

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – heather.pecsd@digitalpath.net
Web-www.pecsd.org

**SPECIAL
BOARD MEETING
MINUTES
October 5, 2016**

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Rich Machado
Director Dan Bastian
Director Melinda Bennett

1. Call Meeting to Order

Chairperson Frank Shepard called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0900 hours.

2. Arsenic Remediation Project

- a. Interim General Manager John Rowden reported to the Board a conference call was held at PECSD’s General Manager’s office on September 28, 2016 with Lucas Tipton with Farr West Engineering. Also, in attendance were Interim General Manager John Rowden, Board Director Dan Bastian, Operations Manager Lew Prince, State Water Resources Control Board, Division of Drinking Water (“DOWD”) Representative Stephen Rooklidge and Pete Stamos with Division of Financial Resources.

The conference call was held for the purpose to go over protocol with Farr West Engineering going out to bid for a subcontractor to perform the required Pilot Study.

The Board of Directors received an Arsenic Mitigation Project – Pilot Study Action Plan (“Pilot Study Action Plan”) from Mr. Tipton. Mr. Rowden introduced Mr. Tipton and thanked him for his attendance. Mr. Tipton briefly went over the Pilot Study Action Plan which included a Task List, a Schedule and an Additional Cost Breakdown.

Farr West Engineering went out to bid and contacted seven (7) vendors, receiving three (3) bids in return. The vendors and bid amounts are as follows:

Filtronics Inc.	\$13,000.00
LoPrest Water Treatment Company	\$40,000.00
Hungerford & Terry Inc.	\$50,280.00

According to Mr. Tipton, Filtronics Inc.'s bid did not include travel, lodging etc. When Farr West Engineering requested the expense report for these items, Filtronc's Inc. became unresponsive. Farr West Engineering declined Filtronic's bid after speaking with Mr. Rowden and Mr. Rooklidge.

Farr West Engineering recommended to the Board of Directors that LoPrest Water Treatment Company be selected to perform the pilot study. Reasons being lower cost of the two remaining bids and LoPrest's location in Northern California.

Interim General Manager John Rowden recommended that the Board of Directors accept the Action Plan proposed by Farr West Engineering and increase the budget for Farr West by \$53,250.00 to be spent according to the budget in the Action Plan.

Farr West Engineering is also recommending PECSD subcontract Fruit Growers Laboratory Inc. ("FGL") for water sample tests, Mr. Tipton stated this would save the District \$300.00. Vice Chairperson Dave Stone would rather spend the \$300.00 and have Farr West Engineering subcontract out, reducing the liability from the District. It was the consensus of the Board to have Farr West Engineering subcontract out for the lab work.

Vice Chairperson Dave Stone is concerned with the District's responsibilities presented in the Pilot Study Action Plan's Task List. Mr. Stone would like to be sure the District can provide what is tasked out. Interim General Manager John Rowden noted Plumas Pines Golf Course Co-Owner's Tom Joyce and Brandon Bowling has been informed of the upcoming Pilot Study and the District has "informal" permission from them.

Homeowner Cynthia Bastian noted it is worth the question "can the District provide the required responsibilities tasked out?" as PECSD ran into a similar situation with a previous Pilot Test which the District paid for and was not accepted by DOWD. Operations Manager Lew Prince expressed his concerns with PECSD providing de-chlorination station prior to discharge. It was the consensus of the Board to have Farr West Engineering provide a de-chlorination station.

Motion to approve increasing the Arsenic Remediation Project Budget not to exceed \$60,000.00 to allow Farr West Engineering to subcontract for the purpose of a Pilot Study, but for Farr West to include a de-chlorination station and contract out for the water sample lab work.

b. Clerk of the Board Heather Kotrc conducted a roll call vote.

Yes – Chairperson Frank Shepard
Yes – Vice Chairperson Dave Stone
Yes – Board Director Melinda Bennett
Yes – Board Director Rich Machado
Yes – Board Director Dan Bastian

3. Public Comment Period

Nothing to report.

4. Adjournment

Chairperson Frank Shepard adjourned the Special Board meeting at 1015 hours.

In Attendance: Chairperson Frank Shepard
 Vice Chairperson Dave Stone
 Board Director Melinda Bennett
 Board Director Rich Machado
 Board Director Dan Bastian

Respectfully Submitted,

Signature on file

Heather J Kotrc
Clerk of the Board

For the Public's convenience, full copies of any and all documents/reports discussed at this meeting are either posted on the web site listed above, or available for viewing at Plumas Eureka Community Services District's Administrative Office during the hours of operation.