

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**REGULAR  
BOARD MEETING  
AGENDA  
April 12, 2017  
9:00am**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Approval of February 23, 2017 Special Board Meeting Minutes  
Discussion & Action Item
3. Approval of March 8, 2017 Regular Board Meeting Minutes  
These minutes have been tabled to the next Regular or Special Board Meeting to be held.  
Discussion & Action Item
4. Fire Chief's Report  
Fire Chief Tom Forster
  - a. Call Report & Training Report  
Receive comments & answer questions from the Board.
  - b. Personnel  
Information on present Fire Department staff levels.

- c. Equipment  
Discuss the status of any equipment repairs and/or purchases.
- d. Defensible Space  
Status of CalFire fuel reduction effort.
- e. Plumas County Fire Chiefs Association  
The Board will be updated on the activities of the Plumas County Fire Chiefs Association.
- f. Firewise Committee  
The Board will be updated on any activity with the Firewise Committee.
- g. Miscellaneous

Discussion & Non Action Item

5. EMS Officer Stipend

Interim General Manager John Rowden

Fire Chief Tom Forster is requested a reallocation with budget funds to create a stipend for a new position called Emergency Medical Services Officer.

Discussion & Action Item

6. Request for Funding

Interim General Manager John Rowden/Fire Captain Rich Machado  
Request for funding for replacement filters for filtration equipment.

Discussion & Action Item

7. Designation of Applicant's Agent Resolution

The Board will consider designating an Applicant Agent by, resolution, to represent the District for requesting financial assistance from CalOES and FEMA for the repair of damages from the January storm disaster. The disaster was declared a state and federal disaster and designated FEMA DR CA 4301. Funding is available from the federal Public Assistance Program and the California Disaster Assistance Act. The required request for Public Assistance, FEMA Form 90-49 was filed with CalOES on April 7, 2017 meeting the deadline of April 11, 2017.

Discussion & Action Item

8. Arsenic Remediation Project

Interim General Manager John Rowden

- a. The Board will be updated on any progress made with the Arsenic Remediation Project.
- b. The Board will review invoice #8135 from Farr West Engineering for approval to pay.

Discussion & Action Item

9. Wastewater Discharge Permit

Interim General Manager John Rowden

- a. The Board will be updated on any progress made with Waste Permit Discharge Requirements.
- b. The Board will review invoice #41193 from TRC Solutions for approval to pay.

Discussion & Action Item

10. Administrative Manager's Report

Administrative Manager Heather Kotrc

- a. Accounts Receivable Reports
- b. Miscellaneous

Discussion & Non Action Item

11. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Budget Finance

The Board will be updated on the Budget Committee Meeting held on March 23, 2017.

- g. Insurance

Discussion & Possible Action Items

12. Goals & Objectives

Discussion & Possible Action

### 13. General Manager's Report

Interim General Manager John Rowden

- a. The Board will review and discuss Fiscal Year 2016/2017 March Financial Reports.
  - I. Motion to approve.
- b. Introduction of Fiscal Year 2017/2018 First Draft Budget
- c. Operations Report
- d. Miscellaneous

Discussion & Action Item

### 14. Written Correspondence to the Board

The Board will review correspondence received from PECSD's Auditor Robert W. Johnson.

Discussion & Possible Action Item

### 15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action Item

### 16. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action Item

### 17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.