

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**REGULAR
BOARD MEETING
AGENDA
September 12, 2018
9:00 AM**

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Dan Bastian
Director Melinda Bennett
Director Steve Janovick

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Vice Chairperson Dave Stone
2. Approval of June 18, 2018 Special Board Meeting Minutes
Discussion and Possible Action Item
3. Water Treatment Facility Project: Arsenic Remediation
Interim General Manager John Rowden
District Engineer Lucas Tipton
 - a. Update on progress of the Water Treatment Facility Project.
 - b. Removal of Trees on the project property
 - c. Consideration of approving the final Farr West Engineering Invoice #10642 in the amount of \$21,771.78.
 - d. Discussion of Factors Effecting Construction CostsDiscussion and Possible Action Item

4. Variable Frequency Drive on Well 2.
Interim General Manager John Rowden
District Engineer Lucas Tipton
The Board will consider authorizing the Interim General Manager to expend up to \$35,000 for services from Sierra Controls, the District's electronic equipment provider, to purchase and install a Variable Frequency Drive for Well 2 and the services to install the equipment.
Discussion and Possible Action

5. Task Order 2: Amendment to include a Backup Generator
Interim General Manager John Rowden
District Engineer Lucas Tipton
The Board will consider increasing the budget to Task Order 2 by \$14,000 for design services related to the purchase of a Backup Generator to serve both Wastewater Treatment Plant #7 and Lift Station #7. The improvement is required by a plan approved by Regional Water Quality Control Board to address the Notice of Violation 1021722.
Discussion and Possible Action

6. Task Order 6: Engineering Assessment of WWTP 6
Interim General Manager John Rowden
District Engineer Lucas Tipton
The Board will consider authorizing the Interim General Manager to expend up to \$34,545 for a new District Engineer Task Order 6 for engineering services to inspect and assess Waste Treatment Plant 6. The product of the assessment will be a report determining the expected functional life of the current facility and its major components, what components require repair or replacement over the next five years and over the next ten years, and a recommendation related to replacing the entire facility.
Discussion and Possible Action

7. Fire Chief's Report
Chief John Sea
The Report may cover the following:
 - a. Call Reports & Training
 - b. Personnel Actions and Activities.

- c. Fire Apparatus & Equipment
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.
- h. Miscellaneous

Discussion Item

8. Amendment to Resolution 2018-02 regarding for payments related to Fire Department responses to Mutual Aid requests.

Interim General Manager John Rowden

The Board will consider amending the Resolution approved in March to add the position of Engineer.

Discussion and Possible Action Item

9. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Budget Finance
- g. Insurance

Discussion and Possible Action Items

10. Goals & Objectives

Discussion and Possible Action Item

11. Consideration of a Resolution 2018-04 Requesting the Collection of Delinquent Charges on County Tax Rolls.

Administrative Manager Jillian Cole

The Board will consider adopting Resolution 2018-04 that will request the Plumas County Auditor-Controller to help collect \$16,259.62 of delinquent fees.

Discussion and Possible Action Item

12. Consideration of Adopting Policy 3000 Financial Management.

Interim General Manager John Rowden

The Board will consider adopting a policy that codifies current financial management practices. The Policy is a requirement of the State Revolving Loan process.

Discussion and Possible Action Item

13. General Manager's Report

Interim General Manager John Rowden

- a. Finance
 - i. Consideration of August Financial Reports
- b. Administration
 - i. Correction to the Budget
- c. Operations
 - i. Operations Report
- d. Miscellaneous

Discussion and Possible Action Item

14. Written Correspondence to the Board

Letter from Bob Graham

Discussion and Possible Action Item

15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion and Possible Action Item

16. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action Item

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should

contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.