

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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REGULAR BOARD MEETING

MINUTES

November 14, 2023

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Cheryl Trenwith-Sinsel

Director Todd Solomon

Director Rich Machado

Director Kim Train

Call Meeting to Order

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECS D") @ 0900.

Roll Call

In Attendance:

Chairperson Don Fregulia

Vice Chairperson Cheryl Sinsel

Director Kim Train

Director Rich Machado

Director Todd Solomon

Absent:

None

Public in Attendance:

None

Adoption of Agenda

Chairperson Todd Solomon moved to approve the agenda.

2nd: Director Don Fregulia

Approved: 5:0

Written Correspondence and Public/Board Comment Period

There were no public present.

Written Correspondence:

- I. Letter from Land Pros 365, offering to purchase land from the CSD.
 - No follow-up or response from the board.
- II. Letter from LAFCo, offering the possibility of the CSD having a representative at the table.
 - General Manager, Jamar Tate, was asked to inquire about the costs involved.

Consent Calendar

1. Approve Regular Meeting Minutes from September 19th, 2023
2. Approve Regular Meeting Minutes from October 17th, 2023
3. Approve October 2023 Financial Reports
 - Statement of Net Position
 - Statement of Activities
 - Governmental Funds Balance Sheet
 - Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
 - Statement of Net Position Proprietary Funds
 - Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
 - Budget vs. Actuals
 - October 2023 Transactions
 - Discussion ensued. In the spirit of transparency, it was decided to move the Financials to Action Items going forward.
4. Authorize the use of Reserve Funds – FEERAM \$1,983.33
5. Authorize Customer Credits – Acct 220
6. Authorize HRA payment to Jamar Tate
7. Authorize DOWL Master Service Agreement
 - Discussion ensued. It was decided to keep all contract consideration in Action Items going forward.

Vice Chairperson Cheryl Sinsel motioned to approve the Consent Calendar.
2nd by Chairperson Todd Solomon

Action Items

8. Ordinance 2023-A

The Board waived the reading. During discussion it was requested that a section be added regarding what a customer must do to have their service reestablished after it has been shut off due to nonpayment. It was also decided that verbiage is needed to establish a limitation on the frequency of agreements made with customers. Admin Manager, Gina-Marie Morris, to research any Health & Safety regulations regarding shut offs in attempts to keep the CSD in compliance.

9. Parking Area

After consideration of the quote presented, General Manager, Jamar Tate, was asked to acquire additional quotes.

Discussion and Information

10. Rate Study

The Board was briefed on the SCI Rate Study Timeline. General Manager, Jamar Tate, to inquire about holding the Community Meeting on the evening of February 20th.

11. Fire Tax

Measure C was passed by a vote of 106:28.

12. Water Compliance & Pilot Study Update

DOWL Engineering has completed the Pilot Test at Well 2 and has finalized the report. The report is currently at the state level for review.

13. Meadow Lane Irrigation

At the request of the Board, General Manager, Jamar Tate, presented two options to provide the golf course non potable water including estimates of cost for each. After some deliberation, it was decided to have Tate approach the golf course with the second option presented, and to open discussions about the golf course providing irrigation for the original Meadow Lane area as well as other locations that are within the golf course's reach.

As reference, the options presented are as follows:

Option 1: Trenching a line directly to the pond on hole #13 (\$47,668)

Option 2: Use existing wasteline that enters the creek area (\$5,457)

Reports

14. Committee Reports

No committees met, no reports given.

15. Fire Chief's Report

Fire Chief, Steve Munsen, submitted and reviewed the Fire Chief's Report

16. General Manager's Report

General Manager, Jamar Tate, submitted and reviewed the Operations Report

17. Administration

Administrative Manager, Gina-Marie Morris, submitted and reviewed the Administration Report

Future Meetings and Agenda Items

- Next Regular Meeting will be December 19, 2023 @ 9am.
- Discussion regarding clearing Firefighter's driveways in the Winter

Closed Session

Closed Session was held including all Board Members and General Manager, Jamar Tate. No actions were taken.

Adjournment

Chairperson Don Fregulia adjourned the regular Board meeting.

APPROVED: 
Don Fregulia, Chairperson

ATTEST: 
Gina-Marie Morris, Clerk of the Board