

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**REGULAR  
BOARD MEETING  
AGENDA  
February 9, 2022  
9:00 AM**

**Join Zoom Meeting  
<https://us02web.zoom.us/j/89554646478>**

**Meeting ID: 895 5464 6478**

**One tap mobile  
+16699009128,,89554646478# US (San Jose)**

**Dial by your location  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
Meeting ID: 895 5464 6478**

Board of Directors  
Chairperson Mark Shadowens  
Vice Chairperson Steve Janovick  
Director Russ Bowring  
Director Todd Solomon  
Director VACANT

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chair (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order  
Chairperson Mark Shadowens
2. Resolution Regarding Virtual Board Meetings  
Jillian Cole, Clerk of the Board

The Board will consider a resolution to continue to allow the Board to meet virtually for the next thirty days due to the Governor's Emergency Proclamation related to the risks from COVID.

Discussion and Possible Action

3. Approval of January 14, 2022 Special Board Meeting Minutes

Discussion and Possible Action

4. Fire Chief's Report

Chief Steve Munsen

The Report may cover the following:

- a. Call Reports & Training
- b. Personnel Actions and Activities.
- c. Fire Apparatus & Equipment
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

5. Water System Compliance

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
- b. The Board will be briefed on the status of the water treatment plant project.

Discussion and Possible Action

6. Task Order 17: Pilot Study 4

Interim General Manager John Rowden

The Board will consider authorizing funding for a pilot study that will verify water loading rates, the best Oxidant, Coagulant, and determine the correct pH adjustment needed to remove Iron, Manganese, and Phosphates in the Manganese Dioxide filter media.

Discussion and Possible Action

7. Sewer System Cleaning Services

Interim General Manager John Rowden

The Board will consider approving a contract with Waters Vacuum Truck Services for cleaning each of the three sections of the District sewer collection system over a three year period. This contract is similar to past contracts with this vendor and significantly lower than past bids from other vendors.

Discussion and Possible Action

8. Survey Services

Interim General Manager John Rowden

The Board will consider issuing a request for bids to provide survey services to the District to support the water treatment project, the fuels reduction project, flood hazard boundary adjustment, and other projects as needed.

Discussion and Possible Action

9. Check Signatory Authorization

Interim General Manager, John Rowden

The Board will consider authorizing Board members and the Interim General Manager to sign District checks. All checks require two signatures.

Discussion and Possible Action

10. Merging Properties

Interim General Manager, John Rowden

The Board will consider the impact and possible actions related to property owners adjusting property boundaries to merge one or more parcels into a single parcel.

Discussion and Possible Action

11. Committee Reports

a. Budget and Finance Committee

b. Water and Waste Water Committee

Discussion and Possible Action

12. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

Discussion and Possible Action

- a. Finance
  - i. Financial Reports
  - ii. Audit for FY 2020/21
- b. Administration

Administrative Manager Jillian Cole

  - i. Status of invoices and liens
  - ii. Status of Administrative Improvements Project
- c. Operations, Maintenance, Small Projects
- d. Miscellaneous
  - i. Vandalism

13. Written Correspondence to the Board

Discussion and Possible Action

14. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

15. Closed Session Relating to Personnel: Performance of the Interim General Manager.

Discussion and Possible Action

16. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.