

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT

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REGULAR

BOARD MEETING

MINUTES

February 15, 2023

1:00PM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Board Director Steve Janovick

Board Director Don Fregulia

Board Director Todd Solomon

Board Director Cheryl Trenwith-Sinsel

Board Director VACANT

1. Call Meeting to Order

Vice Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") at hours.

Clerk's Note: General Manager Jamar Tate announced he had received the resignation of Chairperson Steve Janovick, effective immediately. Vice Chairperson Don Fregulia will assume the duties of Board Chair until new officers are appointed.

2. Approval of January 11, 2023, Regular Board Meeting Minutes

The Board was presented with the January 11, 2023, Regular Board Meeting minutes

Motion to approve the January 11, 2023, Regular Board Meeting minutes as submitted.

Motioned: Board Director Cheryl Trenwith-Sinsel

2nd: Board Director Todd Solomon

All in Favor.

Aye – Vice Chairperson Don Fregulia
Aye – Board Director Todd Solomon
Aye – Board Director Cheryl Sinsel

3. Policy 5010 Update

The Board discussed updating the regular meeting schedule for the PECSD Board of Directors.

Motion to update the regular meeting of the PECSD Board of Directors to the third (3rd) Tuesday of each month.

Motioned: Vice Chairperson Don Fregulia
2nd: Board Director Todd Solomon

All in Favor.

Aye – Vice Chairperson Don Fregulia
Aye – Board Director Todd Solomon
Aye – Board Director Cheryl Trenwith-Sinsel

4. Water System Compliance & Pilot Study Update

Results from testing January 26, 2023, showed the As level at the compliance point to be 7 ppb; at Well 1B to be 5 ppb; and at Well 2 to be 13 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 8 ppb, 7 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on January 26, 2023, for Iron were .270 mg/l at Well 1B and 1.710 mg/l at Well 2; for Manganese were .0996 mg/l at Well 1B and .109 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.).

The Arsenic Remediation Project (Water Treatment Plant) Development schedule has been changed due to delays in the start of final pre-funding pilot testing. Historic weather has been a factor

5. Lift Station 7 Replacement Update

Staff continues to work with DOWL (Farr West) Engineering and McGarr Excavation to replace the Lift Station at WWTP 7. The pumps required for the facility were shipped on January 30, 2023. District legal counsel is finalizing a contract with McGarr Excavation to construct the new lift station.

6. Portable Generator Purchase

General Manager Jamar Tate briefed the Board regarding questions asked at a previous meeting regarding the age and hours of operation of portable generators being considered for purchase with funds remaining from a CA Governor's Office of Emergency Services Grant

Program.

Motion to purchase the MQ Power 120 kW Diesel Generator Model #DCA150SSIUC in the amount of \$47,375.85 from Sunbelt Rentals.

Motioned: Vice Chairperson Don Fregulia
2nd: Board Director Cheryl Trenwith-Sinsel

All in Favor.

Aye – Vice Chairperson Don Fregulia
Aye – Board Director Todd Solomon
Aye – Board Director Cheryl Trenwith-Sinsel

7. Paint Bids for Engine Bays

The Board was presented with estimates from Waller Painting and Martha Painting to paint the interior of the District's Fire Engine Bays. The estimates are as follows:

Waller Painting: \$7,212.00
Martha Painting: \$5,000.00

Motion to accept the estimate from Martha Painting, in the amount of \$5,000.00, for the painting of PECSD Engine Bays.

Motioned: Vice Chairperson Don Fregulia
2nd: Board Director Cheryl Trenwith-Sinsel

All in Favor.

Aye – Vice Chairperson Don Fregulia
Aye – Board Director Todd Solomon
Aye – Board Director Cheryl Trenwith-Sinsel

8. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department ("PEFD") Administrative Office upon request. PEFD Volunteers are keeping abreast of the latest precautions for COVID 19 and will continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

The Department is still recruiting volunteer firefighters. Interested parties can email volunteers@pecsd.org or contact the office at 530-836-0532.

c. Fire Apparatus & Equipment Maintenance

Portable radios purchased with grant funds from CalFIRE have been delivered and will be programmed and distributed at the next training session. A warning light was discovered on engine 9121. Volunteers will work to diagnose and resolve the issue.

d. Training

Seven (7) Volunteers were certified in course S-290 Wildfire Behavior. Five volunteers completed crew/engine boss training.

Volunteers completed Bobcat operator training and cleared a driveway and walkway for an elderly female resident.

e. Firewise Committee Actions and Activities

The District's new Firewise Certificate of Recognition has been issued. The certificate is valid through 2023.

f. Miscellaneous

Burn permits are required and can be received on-line at the Cal Fire website or at the Mohawk Ranger station. The Air Quality Board determines burn days. Please call (530) 832=4528, press 5 for our region, and listen to the entire message for day designation and instructions.

9. Plumas County Fire Chiefs' Association Mutual Aid Agreement

The Board was presented with the PCFCA Mutual Aid Agreement for approval.

Motion to approve and join the PCFCA Mutual Aid Agreement as submitted.

Motioned Board Director Todd Solomon

2nd: Vice Chairperson Don Fregulia

All in Favor.

Aye – Vice Chairperson Don Fregulia

Aye – Board Director Todd Solomon

Aye – Board Director Cheryl Trenwith-Sinsel

10. Rate Study

Project Manager John Rowden advised the Board that the District's rate increases from the 2018 Proposition 218 process would end as of July 1, 2024. A rate study must be conducted to determine the District's operational and capital needs beyond that date to create a set of proposed rates for the next five years.

The District has reached out to the California Rural Water Association and received a draft bid from Dowl (Farr West) Engineering of approximately \$37,000.00 to complete the study.

The Board directed Project Manager John Rowden to continue gathering information and bids.

11. Committee Reports

Nothing to Report/Tabled to a future meeting.

12. General Manager's Report

a. Finance

The Board was presented with District Financial reports for December 2022.

Motion to accept December 2022 Financial reports as submitted.

Motioned: Board Director Todd Solomon

2nd: Vice Chairperson Don Fregulia

All in Favor.

Aye – Vice Chairperson Don Fregulia

Aye – Board Director Todd Solomon

Aye – Board Director Cheryl Sinsel

b. Generator Project Update: See item #6.

c. Miscellaneous: Nothing to Report.

13. Administration

Administrative Manager Jillian Cole briefed the Board on active liens, collection efforts on delinquent accounts, and District income for the month of January 2023.

Post-audit filing and office clean -up continues. Shred-It performed document destruction services for the District in January.

Invoicing took place on January 16, 2023.

14. Operations Report

Water

January 2023 Flow: Well 1B – 1,444,300 gallons Well 2- 3,400 gallons Total- 1,447,700 gallons.

State Regulators are implementing a drought and conservation reporting portal for all water systems in California. Reports will be submitted monthly or quarterly, as required.

Water systems in California are required to complete a service line inventory to confirm the absence of lead in all lines and fittings systemwide.

Wastewater

November 2022 Flow: WWTP # 6- 528,478 gallons; WWTP # 7: 2,668,602 gallons. Total: 3,197,080 gallons.

Heavy precipitation in late December and January contributed to extreme inflows to both treatment plants due to infiltration.

Misc.

Snow removal has been performed from District roads, parking lots, treatment facilities, hydrants, and mailbox cluster.

15. Written Correspondence to the Board

Nothing to Report.

16. Public/Board Comment Period

Nothing to Report.

17. Adjournment

Vice Chairperson Don Fregulia adjourned the regular Board meeting at 1423 hours.

In Attendance:

Vice Chairperson Don Fregulia

Board Director Todd Solomon

Board Director Cheryl Trenwith-Sinsel

Board Director - VACANT

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk