

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT

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**SPECIAL
BOARD MEETING
MINUTES**

June 15, 2022

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Board Director Mark Shadowens

Board Director Steve Janovick

Board Director Russ Bowring

Board Director Todd Solomon

Board Director Don Fregulia

Clerk's Note: Chairperson Mark Shadowens attended this meeting via teleconference. All votes conducted by roll call.

1. Call Meeting to Order

Vice Chairperson Steve Janovick called to order the Special Board Meeting of Plumas Eureka Community Services District ("PECS D") at 0900 hours.

2. Approval of January 14, 2022, Special Board Meeting Minutes

Motion to approve the January 14, 2022, Special Board Meeting minutes as submitted.

Motioned: Board Director Russ Bowring

2nd: Board Director Todd Solomon

All in Favor. (Roll Call)

Aye –Chairperson Mark Shadowens

Aye - Board Director Russ Bowring
Aye – Board Director Todd Solomon

Abstained – Vice Chairperson Steve Janovick
Abstained – Board Director Don Fregulia

3. Approval of April 13, 2022, Regular Board Meeting Minutes
Motion to approve the April 13, 2022, Regular Board Meeting minutes as submitted.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Russ Bowring

All in Favor. (Roll Call)

Aye –Chairperson Mark Shadowens
Aye - Vice Chairperson Steve Janovick
Aye – Board Director Russ Bowring

Abstained – Board Director Todd Solomon
Abstained – Board Director Don Fregulia

4. Approval of May 11, 2022, Regular Board Meeting Minutes
Motion to approve the May 11, 2022, Regular Board Meeting minutes as submitted.

Motioned: Board Director Todd Solomon

2nd: Vice Chairperson Steve Janovick

All in Favor. (Roll Call)

Aye –Chairperson Mark Shadowens
Aye - Vice Chairperson Steve Janovick
Aye – Board Director Todd Solomon
Aye – Board Director Don Fregulia

Abstained – Board Director Russ Bowring

5. Fiscal Year 2022/2023 Budget Review and Adoption
The Board was presented with the final draft of the Fiscal Year 2022-2023 Budget.

Motion to adopt the 2022-2023 PECSD Budget, including a separate bank account for Water Treatment funds.

Motioned: Board Director Russ Bowring

2nd: Vice Chairperson Steve Janovick

All in Favor. (Roll Call)

Aye –Chairperson Mark Shadowens
Aye – Vice Chairperson Steve Janovick
Aye - Board Director Russ Bowring
Aye – Board Director Todd Solomon
Aye – Board Director Don Fregulia

6. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department ("PEFD") Administrative Office upon request.

PEFD Volunteers are keeping abreast of the latest precautions for the coronavirus and will continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

Nothing to Report.

c. Fire Apparatus & Equipment Maintenance

9122 has an issue with its charging for the TIC (thermal imaging camera). The unit needs rewiring.

The Department is looking to upgrade extrication tools and generators with PG&E funds from last year's Dixie Fire.

9100 had the command center with drawers installed. This was purchased by PECAUX funds.

d. Training

The Department hosted local Forest service engine 311 for training on hydrants, pump panels, and deck guns.

e. Firewise Committee Actions and Activities

Outreach continues to procure a new Firewise Chairperson for the District.

f. Miscellaneous

PECAUX held a successful pancake breakfast May 28th.

The Plumas County Fire Chief's Association is developing a county wide Training program.

The county wide mutual aid response agreement needs to be approved again, it expired in 2021.

Burn permits have been suspended as of June 13, 2022.

Clerk's Note: Item 13 – Written Correspondence to the Board – was addressed at this time

13. Written Correspondence to the Board

The Board was presented with written correspondence from Tom Joyce requesting a reduction in fees due to seasonal usage and the closure of the restaurant formerly known as Longboard's, which reduced water demand for the Golf Course facilities.

It was explained by the Board that PECSD charges for water, sewer, and fire services are not based on demand but connection size. The District will reassess the number and size of connections to Golf Course buildings and facilities.

The Board was also advised that the Golf Course is currently for sale. The Board will form an exploratory ad hoc committee to investigate the option of purchasing the course.

7. Water System Compliance

Results from testing May 5, 2022, showed the As level at the compliance point to be 8 ppb; at Well 1B to be 8 ppb; and at Well 2 to be 16 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 9 ppb, 7 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on January 13, 2022, for Iron were .270 mg/l at Well 1B and 2.240 mg/l at Well 2; for Manganese were .0884 mg/l at Well 1B and .113 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.)

Remediation Project Development

Currently, full operation of the plant is scheduled for October 2026.

8. Water Treatment Plant & Pilot Study Update

Project Manager John Rowden briefed the Board on ongoing efforts to work with State Regulators on an updated Pilot Study.

The Board was advised by District Engineer Lucas Tipton on results of bench testing and options to proceed.

Project Manger John Rowden advised the District had one proposal and was awaiting another to perform the pilot testing. The Board decided to wait for the additional proposal before opting to proceed.

9. Feather River Resource Conservation District

General Manager Jamar Tate advised the Board that the surveying of District properties for fuels management services from the Feather River Resource Conservation District had been

completed. Maps were prepared and provided to District contact Michael Hall. The project is scheduled to commence upon approval of the US Forest Service.

10. Sequoia Circle Park

The Board discussed maintenance of the Sequoia Circle Park. Masters HOA President Don Schultz was in attendance. The District will review the original agreement and Board Chair Mark Shadowens and General Manager Jamar Tate will meet with HOA Leadership to discuss options for moving forward.

11. Sugar Pine River Access

The Board considered options to protect the District's property adjacent to the river. Following a discussion, the Board instructed General Manager Jamar Tate to block access to the property for vehicles. Foot traffic will be permitted.

12. Strategic Planning Committee

The Board discussed the formation of a 5 – year Strategic Plan and will form a committee to address this project. The committee will convene in the coming Fall/Winter months.

13. Committee Reports

Budget & Finance: The Committee met June 8, 2022, to review the final draft budget for Fiscal Year 2022-2023. The Committee recommends the 2022-2023 Budget as submitted today for approval.

Water Wastewater: Nothing to report

14. General Manager's Report

a. Finance

The Board was presented with Financial reports for April 2022.

Motion to accept the April 2022 Financial reports.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Todd Solomon

All in Favor. (Roll Call)

Aye –Chairperson Mark Shadowens

Aye – Vice Chairperson Steve Janovick

Aye - Board Director Russ Bowring

Aye – Board Director Todd Solomon

Aye – Board Director Don Fregulia

b. Fiscal Year 2020-2021 Audit

General Manager Jamar Tate advised that Audit field work was scheduled to occur June

28 – 30, 2022, and should be completed by the next Regular Board Meeting.

c. Generator Project Update

General Manager Jamar Tate advised the Board the District is waiting on the approval of permits to begin installation of new generators at WWTP 7 and Well 1B. The generator at WWTP 6 was able to be updated in-place. The District is currently exploring options for a portable generator for use at the Poplar Valley Lift Station and Well 2.

Purchase of these generators was made possible through a grant from the CA Governor's Office of Emergency Services.

15. Operations Report

Water

May 2022 Flow: Well 1B - 1,866,100 gallons Well 2- 181,900 gallons Total- 1,839,900 gallons.

Operators were called to a water main leak on E Ponderosa Dr. The main was shut off and repairs were made.

A vehicle damaged the water system vacuum breaker in Unit 6. This was also repaired.

Annual flushing of the distribution took place in May.

Stage 2 water conservation continues to be enforced by District Staff.

Wastewater

May 2022 Flow: WWTP # 6- 208,337 gallons WWTP # 7: 925,102 gallons Total: 1,133,439 gallons.

Operators are replacing sand media filters at WWTP 6.

The replacement of a pump that failed at WWTP 6 was complicated by a bad splice in electrical wiring. The wiring was repaired and the pump is now in service.

16. Administration

Administrative Manger Jillian Cole briefed the Board on the status of financial reports, current property liens, Delinquent and shut-off notices, website updates, and the creation of new contact emails for Board Members and Staff. The Spring 2022 edition of the Plumas Pipelines newsletter was distributed in late May/early June.

17. *Clerks Note: This item was addressed between items 6 and 7 on the Agenda.*

18. Public/Board Comment Period

Nothing to Report.

19. Future Agenda Items

Plumas Bank Signature Card Update
Proposal for services from a new Audit Firm
SDRMA Insurance Application follow-up

20. Adjournment

Vice Chairperson Steve Janovick adjourned the Special Board meeting at 1130 hours.

In Attendance:

Chairperson Mark Shadowens – via teleconference

Vice Chairperson Steve Janovick

Board Director Russ Bowring

Board Director Todd Solomon

Board Director – Don Fregulia

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk