

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**SPECIAL
BOARD MEETING
MINUTES
July 11, 2019**

Board of
Directors

Chairperson Frank Shepard
Vice Chairperson Dave Stone
Board Director Melinda Bennett
Board Director Steve Janovick
Board Director Dan Bastian

1. Call Meeting to Order

Chairperson Frank Shepard called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0907 hours.

2. Approval of June 11, 2019 Special Board Meeting Minutes

Motion to approve the June 11, 2019 Special Board Meeting Minutes as submitted.

Motioned: Board Director Steve Janovick

2nd: Board Director Melinda Bennett

All in Favor.

Aye – Chairperson Frank Shepard

Aye – Board Director Steve Janovick

Aye – Board Director Melinda Bennett

Abstain – Board Director Dan Bastian

Absent – Vice Chairperson Dave Stone

3. Approval of June 12, 2019 Regular Board Meeting Minutes

Motion to approve the June 12, 2019 Regular Board Meeting Minutes as submitted.

Motioned: Board Director Melinda Bennett

2nd: Board Director Steve Janovick

All in Favor.

Aye – Chairperson Frank Shepard

Aye – Board Director Dan Bastian

Aye – Board Director Melinda Bennett

Aye – Board Director Steve Janovick

Absent – Vice Chairperson Dave Stone

(Clerk's Note: Due to attendance by Lucas Tipton of Farr West Engineering, Item #7 on the agenda was addressed at this time):

7. WWTP#6 Repair or Replacement

The Board was presented with Task Order #9 from Farr West Engineering, outlining an order for a Preliminary Engineering Report on ways to repair or replace WWTP #6. Mr Tipton advised the Board this report would be compatible with obtaining SRF financing, if needed.

Motion to approve Task Order #9, limited to tasks 1 and 2 only. Tasks 3-6 will be subject to future Board approval as required.

Motioned: Board Director Melinda Bennett

2nd: Board Director Dan Bastian

All in Favor.

Aye – Chairperson Frank Shepard

Aye – Board Director Dan Bastian

Aye – Board Director Melinda Bennett

Aye – Board Director Steve Janovick

Absent – Vice Chairperson Dave Stone

4. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department (“PEFD”) Administrative Office during regular business hours.

b. Personnel

Nothing to Report.

c. Fire Apparatus & Equipment Maintenance

SCBA yearly services were completed June 13, 2019. No significant issues were detected, and all tanks have been certified for use.

Engine 9122 is more than 30 years old, and is in need of replacement. After receiving approval on an application for a surplus OES engine at a cost of \$40,000.00, Fire Chief John Sea inspected engines on behalf of the Department. With him were Chris Baker - Battalion Chief (Ret.), and Joe LaPenna - Engineer, both of Roseville FD. A potential engine has been located and will be vetted. The Board will be updated upon completion of the vetting process.

d. Training

Nothing to Report.

f. Firewise Committee Actions and Activities

Dennis Lincoln advised the Board that an Emergency Evacuation Plan for the community was being considered by the Firewise and Emergency Preparedness Committees. Plans so far include mailing out an enlarged map of the Community, marked with evacuation routes and possible traffic control locations. Also of mention was a meeting with the Plumas County Sheriff’s Office, and plans for a community meeting.

g. Miscellaneous

A Fire Fighter Muster will take place at the Plumas Sierra County Fair this year. PEFD will be participating with its own team this year, captained by Fire Fighter Ryan Nowling.

5. Water Treatment Facility Project: Arsenic Remediation

July test results were not available as of the date of this meeting. Results from testing June 6, 2019 showed the As level at the compliance point to be 7 ppb, at Well 1B to be 7 ppb, and at Well 2 to be 10 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 8.2 ppb, 5.8 ppb at Well 1B, and 14ppb at Well 2.

Interim General Manager John Rowden advised the Board that a draft plan outlining the District’s current arsenic compliance strategy has been sent to the SWRCB for review and comment.

6. Central Valley Regional Water Quality Control Board

The Board was presented with a letter from the Central Valley Regional Water Quality Control Board ordering the District to submit, among other reports, “integrity” testing of the lines at Dynamite Hill Leach Field. Following a discussion of how to proceed, the Board directed Interim General Manager John Rowden to respond to the order and advise the RWQCB how the District intends to comply with the tasks therein.

**(Clerk’s Note: Item #7 was addressed at this meeting immediately following Item #3.)*

8. Surplus Property

The Board was advised that Homeowners had been contacted regarding the disposal of undevelopable properties currently owned by the District. Response to the initial letter was nearly 100% of those contacted. The Ad Hoc Vacant Property Committee may reconvene to discuss interest received as well as possible complications moving forward.

9. Committee Report

a. Personnel

Nothing to report.

b. Recreation

Nothing to Report.

c. Emergency Preparedness Plan

Nothing to Report.

d. Benefits

Nothing to Report.

e. Budget Finance

Nothing to Report.

f. Insurance

Nothing to Report.

g. Firewise

Nothing to Report.

h. Vacant Properties

Nothing to Report.

10. Goals & Objectives

Nothing to Report.

11. General Manager's Report

a. Finance

i. Consideration of June 2019 Financial Reports

The Board was presented with the financial reports for June 2019.

Motion to approve June 2019 Financials as submitted.

Motioned - Board Director Melinda Bennett

2nd - Board Director Steve Janovick

All in Favor.

Aye - Chairperson Frank Shepard

Aye – Board Director Dan Bastian

Aye – Board Director Steve Janovick

Aye – Board Director Melinda Bennett

Absent – Vice Chairperson Dave Stone

b. Administration

i. Invoice Status

Administrative Manager Jillian Cole advised the Board that distribution of July Invoices would conclude no later than July 12, 2019. The late confirmation of rates for this fiscal year caused a delay in invoice creation.

c. Projects, Operations & Maintenance

Water system flows for the month of June were 9,729,300 gallons. Flows have increased due to increased irrigation demands.

Operators are currently splitting flows from Wells 1B and 2 at 70% and 30%, respectively, to further stabilize Arsenic levels.

Wastewater flows were calculated at 1,310,210 gallons for the month of June.

d. Miscellaneous

Operators have mowed the meadow on Ponderosa Drive in order to maintain the Care Flight Landing Zone.

Flash fuel reduction has begun on District properties. This work should conclude by the end of July.

12. Written Correspondence to the Board

Letter from Dave Yeargin – See Attachment.

Letter from Kirk & Chris Schulz – See Attachment.

Letter from Best, Best & Krieger re: Prop 218 – See Attachment.

13. Public/Board Comment Period

Chairperson Frank Shepard reiterated that the decision to go forward with the scheduled rate increases for this year was not an easy one. He stressed that maintaining compliance was imperative to the District, as well as eliminating debt in order to procure future financing for other urgent projects.

14. Future Agenda Items

- a. Replacement Engine for 9122
- b. Hiring a Laborer
- c. County Tax Rolls Resolution/Report

15. Adjournment

Chairperson Frank Shepard adjourned the regular Board meeting at 1134 hours.

In Attendance:

Chairperson Frank Shepard
Board Director Dan Bastian
Board Director Melinda Bennett
Board Director Steve Janovick

Absent - Vice Chairperson Dave Stone

Respectfully Submitted,

Jillian Cole
Board Clerk

