

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**SPECIAL  
BOARD MEETING  
AGENDA  
November 15, 2019  
9:00 AM**

Board of  
Directors  
Chairperson vacant  
Vice Chairperson Dave Stone  
Director Dan Bastian  
Director Melinda Bennett  
Director Steve Janovick

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order  
Vice Chairperson Dave Stone
2. Approval of October 9, 2019 Special Board Meeting Minutes  
Discussion and Possible Action
3. Election Results.  
Vice Chairperson Dave Stone  
The results of the November 5 election will be announced, and the Board will be briefed on the next steps.  
Discussion Only
4. Fire Chief’s Report  
Chief John Sea  
The Report may cover the following:
  - a. Call Reports & Training
  - b. Personnel Actions and Activities.
  - c. Fire Apparatus & Equipment

- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

5. Arsenic Remediation

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards

Discussion and Possible Action

6. District Engineer Task Order 10: Water Resource Sustainability Analysis

Interim General Manager John Rowden

- a. The Board will be provided an update on the progress for the approved Tasks 2 Existing Data Acquisition, Compilation and Analysis and Task 3 Data Collection.
- b. The Board will consider modifying and approving Task 4 Immediate Supplemental Source Development and Permitting with an associated budget of \$20,000.

Discussion and Possible Action

7. WWTP 6 Repair or Replacement

Chief Wastewater Treatment Plant Operator Jamar Tate

District Engineer Lucas Tipton

The Board will be briefed on the progress in determining alternatives and the selection process to the deteriorating condition of Waste Treatment Plant 6.

Discussion and Possible Action

8. Backup Generator for WWTP 7

Chief Wastewater Treatment Plant Operator Jamar Tate

The Board will consider selecting a contractor for providing and installing a Backup Generator for WWTP 7. The generator will be fueled by propane instead of diesel and will have the capability of starting automatically when there is a loss of power to the plant.

Discussion and Possible Action

9. CSD & Fire Department Insurance Renewals

Interim General Manager John Rowden

The Board will consider renewal proposals from Atwood/ISU Insurance.

- a. CSD Proposal
- b. Fire Proposal

Discussion and Possible Action

10. Surplus Property

Interim General Manager John Rowden

The Board will be briefed on the effort to dispose of undevelopable surplus properties to CSD property owners.

Discussion and Possible Action

11. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Budget Finance
- g. Insurance
- h. Consideration of a policy amendment changing the name and assignments of the standing committees.

Discussion and Possible Action

12. Goals & Objectives

Discussion and Possible Action

13. General Manager's Report

- Interim General Manager John Rowden
- System Operator Jamar Tate

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

- a. Finance
  - i. October Financial Reports
  - ii. Audit for FY 18-19
- b. Administration
  - i. Status of invoices and liens

- ii. Status of Insurance Policies and Coverage
  - a. Projects, Operations and Maintenance
    - i. Water Main Pressure Relief Valve Replacement
    - ii. Water Storage Tank Cleaning
    - iii. Water SCADA Improvements
    - iv. Operations and Maintenance
  - c. Miscellaneous
    - i. Hiring a Laborer/Facilities Operator
- Discussion and Possible Action

14. Written Correspondence to the Board

Discussion and Possible Action

15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion and Possible Action Item

16. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.