

**PLUMAS EUREKA COMMUNITY SERVICES DISTRICT**  
**200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103**  
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**SPECIAL BOARD MEETING**  
**MINUTES**  
**April 27, 2018**  
**3:00pm**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Board Director Melinda Bennett  
Board Director Steve Janovick  
Board Director Dan Bastian

1. Call Meeting to Order

Chairperson Frank Shepard called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECS D”) at 1503 hours.

2. Increased Fees and Assessments

Before presenting the Rate Study Report from Farr West Engineering, General Manager John Rowden provided the board with the ideal timeline for the implementation of the upcoming rate adjustments, with the final adoption of the new rate ordinance taking place on or about June 13, 2018.

a. The Board was presented with the completed rate study from Farr West Engineering, and the floor was opened for discussion. The Board requested correction or clarification on several of the items contained in the study, and then moved on to the presented options for adjusted rate structures. The Board discussed the needs of the District, including repairs, as well as the desire to minimally impact the Homeowners served thereby. The Rate Study contained 4 options for rate schedules for both the Water and Wastewater Systems. The Board was able to rule out two options. The first for being too high a burden on homeowners, and the second for not being able to sufficiently provide for Capital Improvement.

As the discussion became more specific, it was discovered that there were inconsistencies with the Customer Count and current rate structure used by Farr West Engineering and the actual count and rates of the District. These mistakes were identified, and The Board directed General Manager John Rowden to work

with Lucas from Farr West to ensure accuracy in the creation of the new rate structure, and that The Board would reconvene to review the revised Rate Study at 1400 hours Tuesday May 1, 2018.

Chairperson Frank Shepard adjourned the Special Board meeting at 1836 hours.

In Attendance:           Chairperson Frank Shepard  
                                  Vice Chairperson Dave Stone  
                                  Board Director Steve Janovick  
                                  Board Director Dan Bastian  
                                  Board Director Melinda Bennett.

Respectfully Submitted,

Jillian Cole  
Board Clerk