

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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REGULAR BOARD MEETING
MINUTES

August 12, 2020

Board of Directors

Chairperson Dave Stone
Vice Chairperson Melinda Bennett
Board Director Steve Janovick
Board Director Shery Panick
Board Director Russ Bowring

1. Call Meeting to Order

Chairperson Dave Stone called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECS D”) at 0901 hours.

2. Approval of July 8, 2020 Regular Board Meeting Minutes

Motion to approve the July 8, 2020 Regular Board Meeting minutes as submitted.

Motioned – Board Director Steve Janovick

2nd – Board Director Sherry Panick

All in Favor.

Aye – Chairperson Dave Stone

Aye – Board Director Russ Bowring

Aye – Board Director Steve Janovick

Aye – Board Director Sherry Panick

Absent - Vice Chairperson Melinda Bennett

Clerk’s Note: Vice Chairperson Melinda Bennett arrived at 0903 hours.

3. Fire Chief’s Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department ("PEFD") Administrative Office during regular business hours.

b. Personnel

A prospective new recruit visited a training session in July. His membership is pending.

PEFD EMS Officer Jenni McGuire has been tapped by NorCal EMS to develop video training demonstrations as part of their distance learning curriculum.

c. Fire Apparatus & Equipment Maintenance

The air station for Firefighters' SCBA units had its annual servicing in July.

Engine 9122 has a foam issue which volunteers are attempting to repair in-house. Finding correct fittings has been a challenge.

d. Training

Recent trainings have focused on familiarizing volunteers with Engine pump panels and rolling techniques for wildland fire fighting.

e. Firewise Committee Actions and Activities

Nothing to Report.

f. Miscellaneous

The Department continues its community outreach program for vulnerable citizens.

All outside debris burning remains suspended. Contained ceremonial fires in fire pits are still permitted.

g. Plumas County Fire Chiefs Association

All Meetings have been cancelled.

4. Water System Compliance

Results from testing July 10 and August 3, 2020, showed the As level at the compliance point to be 11 and 13 ppb; at Well 1B to be 8 and 9 ppb; and at Well 2 to be 18 and 19 ppb. The EPA Standard is 10 ppb. The 2nd Quarter average is not listed at the compliance point, 7 ppb at Well 1B, and 11 ppb at Well 2. The running annual average (RAA) at the compliance point is 9 ppb, 8 ppb at Well 1B, and 13 ppb at Well 2.

The results of testing for Iron and Manganese taken July 10, 2020, were 0.250 at Well 1B and 0.330 at Well 2 for Iron; for Manganese, the results were 0.083 mg/l at Well 1B and 0.092 mg/l at Well 2, The Secondary Standard for Iron is 0.300 mg/l. The Secondary Standard for Manganese is 0.05 mg/l.

The District has received around 250 survey responses thus far. Nearly 80% are against water treatment. In order for the survey to be official, the District will need to receive more than 300 surveys declining treatment. Current customers have until August 30, 2020, to respond.

5. WWTP 6 Repair or Replacement

The Board was Briefed by General Manager John Rowden regarding the events of July 20, 2020, at which time operators discovered the failure of the lift station at WWTP #6. The Board was presented with a memorandum from Farr West engineering documenting the events leading up to the failure, as well as a proposed action plan for repairs. Farr West will immediately draft a Task Order (Task Order 14) to address the emergency repairs needed.

Discussion included the fact that the lift station is currently not safe for operators to enter, and that the station must be replaced regardless of whether the Board moves forward with the rest of the District Engineers proposal. Additionally treatment plant can be relocated if future construction should make that a necessity.

Motion to approve Farr West Engineering Memorandum for emergency repairs of Wastewater Treatment Plant 6.

Motioned: Board Director Steve Janovick

2nd: Vice Chairperson Melinda Bennett

All in Favor.

Aye – Chairperson Dave Stone

Aye – Board Director Russ Bowering

Aye – Board Director Steve Janovick

Aye – Board Director Sherry Panick

An additional meeting will be scheduled in the coming days/weeks.

6. Protection of District Riverside Property

Interim General Manager John Rowden presented the Board with letters and a petition from community members

Clerk's Note: Please see attached documents.

7. Administrative Improvements Contract

Tabled pending Administrative Services Committee Meeting.

8. Committee Report

Nothing to Report.

9. General Manager's Report

a. Finance

i. Consideration of July 2020 Financial Reports

The Board was presented with the financial reports for July 2020

Motion to approve July 2020 Financials as submitted.

Motioned - Board Director Melinda Bennett

2nd - Board Director Sherry Panick

All in Favor.

Aye – Vice Chairperson Dave Stone

Aye – Board Director Steve Janovick

Aye – Board Director Melinda Bennett

Aye – Board Director Russ Bowring

b. Administration

i. Status of Invoices and Liens

Administrative manager Jillian Cole advised several bill cards had been pulled due to having incorrect charges on them. They had been adjusted and re-sent. Customers unhappy with the bill card format have been advised of the option for electronic billing.

ii. Administrative Improvements Contract

The Board was advised that little response was received from the request for bids for Administrative Services Contract. Three contractors were contacted, including two from Reno, NV. One replied they would not be available until at least Spring 2021; One submitted a proposal. The Administrative Services Committee will meet to review the bid and Contractor qualifications, and will advise the Board at the next regular meeting.

iii. Certifying Past Due Accounts to County Tax Rolls

Motion to Approve Resolution 2020-6 to Certify Past Due Accounts to County tax Rolls

Motioned: Vice Chairperson Melinda Bennett

2nd: Board Director Sherry Panick

All in Favor.

Roll Call Vote:

Aye – Chairperson Dave Stone

Aye – Vice Chairperson Melinda Bennett

Aye – Board Director Steve Janovick

Aye – Board Director Sherry Panick

Aye – Board Director Russ Bowring

c. Projects, Operations & Maintenance

i. Operations and Maintenance

Water system flows for the month of July were 6,741,500 gallons at Well 1b and 7,556,400 gallons at Well 2.

July 14, operators received an after hours call regarding a water leak at 1 Pine Cone Ct. Attempts at shutoff were unsuccessful due to large amounts of dirt and debris in the standpipe, and the on-call operator called Chief Operator Tate for assistance. After investigation, the leak was determined to be originating at the service lateral connection. Operators shut off the main to begin repairs. General Manager John Rowden distributed Emergency Shut-Off and Boil Water notices to affected customers. Though operators attempted to hand dig in order to protect phone lines nearby, the leak was so large it required machinery which damaged some of the phone lines. AT&T repaired their lines before the site was backfilled. Post-repair testing revealed no contamination, and water was cleared as suitable for drinking.

A fire hydrant, damaged by a snowplow in early 2020, was repaired by McGarr Excavation in July.

Wastewater Flows for the Month of July 2020 were 412,720 gallons at WWTP 6 and 1,033,233 gallons at WWTP 7.

A recirculating pump was discovered to be non-functioning at WWTP 6 and was taken to Sparks Electric Motor for Repair.

Blower Maintenance was performed at WWTP 7 where bearings were replaced. Excessive wear was noted on the motor at Blower #2 and replacement needs to be planned.

Operators continue to clean up District properties and haul green waste to Graeagle Land & Water for disposal.

CSD Staff removed a few hazard trees from the intersection of Lundy Ln and Ponderosa Dr.

10. Written Correspondence to the Board

Nothing to Report.

11. Public/Board Comment Period

Nothing to Report

12. Future Agenda Items

- a. Administrative Services Contract
- b. WWTP 6 Meeting
- c. Public Hearing for Secondary Waiver

13. Adjournment

Chairperson Dave Stone adjourned the regular Board meeting at 1048 hours.

In Attendance:

Chairperson Dave Stone

Vice Chairperson Melinda Bennett

Board Director Steve Janovick

Board Director Sherry Panick

Board Director Russ Bowring

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk

