

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**SPECIAL  
BOARD MEETING  
MINUTES  
July 28<sup>th</sup>, 2015**

Board of  
Directors  
Chairman Elmer Tretten  
Vice Chairman Frank Shepard  
Director Rich Machado  
Director Dave Stone  
Director Melinda Bennett

**1. Call Meeting to Order**

Chairman Elmer Tretten called to order the Special Board meeting of Plumas Eureka Community Services District (“PECSD”) at 0930 hours.

*Clerk’s Note: Chairman Elmer Tretten moved Agenda Item No. 3 up to Agenda Item No. 2, Chairman Elmer Tretten will have to excuse himself at 1015 hours for personal matters.*

**3. Resolution No. 2015 – 01**

- a. The Board received Plumas County’s written Resolution No. 2015 – 01 to review. This is a Resolution requesting collection of charges on the County’s Tax Roll.

Motion to approve Resolution No. 2015 – 01.

Motioned – Vice Chairman Frank Shepard  
Second – Board Director Dave Stone

All in favor ((5)  
Nay (0)

b. Roll Call

Clerk of the Board Heather Kotrc conducted a roll call vote.

Aye – Chairman Elmer Tretten  
Aye – Vice Chairman Frank Shepard

Aye – Board Director Melinda Bennett  
Aye – Board Director Rich Machado  
Aye – Board Director Dave Stone

**2. Arsenic Remediation Project**

- a. Ray Kruth, Stantec Engineering, presented the Board an Arsenic Remediation Project Detailed Scope of Services (“Scope of Services”) for review and possible approval.

The Board showed concerns with the proposed project costing roughly \$3,000,000.00 than the anticipated \$2,000,000.00.

Ray Kruth noted Task 4, Environmental Documentation, is a costly procedure. Mr. Kruth is also concerned with the capacity of the Arsenic Remediation Treatment Plant (“ARTP”), the electrical part will raise the cost. The size and design of the structure makes a difference, knowing the building needs to resemble a house. These were some of the issues Mr. Kruth noted were part of the cost increase. Mr. Kruth stated there are areas of the construction process PECSD could bid out to lower the cost.

*Clerk’s Note: Chairman Elmer Tretten excused himself at 1018 hours.*

*Clerk’s Note: Vice Chairman stepped in for Chairman Elmer Tretten.*

Board Director Dave Stone suggested PECSD Board approves Task 2, Update Preliminary Engineering Report (“PER”) for funding application and California Environmental Quality Act (“CEQA”), to get a more refined cost. Ray Kruth estimates the PER would be ready for Board review by the September 9<sup>th</sup> Board Meeting. Vice Chairman Frank Shepard stated if the PER is completed earlier, a Special Board Meeting could be called.

Mr. Kruth stated he could attend the August 12<sup>th</sup> Board Meeting to present a “Project Update” to the Board.

- b. Motion to increase Stantec Engineering’s allotted amount to \$10,000.00 to complete “Task 2”, Update PER for Funding Application and CEQA Review, in the Scope of Services.

Motioned – Board Director Melinda Bennett  
Second – Board Director

All in favor (3)

Nay (0)

Absent (2)     Chairman Elmer Tretten  
                     Board Director Rich Machado

Board Director Melinda Bennett noted in the Scope of Services Graeagle needed to be changed to Blairsden.

**4. Public Comment**

The Board received a formal Memo from Dan Bastian, Bastian Engineering, stating his concerns with the Scope of Services. Mr. Bastian was in attendance, he stated he was in agreeance with the Board. Mr. Bastian noted his relief that the Board shared the same concerns noted in his Memo. Dan Bastian noted he would like to participate as a stake holder, envisioning the project to see the least cost to satisfy the arsenic remediation needs.

Mr. Bastian requested documentation pertaining to the Arsenic Remediation Project be presented in a more timely fashion. This would give concerned citizens more time to look over these documents.

**5. Adjournment**

Motioned – Board Director Dave Stone

Vice Chairman Frank Shepard adjourned the Special Board meeting at 1053 hours

In Attendance: Melinda Bennett, Frank Shepard and Dave Stone

Absent: Elmer Tretten and Rich Machado

Respectfully Submitted,

*Signature on file*

Heather J Kotrc  
Clerk of the Board

*For the Public’s convenience, full copies of any and all documents/reports discussed at this meeting are either posted on the web site listed above, or available for viewing at Plumas Eureka Community Services District’s Administrative Office during the hours of operation.*