

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**SPECIAL  
BOARD MEETING  
AGENDA  
January 4, 2017  
9:00am**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Election of 2016 Board Officers
  - a. Chairperson Frank Shepard will open up discussion on nominations for Chairperson and Vice Chairperson.
  - b. Motion to elect a Chairperson.
    - I. Roll call vote
  - c. Motion to elect a Vice Chairperson.
    - I. Roll call vote.Discussion & Action Item
3. Approval of November 9, 2016 Regular Board Meeting Minutes  
Discussion & Action Item
4. Approval of December 14, 2016 Regular Board Meeting Minutes  
Discussion & Action Item

5. Fire Chief's Report

Fire Chief Tom Forster

- a. Call Report & Training Report  
Receive comments & answer questions from the Board.
- b. Personnel  
Information on present Fire Department staff levels.
- c. Equipment  
Discuss the status of any equipment repairs and/or purchases.
- d. Defensible Space  
Status of CalFire fuel reduction effort.
- e. Plumas County Fire Chiefs Association  
The Board will be updated on the activities of the Plumas County Fire Chiefs Association.
- f. Firewise Committee  
The Board will be updated on any activity with the Firewise Committee.
- g. Miscellaneous

Discussion & Non Action Item

6. Wastewater, Water and Greenbelt Operations

Operations Manager Lew Prince

Discussion & Possible Action Item

7. Shaw Engineering Professional Services Agreement

- a. The Board will Review Shaw Engineering's proposed contract acquiring the title of "District Engineer" for PECSD.
  - I. Motion to approve.
- b. Roll call vote.

Discussion & Action Item

8. Arsenic Remediation Project

Interim General Manager John Rowden

- a. The Board will be updated on any progress made with the Arsenic Remediation Project.
- b. The Board will review invoice #7817 from Farr West Engineering for approval to pay.

Discussion & Action Item

9. Wastewater Discharge Permit

Interim General Manager John Rowden

The Board will be updated on any progress made with Waste Permit Discharge Requirements.

Discussion & Possible Action Item

10. Resolution 2017 – 02

Interim General Manager John Rowden

a. The Board will discuss the Upper Feather River Integrated Regional Water Management Plan.

b. The Board will review the Upper River Regional Water Management Group Resolution approving the Upper Feather River Integrated Regional Water Management Plan.

a. The Board will discuss PECSO's draft Resolution 2017 – 02, a Resolution adopting the Upper Feather River IRWM plan.

b. Motion to approve Resolution 2017 -02.

Discussion & Action Item

11. Administrative Manager's Report

Administrative Manager Heather Kotrc

a. Accounts Receivable Report

b. Miscellaneous

Discussion & Non Action Item

12. Grade III Wastewater Certificate

The Board will discuss the designation of employee Jamar Tate as Chief Plant Operator as required by the State Water Resources Control Board.

Discussion & Non Action Item

13. Committee Report

a. Personnel

The Personnel Committee will report to the Board the status of the Committee's Closed Session Meeting on December 20, 2016.

b. Recreation

c. Emergency Preparedness Plan

d. Water Conservation

e. Benefits

f. Insurance

## Discussion & Possible Action Items

### 14. Goals & Objectives

Discussion & Possible Action

### 15. General Manager's Report

Interim General Manager John Rowden

- a. The Board will review and discuss Final Fiscal Year 2015/2016 Financial Report.
  - I. Motion to approve.
- b. The Board will review and discuss Fiscal Year 2015/2016 Annual Audit.
  - I. Motion to approve.
- c. Miscellaneous

Discussion & Action Item

### 16. Written Correspondence to the Board

Discussion & Possible Action Item

### 17. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action Item

### 18. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action Item

### 19. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.