

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**REGULAR
BOARD MEETING
AGENDA**

November 10, 2021

HELD VIA ZOOM:

<https://us02web.zoom.us/j/7187068000>

Meeting ID: 718 706 8000

Board of Directors
Chairperson Dave Stone
Vice Chairperson Steve Janovick
Director Sherry Panick
Director Russ Bowring
Director Mark Shadowens

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Chairperson Dave Stone
2. Resolution Regarding Virtual Board Meetings
Interim General Manager John Rowden
The Board will consider a resolution to continue to allow the Board to meet virtually for the next thirty days due to the Governor’s Emergency Proclamation related to the risks from COVID.
Discussion and Possible Action
3. Thank you to Directors Dave Stone and Sherry Panick
Interim General Manager John Rowden
4. Approval of September 8 2021, Regular Board Meeting Minutes
Discussion and Possible Action

5. Approval of October 13, 2021 Regular Board Meeting Minutes
Discussion and Possible Action

6. Approval of October 20, 2021 Special Board Meeting Minutes
Discussion and Possible Action

7. Fire Chief's Report
Chief Steve Munsen
The Report may cover the following:
 - a. Call Reports & Training
 - b. Personnel Actions and Activities.
 - c. Fire Apparatus & Equipment
 - d. Plumas County Fire Chiefs Association Actions and Activities
 - e. Firewise Committee Actions and Activities
 - f. Financial Assistance from the Auxiliary, grants, and other funding sources
 - g. Department administrative activities, actions, and issues such as budget and insurance.Discussion and Possible Action

8. Water System Compliance
Interim General Manager John Rowden.
 - a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
 - b. The Board will be briefed on the status of the water treatment plant project.Discussion and Possible Action

9. Liability Insurance
Interim General Manager John Rowden
The Board will consider approving insurance policies for liability for the CSD and the Fire Department and Life Insurance for Fire Department Volunteers.
Discussion and Possible Action

10. Property Access Agreement Supporting a Fuels Management Project
Interim General Manager John Rowden
The Board will consider approving an agreement with the Feather River Resource Conservation District that will allow agents and contractors of the FRRCD and the Sierra Nevada Conservancy access

to PECSD property to remove hazardous fuels and monitor management and regrowth for ten years.

Discussion and Possible Action

11. Committee Reports

- a. Budget and Finance
- b. Personnel and Benefits
- c. Safety and Emergency Services
- d. Water and Wastewater Services
- e. Administrative Services

Discussion and Possible Action

12. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Finance

Interim General Manager John Rowden

- i. October Financial Reports
- ii. Potential Budget Issues
- iii. Introduction of Brittany Wilcox from the Bequette and Kimmel Accountancy Corporation to act as the District's accountant
- iv. Upcoming Audit of FY 20-21.

b. Administration

Administrative Manager Jillian Cole

- i. Status of invoices and liens
- ii. Status of invoicing and accepting payments
- iii. New credit card
- iv. Transition to new Board of Directors

c. Operations, Maintenance, Small Projects

- i. Status of Generator Project
- ii. Issues at WWTP 7

d. Miscellaneous

- i. Property Transfers

Discussion and Possible Action

13. Closed Session: Review Performance of the Interim General Manager.

Discussion and Possible Action

14. Written Correspondence to the Board

Discussion and Possible Action

15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

16. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action

17. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.