

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – jillian.pecsd@gmail.com
Web-www.pecsd.org

**REGULAR
BOARD MEETING
AGENDA
November 14, 2018
9:00 AM**

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Dan Bastian
Director Melinda Bennett
Director Steve Janovick

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Chairperson Frank Shephard
2. Approval of October 10, 2018 Regular Board Meeting Minutes
Discussion and Possible Action Item
3. Fire Chief’s Report
Chief John Sea
The Report may cover the following:
 - a. Call Reports & Training
 - b. Personnel Actions and Activities.
 - c. Fire Apparatus & Equipment
 - d. Plumas County Fire Chiefs Association Actions and Activities
 - e. Firewise Committee Actions and Activities
 - f. Financial Assistance from the Auxiliary, grants, and other funding sources

- g. Department administrative activities, actions, and issues such as budget and insurance.
- h. Miscellaneous

Discussion Item

4. Water Treatment Facility Project: Arsenic Remediation

Interim General Manager John Rowden

The Board will be provided and update on the status of compliance and progress of the Water Treatment Facility Project.

Discussion and Possible Action

5. Waste Discharge Permit

Interim General Manager John Rowden

The Board will be provided an update to the Waste Discharge Permit activities.

Discussion and Possible Action

6. Backup Generator for WWTP 7 and Lift Station 7

Chief WWTP Operator Jamar Tate

Board will review the Evaluation of Existing Generator and The Electrical Supply, a report submitted by the District Engineer, Farr West Engineering and determine next steps which include increasing the budget for the purchase the installation of an improved Backup Generator as required by the RWQCB Sanitary Sewer Order No. 5SS010842.

Discussion and Possible Action

7. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- a. Benefits
- b. Budget Finance
- c. Insurance

Discussion and Possible Action Items

8. Goals & Objectives

Discussion and Possible Action Item

9. Consideration of Adopting Policy 3000 Financial Management
Interim General Manager John Rowden
The Board will consider adopting a policy that codifies current financial management practices. The Policy is a requirement of the State Revolving Fund Loan process.
Discussion and Possible Action Item
10. Consideration of Adopting Policy 3005 Credit Card
Interim General Manager John Rowden
The Board will consider adopting a policy on the use of District Credit Cards. Currently the Board has two fuel accounts and one bank card account.
Discussion and Possible Action Item
11. Consideration of Adopting Policy 3080 Debt Management
Interim General Manager John Rowden
The Board will consider adopting a policy that establishes a debt management policy affecting long and short-term borrowing. The Policy is a requirement of the State Revolving Loan process.
Discussion and Possible Action Item
12. Consideration of Amending Policy 3045 Goods and Services Procurement
Interim General Manager John Rowden
The Board will consider adopting an amended policy that changes the threshold for soliciting written bids from \$2,500 to \$25,000 to be consistent with State Statute.
Discussion and Possible Action Item
13. General Manager's Report
Interim General Manager John Rowden
Administrative Manager Jillian Cole
System Operator Jamar Tate
- a. Finance
 - i. Consideration of October Financial Reports
 - b. Administration
 - i. Status of Liens
 - ii. Report on the Clerk of the Board Conference
 - c. Operations
 - i. Operations Report

d. Miscellaneous
Discussion and Possible Action Item

14. Written Correspondence to the Board
Discussion and Possible Action Item

15. Public/Board Comment Period
The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.
Discussion and Possible Action Item

16. Future Agenda Items
Interim General Manager John Rowden
Discussion and Possible Action Item

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.