

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103  
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953  
Email – [heather.pecsd@digitalpath.net](mailto:heather.pecsd@digitalpath.net)  
Web-[www.pecsd.org](http://www.pecsd.org)

**REGULAR  
BOARD MEETING  
AGENDA  
October 11, 2017  
9:00 AM**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Approval of September 13, 2017 Regular Board Meeting Minutes  
Discussion & Action Item
3. Approval of September 26, 2017 Special Board Meeting Minutes  
Discussion & Action Item
4. Fire Chief's Report  
Fire Chief Tom Forster
  - a. Call Report & Training Report  
Receive comments & answer questions from the Board.
  - b. Personnel  
Information on present Fire Department staff levels.
  - c. Fire Apparatus & Equipment

Discuss the status of any equipment repairs and/or purchases.

d. Defensible Space

The Board will be updated on the CalFire Inspections.

e. Plumas County Fire Chiefs Association

The Board will be updated on the activities of the Plumas County Fire Chiefs Association.

f. Firewise Committee

The Board will be updated on any activity with the Firewise Committee.

g. Miscellaneous

Discussion Item

5. Arsenic Remediation Project

Interim General Manager John Rowden

a. The Board will be updated on progress made with the Arsenic Remediation Project.

b. The Board will review invoice #8918 from Farr West Engineering for approval to pay.

Discussion & Action Item

6. Rate Study

Interim General Manager John Rowden

Consideration of approving Task Order 5 for the contact District Engineer, Farr West Engineering, Inc. The Task Order is for the conduct of a Rate Study that will be used for setting future rates to pay for the new Water Treatment Plant and costs associated with the operation and maintenance of the District water, sewer, and fire and emergency response systems.

Discussion and Action Item

7. Administrative Manager's Report

Administrative Manager Heather Kotrc

a. Accounts Receivable Report

b. Miscellaneous

Discussion & Non Action Item

8. Committee Report

a. Benefits

I. Consideration of Employee Health Benefits Recommendations

b. Insurance

I. Consideration of District Property Liability Insurance  
Recommendations

- c. Personnel
- d. Recreation
- e. Emergency Preparedness Plan
- f. Water Conservation
- g. Budget Finance

Discussion & Possible Action Items

9. Goals & Objectives

Discussion & Possible Action

10. General Manager's Report

Interim General Manager John Rowden

- a. The Board will review and discuss Fiscal Year 2017/2018  
September Financial Reports.
  - I. Motion to approve.
- b. Operations Report
- c. Waste Water Treatment Plant #7 Lift Station.
  - I. Review of RWCB September 28, 2017 Letter
  - II. Review of Budget and Spending Authority for repairs or  
replacements
  - III. Consideration of the purchase of an upgraded lift station  
control panel and alarm upgrades for \$27,115.
- d. Waste Water Treatment Plant #6
  - I. Consideration of accepting a bid for the replacement of  
the control panel for the management of effluent.  
Approximate cost will be \$30,000.
- e. Miscellaneous

Discussion & Action Item

11. Written Correspondence to the Board

Discussion & Possible Action Item

12. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future

agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.  
Discussion & Possible Action Item

13. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.  
Discussion & Possible Action Item

14. Adjournment the meeting.

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.