

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – heather.pecsd@digitalpath.net
Web-www.pecsd.org

BOARD MEETING
AGENDA
November 9, 2016
9:00am

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Rich Machado
Director Dan Bastian
Director Melinda Bennett

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order
Chairperson Frank Shepard
2. Approval of October 12, 2016 Regular Board Meeting Minutes
Discussion & Action Item
3. Fire Chief’s Report
Informational Item
Fire Chief Tom Forster
 - a. Call Report & Training Report
Receive comments & answer questions from the Board.
 - b. Personnel
Information on present Fire Department staff levels.
 - c. Equipment
Discuss the status of any equipment repairs and/or purchases.
 - d. Defensible Space
Discuss the current status of a Fire Prevention Ordinance.
 - e. Plumas County Fire Chiefs Association

The Board will be updated on the activities of the Plumas County Fire Chiefs Association.

f. Firewise Committee

The Board will be updated on any activity with the Firewise Committee.

g. Miscellaneous

Discussion & Non Action Item

4. Wastewater, Water and Greenbelt Operations

Operations Manager Lew Prince

Discussion & Possible Action Item

5. Water Connection Policy

Interim General Manager John Rowden

The Board will be asked to consider a policy for establishing and maintaining connections to the District water system.

Discussion & Possible Action Item

6. Notice of Violation

Interim General Manager John Rowden

The Board will review the two Notice of Violation for the recent wastewater spills.

Discussion & Possible Action Item

7. Arsenic Remediation Project

Interim General Manager John Rowden

a. The Board will be updated on any progress made with the Arsenic Remediation Project.

b. The Board will review Farr West Engineering's Arsenic Mitigation – Preferred Alternative Evaluation Technical Memorandum.

c. The Board will review the Amendment to Owner – Engineer Agreement.

d. The Board will discuss a possible increase in the Arsenic Remediation Project's Budget by \$16,000.00.

I. Motion to Increase the Arsenic Remediation Project's budget by \$16,000.00.

e. The Board will review invoice #7607 from Farr West Engineering for approval to pay.

Discussion & Action Item

8. Wastewater Discharge Permit

Wastewater Chief Plant Operator Manager Frank Motzkus

- a. The Board will be updated on any progress made with Waste Permit Discharge Requirements.
- b. The Board will review invoice #38176 from TRC for approval to pay.

Discussion & Action Item

9. Administrative Manager's Report

Informational Item

Administrative Manager Heather Kotrc

- a. Accounts Receivable Report
- b. Miscellaneous

Discussion & Non Action Item

10. Separation of Fire Department

Administrative Manager

- a. The Board will discuss separating the Fire Department from Water and Wastewater by a separate checking account. Giving PECSD two balance sheets, one for Water and Wastewater and one for Fire.
- b. Motion to separate Fire from Water and Wastewater by opening a separate checking account with Plumas Bank.

Discussion and Action Item

11. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Insurance

Discussion & Possible Action Items

12. Goals & Objectives

Discussion & Possible Action

13. General Manager's Report

Interim General Manager John Rowden

- a. The Board will review and discuss Fiscal Year 2016/2017 October Financial Report.

- I. Motion to approve.

- c. Miscellaneous

Discussion & Action Item

14. Written Correspondence to the Board

The Board will review and discuss written correspondence received from Homeowner Al Richard requesting installation of a "DEAD END" or "NOT A THROUGH STREET" sign on the lane leading to East Ponderosa's #'s 39, 41 & 43 at the expense of Mr. Richard.

Discussion & Possible Item

15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action Item

16. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action Item

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.