

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103  
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953  
Email – [heather.pecsd@gmail.com](mailto:heather.pecsd@gmail.com)  
Web-[www.pecsd.org](http://www.pecsd.org)

**REGULAR  
BOARD MEETING  
AGENDA  
November, 2017  
9:00 AM**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Board Election  
Chairperson Frank Shepard
  - a. If available, the results of the November 7 election of Board members will be announced.
3. Approval of October 11, 2017 Regular Board Meeting Minutes  
Discussion & Action Item
4. Fire Chief's Report  
Fire Chief Tom Forster
  - a. Call Report & Training Report Receive comments & answer questions from the Board.
  - b. Personnel Information on present Fire Department staff levels.

- c. Fire Apparatus & Equipment  
Discuss the status of any equipment repairs and/or purchases.
- d. Defensible Space  
The Board will determine the need and the scope of a policy, program, or ordinance to help ensure properties within the District boundaries do not pose a risk or nuisance
- e. Plumas County Fire Chiefs Association  
The Board will be updated on the activities of the Plumas County Fire Chiefs Association.
- f. Firewise Committee  
The Board will be updated on any activity with the Firewise Committee.
- g. Miscellaneous

Discussion Item

5. Water Treatment Facility Project: Arsenic Remediation

Interim General Manager John Rowden

- a. The Board will be updated on progress made with the Water Treatment Facility Project.
- b. Project Management Plan
- c. The Board will review invoice #9004 from Farr West Engineering for approval to pay.
- d. The Board will review invoice #9005 from Farr West Engineering for approval to pay.

Discussion & Action Item

6. Administrative Manager's Report

Administrative Manager Heather Kotrc

- a. Accounts Receivable Report
- b. Audit of FY 16-17
- c. Miscellaneous

Discussion & Non Action Item

7. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Budget Finance
- g. Insurance

Discussion & Possible Action Items

8. Goals & Objectives

Discussion & Possible Action

9. General Manager's Report

Interim General Manager John Rowden

a. The Board will review and discuss Fiscal Year 2017/2018  
October Financial Reports.

I. Motion to approve.

b. Operations Report

c. LAFCo Sphere on Influence Report

d. Miscellaneous

Discussion & Action Item

10. Written Correspondence to the Board

The Board will review written correspondence received from property  
owner John Donohue.

Discussion & Possible Action Item

11. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on  
items within the District's subject matter jurisdiction that are on the  
agenda, the public and/or the Board of Directors may also address  
items not included on the agenda. The Board cannot comment or take  
actions on non-agenda items, but may suggest placing on future  
agenda(s) for discussion and/or action. Strict limit on the time the  
public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action Item

12. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action Item

13. Adjournment the meeting

ADA Compliance: This Agenda shall be made available upon request in alternative  
formats to persons with disability, as required by the Americans with Disabilities Act of  
1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec.  
54954.2). Persons requesting a disability-related modification or accommodation should  
contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business  
hours, at least 24 hours prior to the time of the meeting.