

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

BLAIRSDEN, CALIFORNIA 96103

PHONE: 530-836-1953

FAX: 530-836-2963

TOLL FREE: 877-377-1953

Email admin.mgr@pecsd.org Web - www.pecsd.org

SPECIAL BOARD MEETING

MINUTES

March 25, 2024

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Director Kim Train

Call Meeting to Order

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0902.

Roll Call

In Attendance:

Chairperson Don Fregulia

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Director Kim Train (via Zoom)

Absent:

None

Public in Attendance:

None

Adoption of Agenda

Director Jeff Glick moved to approve the agenda.

2nd: Chairperson Don Fregulia

Approved 5:0

Written Correspondence and Public/Board Comment Period

One written correspondence as presented to the Board. Administrative Manager, Gina-Marie Morris, reported that several phone calls had been received that were in kind to the written correspondence received.

Consent Calendar

1. Approve Meeting Minutes for February 20, 2024
2. Approve Use of Reserve Funds
 - a. Water Reserve \$17,049.52
 - b. FEERAM \$2,066.65
3. Approve Credit to Customer Account

Vice Chairperson Todd Solomon moved to approve the Consent Calendar.

2nd: Director Rich Machado

Approved 5:0

Action Items

4. Rate Study / Resolution 2024-02

Blair Aas, from SCI, explained the rate study was taking into account the proposed Water Treatment Plant and the Wastewater Treatment Plant that will soon be needed. Both enterprises were offered 2 options.

Water: Option 1 – Gives back a portion of the reserves
 Option 2 – Prefunds the Water Treatment Plant

Discussion on the 2 options and on making a decision now verses waiting were both discussed.

Wastewater: Option 1 – No new debt or project was taken into consideration
 Option 2 – Start funding the replacement of WWTP 6

Discussion on the need of the WWTP replacement verses waiting was discussed.

Chairperson Don Fregulia moved to approve the rate study, as presented by Bair from SCI, and that this board adopts option 2 for both water treatment and wastewater treatment.

2nd: Director Todd Solomon

Approved 5:0

5. Approve February 2024 Financial Reports

- Statement of Net Position
- Statement of Activities
- Governmental Funds Balance Sheet
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Statement of Net Position Proprietary Funds
- Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Proprietary Statement of Cash Flow
- Budget vs. Actuals
- Checks and Credit Card Transactions

Director Todd Solomon moved to approve the February 2024 Financial Reports.

2nd: Director Jeff Glick

Approved 5:0

6. Resolution 2024-03

- Establishing Policy 3022 "Statement of Investment Policy"

After discussion, Director Jeff Glick moved to approve.

2nd: Chairperson Don Fregulia

Approved 5:0

Per Policy 3022 the General Manager and Administrative Managers are both assigned to the Investment Committee. Chairperson Don Fregulia and Vice Chairperson Todd Solomon volunteered to be on this committee. Chairperson Don Fregulia assigned General Manager Jamar Tate to assign the other Employee to serve on this committee as outlined in this policy.

The Investment Committee will meet on 04/09/24 at 8:30am.

7. Investment Options

Administrative Manager Gina-Marie Morris explained what the situation is with the Unfunded Accrued Liability. Morris shared a couple investment options available to public entities CalPERS Section 115 Trust, CAMP Pool and Term options, as well as further investment in LAIF.

The Board did not choose to authorize investments at this time, but did ask to have this item remain on the agenda for next month to allow the Investment Committee time to research the options and to have a committee meeting.

Clerk Note:

Director Kim Train left the meeting at about 1030, during this item's discussion.

Director Jeff Glick left the meeting at 1057, following this item's discussion.

8. Resolution 2024-04

- Establishing Policy 3090 "Computer, Email and Internet Usage Policy"

After discussion, Chairperson Don Fregulia moved to approve.

2nd: Director Rich Machado

Approved 3:0

9. Position Roster

After discussion, Chairperson Don Fregulia moved to approve.

2nd: Director Rich Machado

Approved 3:0

10. Smith's Tree Services Estimate

After discussion, Chairperson Don Fregulia moved to approve.

2nd: Director Rich Machado

Approved 3:0

***Chairperson Don Fregulia moved to table items 11-14, and 16-20 until the April Meeting.
2nd: Vice Chairperson Todd Solomon
Approved 3:0

15. Ordinance 2024-A


Administrative Manager Gina-Marie Morris briefed the council on the changes to the Ordinance as recommended by the attorney. The first reading was waved.

Future Meetings and Agenda Items

- The Next Regular Meeting will be April 16, 2024, @ 9 am
- The Investment Options and all Tabled items will be on the next agenda

Adjournment

Chairperson Don Fregulia adjourned the regular Board meeting at 1109.

APPROVED: 

Don Fregulia, Chairperson
Todd Solomon

ATTEST: 

Gina-Marie Morris, Clerk of the Board