

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**REGULAR
BOARD MEETING
AGENDA
February 13, 2019
9:00 AM**

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Dan Bastian
Director Melinda Bennett
Director Steve Janovick

*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Chairperson Frank Shepard
2. Approval of January 9, 2019 Regular Board Meeting Minutes
Discussion and Possible Action
3. Fire Chief's Report
Chief John Sea
The Report may cover the following:
 - a. Call Reports & Training
 - b. Personnel Actions and Activities.
 - c. Fire Apparatus & Equipment
 - d. Plumas County Fire Chiefs Association Actions and Activities
 - e. Firewise Committee Actions and Activities
 - f. Financial Assistance from the Auxiliary, grants, and other funding sources

- g. Department administrative activities, actions, and issues such as budget and insurance.
- h. Miscellaneous

Discussion Item

4. Water Treatment Facility Project: Arsenic Remediation

Interim General Manager John Rowden.

The Board will be briefed on the current status of the project and may consider related actions.

Discussion and Possible Action

5. Inspection and Cleaning of Waste Water Collection System

Chief WWTP Operator Jamar Tate

The Board will consider hiring a contractor to inspect and clean portions of the waste water collection system most susceptible to leaks. The District has received two bids.

Discussion and Possible Action

6. Manhole Replacement

Chief WWTP Operator Jamar Tate

The Board will consider hiring a contractor to replace a severely damaged manhole on Cottonwood Drive. Only one bid has been received to date.

Discussion and Possible Action

7. Sewer Connection and Adjustment to Residential Water Fees

Interim General Manager John Rowden

The Board will be briefed on the processes for establishing a Sewer Connection Fee for Plumas Eureka Estates and adjusting the residential water rates to recognize the requirement for the sizing of connections to allow for residential fire sprinkler systems.

Discussion Item

8. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
 - i. Health Benefits Plans

- f. Budget Finance
 - g. Insurance
- Discussion and Possible Action

9. Goals & Objectives
Discussion and Possible Action Item

10. General Manager's Report

- Interim General Manager John Rowden
- Administrative Manager Jillian Cole
- System Operator Jamar Tate

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

- a. Finance
 - i. January Financial Reports
 - ii. Budget Development: Capital Improvement Program
 - b. Administration
 - i. Invoice Status
 - ii. Preparation for July billing
 - c. Operations
 - i. Projects
 - a) Backup generator at WWTP 7
 - b) Assessment of WWTP 6
 - c) Variable Frequency Drive (VFD) at Well 2
 - ii. Operations and Maintenance
 - d. Miscellaneous
 - i. Insurance Claims
- Discussion and Possible Action

11. Written Correspondence to the Board

- a. Tom Joyce request for billing adjustment for Plumas Pines Golf Resort
- Discussion and Possible Action

12. Closed Session

Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.
Discussion and Possible Action

13. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.
Discussion and Possible Action

14. Future Agenda Items

Interim General Manager John Rowden
Discussion and Possible Action

15. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.