

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – jillian.pecsd@gmail.com
Web-www.pecsd.org

**SPECIAL
MEETING
AGENDA
PECSD ADMINISTRATIVE COMMITTEE
November 19, 2020
10:00 AM**

Held Remotely via Zoom

<https://us02web.zoom.us/j/82510688050>

Meeting ID: 825 1068 8050

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/82510688050>

MEMBERS

Chairperson Sherry Panick

Member Melinda Bennet

1. Call Meeting to Order
Chairperson Sherry Panick
2. Invoicing Process
Jillian Cole, Administrative Manager
The committee will consider possible recommendations to ensure the process of invoicing customers is appropriate.
3. Administrative Improvements
Jillian Cole, Administrative Manager
The committee will be briefed on the status of improvements to the District's Administrative Operation.
4. Public/Board Comment Period
The public may address the Committee on items within the Committee's subject matter jurisdiction that are on the agenda, the

public may also address items not included on the agenda. The Committee cannot comment or take actions on non-agenda items. Strict limit on the time the public may address the Committee is three (3) minutes per speaker.

Discussion Item

5. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.