

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**REGULAR
BOARD MEETING
AGENDA
October 14, 2020
9:00 AM**

Join Zoom Meeting

<https://us02web.zoom.us/j/82013358956>

Meeting ID: 820 1335 8956

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 820 1335 8956

Find your local number: <https://us02web.zoom.us/j/82013358956>

Board of Directors

Chairperson Dave Stone

Vice Chairperson Melinda Bennet

Director Steve Janovick

Director Sherry Panick

Director Russ Bowring

*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Chairperson Dave Stone
2. Approval of August 12, 2020 Regular Board Meeting Minutes
Discussion and Possible Action
3. Approval of August 19, 2020 Emergency Board Meeting Minutes

Discussion and Possible Action

4. Approval of September 9 Regular Board Meeting Minutes

Discussion and Possible Action

5. Fire Chief's Report

Chief Steve Munsen

The Report may cover the following:

- a. Call Reports & Training
- b. Personnel Actions and Activities.
- c. Fire Apparatus & Equipment
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

6. Water System Compliance

Interim General Manager John Rowden.

- i. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards

Discussion and Possible Action

7. WWTP 6 Repair or Replacement

Chief Wastewater Treatment Plant Operator Jamar Tate

The Board will be briefed on the progress on the emergency repairs to the lift station at Waste Treatment Plant 6.

Discussion and Possible Action

8. Resolution 2020-7 the Conflict of Interest Code for the District

Interim General Manager John Rowden

The Board will consider the readoption of the conflict of interest policy for the District as required by Government Code Section 81000, et seq. Review of the policy is required every biannually.

Discussion and Possible Action

9. Insurance Approvals

Interim General Manager John Rowden

- i. The Board will consider approving the general liability insurance policy issued by ISU Insurance Services – Atwood Agency.
- ii. The Board will consider approving the Blue Shield Silver Health Insurance Plan for employees.
- iii. The Board will consider approving the employee Health Reimbursement Arrangement for 2021.

Discussion and Possible Action

10. Committee Reports

- a. Administrative Services
- b. Budget and Finance
- c. Personnel and Benefits
- d. Safety and Emergency Services
- e. Water and Wastewater Services

Discussion and Possible Action

11. General Manager’s Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Finance

Interim General Manager John Rowden

- i. September Financial Reports
- ii. Audit for FY 2019-20

b. Administration

Administrative Manager Jillian Cole

- i. Preparation for Audit of FY 2019-20 Financial Activities
- ii. Status of invoices and liens
- iii. Status of Administrative Improvements Project

c. Operations, Maintenance, Small Projects

System Operator Jamar Tate

d. Miscellaneous

Interim General Manager John Rowden

- i. Anthony Campbell Operator Certifications
- ii. Protection of District Riverside Property
- iii. Status of Property Disposal
- iv. Request for Fee Reductions

Discussion and Possible Action

12. Closed Session Regarding Pending Litigation
Interim General Manager John Rowden

13. Written Correspondence to the Board
Discussion and Possible Action

14. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.
Discussion Item

15. Future Agenda Items

Interim General Manager John Rowden
Discussion and Possible Action

16. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.