are presented.

2nd: Chairperson Don Fregulia

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

f. Approval of Customer Credits

Vice Chairperson Cheryl Sinsel moved to approve the repayment of overcharged fees as they are presented.

2nd: Chairperson Don Fregulia

All in Favor:

Aye – Chairperson Don Fregulia

Aye – Director Rich Machado

Aye – Vice Chairperson Cheryl Sinsel

16. Future Agenda Items

Meadow Lane Irrigation

17. Adjournment

Vice Chairperson Cheryl Sinsel adjourned the regular Board meeting at approximately 1121.

APPROVED:



Don Fregulia, Chairperson

ATTEST:



Gina-Marie Morris, Clerk of the Board