

**PLUMAS EUREKA COMMUNITY SERVICES DISTRICT**

**200 LUNDY LANE**

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**REGULAR  
BOARD MEETING  
MINUTES**

**May 11, 2022**

**9:00 AM**

**200 Lundy Lane**

**BLAIRSDEN, CA 96103**

**Board of Directors**

Board Director Mark Shadowens

Board Director Steve Janovick

Board Director Russ Bowing

Board Director Todd Solomon

Board Director VACANT

**1. Call Meeting to Order**

Chairperson Mark Shadowens called to order the Regular Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0900 hours.

**2. Filling Vacancies on the Board of Directors**

The Board considered an application from Don Fregulia to fill the vacancy left on the Board following the departure of Director Sherry Panick.

Motion to appoint Don Fregulia to the Plumas Eureka Community Services District Board of Directors.

Motioned: Vice Chairperson Steve Janovick

2<sup>nd</sup>: Board Director Todd Solomon

All in Favor.

(Roll Call Vote)

Aye – Chairperson Mark Shadowens  
Aye – Vice Chairperson Steve Janovick  
Aye – Board Director Todd Solomon

Absent – Board Director Russ Bowring

Don Fregulia is hereby appointed to the Plumas Eureka Community Services District Board of Directors and shall be added as signatory to District accounts.

Clerk of the Board Jillian Cole administered the Oath of Office.

3. Approval of January 14, 2022, Special Board Meeting Minutes  
The Board was presented with the January 14, 2022, Special Board Meeting minutes for approval.  
*Clerk’s Note: This item was tabled due to lack of a quorum to approve.*
4. Approval of February 21, 2022, Special Board Meeting Minutes  
The Board was presented with the February 9, 2022, Special Board Meeting minutes for approval.

Motion to accept the February 21, 2022, Special Board Meeting Minutes.

Motioned: Board Director Todd Solomon  
2<sup>nd</sup>: Vice Chairperson Steve Janovick

All in Favor.

Aye – Chairperson Mark Shadowens  
Aye – Vice Chairperson Steve Janovick  
Aye – Board Director Todd Solomon

Abstained – Board Director Don Fregulia  
Absent – Board Director Russ Bowring

5. Approval of April 13 ,2022, Board Meeting Minutes  
*Clerk’s Note: This item was tabled due to lack of a quorum to approve.*

6. Fire Chief’s Report
  - a. Call Report & Training Report  
Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department (“PEFD”) Administrative Office upon request.  
PEFD Volunteers are keeping abreast of the latest precautions for the coronavirus and will

continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

Firefighter Jeff Train was promoted to Captain following the departure of Ryan Nowling. EMS Coordinator Jenni McGuire has been promoted to Assistant Chief.

Recruitment banners have been ordered.

c. Fire Apparatus & Equipment Maintenance

Engine 9122 had its vehicle data computer (VDC) replaced.  
9122 also requires rewiring of its thermal imaging camera (TIC)

d. Training

Firefighter Coby Hakalir will complete the Quincy Fire Academy this month.

e. Firewise Committee Actions and Activities

Outreach continues to procure a new Firewise Chairperson for the District.

f. Miscellaneous

PECAUX will be having their Pancake Breakfast Fundraiser on May 28<sup>th</sup>, 2022.

Burn permits are required and can be received on-line at the CalFIRE website or at the Mohawk Ranger station. The Air Quality Board determines burn days. Please call (530) 832-4528, press 5 for our region, and listen to the entire message for day designation and instructions.

Chief Munsen will meet with an Ad Hoc committee regarding the development of a 5-year plan.

7. Plumas Pines Golf Course Fees

The Board was addressed by Tom Joyce, representing the Plumas Pines Golf Group, regarding the fees associated with the Longboard's/Pro Shop building and the golf course restrooms, as well as the termination of outdoor irrigation water use for select properties on Meadow Lane which are currently connected to golf course plumbing.

Following a discussion, the Board determined that limited or seasonal usage is not a justification for reduced rates due to the District's high fixed costs and flat-rate structure.

Directors Solomon and Fregulia will work with General Manager Jamar Tate to investigate the number and size of connections currently serving the Longboard's/Pro Shop building and will report the District's findings. Service reduction(s), if any, will not be applied retroactively.

The Board also indicated that homeowners effected by the termination of their outdoor

irrigation may connect their outdoor irrigation systems to their existing water connection using the plumber of their choice.

#### 8. Water System Compliance

Results from testing April 11, 2022, showed the As level at the compliance point to be 8 ppb; at Well 1B to be 11 ppb; and at Well 2 to be 16 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 9 ppb, 7 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on April 11, 2022, for Iron were .270 mg/l at Well 1B and 2.240 mg/l at Well 2; for Manganese were .0884 mg/l at Well 1B and .113 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.)

#### 9. Water Treatment Project

- a. Project Manager John Rowden advised the Board that bench testing for the removal of phosphates, and other contaminants that could affect chemical reactions in treatment for the remediation of arsenic, had been conducted and the District was awaiting results. Currently, full operation of the plant is scheduled for October 2026.
- b. The Board was presented with correspondence from state regulators regarding issues with a pilot testing proposal from ATEC Systems Associates. The Board expressed frustration with the letter, as state regulators had advised the District that ATEC had previous experience on a similar project. Following a discussion, the Board plans to send a member to a meeting with Regulators, Project Manager John Rowden, and General Manager Jamar Tate at their office in Redding, CA.

#### 10. Survey Task Order 1

General Manager Jamar Tate presented the Board with Bastian Engineering Task Order 1. This task includes the survey and marking of 16 properties within the District flagged for fire fuels reduction and management. Total cost not to exceed \$12,500.00.

Motion to approve Task Order 1 from Bastian Engineering not to exceed \$12,500.00.

Motioned: Board Director Don Fregulia  
2<sup>nd</sup>: Vice Chairperson Steve Janovick

All in Favor.

Aye – Chairperson Mark Shadowens  
Aye – Vice Chairperson Steve Janovick  
Aye – Board Director Todd Solomon

Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring

11. Feather River Resource Conservation District

Nothing to Report.

12. Committee Reports

a. Budget & Finance Committee

The Board was presented with the Draft Budget for the 2022-2023 Fiscal Year. The Board will evaluate the draft and will plan to vote on Budget approval at the June 2022 Regular Meeting.

b. Water & Wastewater Committee

Nothing to Report.

13. General Manager's Report

a. Administration

i. Administrative Manager Jillian Cole reported the District had no change in lien status in the month of April 2022. 15-Day shut off notices would be sent out soon.

The Spring Pipelines Newsletter was sent to print and would be distributed upon receipt.

ii. Administrative Improvements continue. Development of new website landing pages should be ready to publish in July 2022.

b. Finance

i. The Board was advised that the District was still working with Brittany at Bequette & Kimmel to assemble financial reports. The Board was furnished with informational reports outlining the expenses and income from April 2022. No action was taken at this time.

ii. The Board was advised that the Fiscal Year 2020-2021 Audit field work was delayed again. Staff continue to work with audit staff to schedule field work. Preparations for current year field requests continues.

c. Operations

- i. Water:  
Flow: Well 1B: 2,965,000 gallons Well 2: 500 gallons. Total: 2,965,500 gallons.

Leaks/Shutoffs: There was a break at 19 Ponderosa due to a large truck running over the service box. The main had to be shut off to make this repair. There was a leak on S. Pinion. The customers irrigation valve broke, and the service shut off was flooded over. The water was diverted, and the line shut off. There was a shut off called for on Evergreen Cir because of a house leak that Madden Plumbing had come out to fix.

- ii. Wastewater:  
Flow: WWTP #6- 185,359 Gallons WWTP # 7- 1,034,023 Gallons Total: 1,219,382 Gallons

WWTP #6: A new type of media has been ordered to replace the current sand media in the filters at the plant. The new media is supposed to filter the water down to half a micron.

- iii. Misc. & Small Projects  
WWTP 6 Fence: Operators are working with vendors to schedule installation.

CSD/Fire Dept Building Painting: O&M staff have received 2 bids from Waller Painting and Knudsen Painting.

Tree Cleanup: Work to clean up the downed trees from the December snowstorm continues. Most of the work has been completed and staff will contact a tree service to dispose of debris.

- 14. Written Correspondence to the Board  
Nothing to Report.

- 16. Public/Board Comment Period  
*Clerk's Note: This item was addressed before the Board adjourned to Closed Session.*

- 17. Future Agenda Items  
*Clerk's Note: This item was addressed before the Board adjourned to Closed Session.*

- a. Golf Course Acquisition
- b. Water Tanks Fuels Reduction
- c. Golf Course Assessment Committee
- d. 2022-2023 Budget Approval
- e. Accounting Proposal/Reports
- f. 2020-2021 Audit Update

15. Closed Session: Personnel; General Manager Performance

Chairperson Mark Shadowens adjourned to Closed Session at 1150 hours.

Chairperson Mark Shadowens reconvened Open Session at 1218 hours.

The discussion regarded General Manager performance.

No action was taken.

18. Adjournment

Chairperson Mark Shadowens adjourned the regular Board meeting at 1000 hours.

In Attendance:

Chairperson Mark Shadowens

Vice Chairperson Steve Janovick

Board Director Todd Solomon

Board Director – Don Fregulia

Absent – Board Director Russ Bowring

Respectfully Submitted,

(Signature on file)

Jillian Cole  
Board Clerk