

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**SPECIAL
BOARD MEETING
AGENDA
February 1, 2017
3:00pm**

Board of Directors

Chairperson, Frank Shepard
Vice Chairperson, Dave Stone
Director Rich Machado
Director Dan Bastian
Director Melinda Bennett

*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order
2. Arsenic Remediation Project
Interim General Manager John Rowden
The Board will be updated on any progress made with the Arsenic Remediation Project.
Discussion & Action Item
3. Closed Session: Employee Evaluations and Assignments
Interim General Manager John Rowden

4. Consideration of Organization and Personnel Actions

Interim General Manager John Rowden

The Board will consider the approval of the following

- a. The reorganization of the staff.
 - b. The revision of Policy No. 2300; Job Description – General Manger.
 - c. The Adoption of Policy No. 2380; Job Description – Systems Operator.
 - d. The revision of Policy No. 2360; Job Description – Administrative Manager
 - e. The new salary structure for the Systems Operator
 - f. The revised salary structure for the Administrative Manager
 - g. The promotion of employee Jamar Tate being to Systems Operator Range A with a new salary retroactive to December 27, 2016.
 - h. The lateral transfer of employee Lew Prince to a Systems Operator Range B with a new salary retroactive to January 1, 2017.
 - i. Approval of a salary increase for employee Heather Kotrc, Administrative Manager Range C under the revised salary structure.
- Discussion & Action Item

5. Public Comment Period

The public may address the Board on items within the District’s subject matter jurisdiction that are not on the agenda. The Board cannot comment or take actions on items, but may suggest placing on future agenda for discussion and/or action. Strict limit on the time the public may address the Board is 3 minutes per speaker. Discussion & Possible Action

6. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Clerk of the Board, Heather Kotrc, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.