

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**REGUALR  
BOARD MEETING  
AGENDA  
July 12, 2017  
9:00am**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Approval of May 30, 2017 Special Board Meeting Minutes  
Discussion & Action Item
3. Approval of June 14, 2017 Regular Board Meeting Minutes  
Discussion Item
4. Approval of June 24, 2017 Special Board Meeting Minutes  
Discussion Item
5. Fire Chief’s Report  
Fire Chief Tom Forster
  - a. Call Report & Training Report  
Receive comments & answer questions from the Board.
  - b. Personnel

Information on present Fire Department staff levels.

c. Equipment

Discuss the status of any equipment repairs and/or purchases.

d. Defensible Space

The Board will determine the need and the scope of a policy, program, or ordinance to help ensure properties within the District boundaries do not pose a risk or nuisance

e. Plumas County Fire Chiefs Association

The Board will be updated on the activities of the Plumas County Fire Chiefs Association.

f. Firewise Committee

The Board will be updated on any activity with the Firewise Committee.

g. Miscellaneous

Discussion Item

6. Arsenic Remediation Project

Interim General Manager John Rowden

a. The Board will be updated on any progress made with the Arsenic Remediation Project.

b. The Board will either select a site or determine how and when a site will be selected.

c. The Board will review invoice #8538 from Farr West Engineering for approval to pay.

Discussion & Action Item

7. WWTP #7 Lift Station Task Order

Interim General Manager John Rowden

The Board will be presented with a Task Order from Farr West Engineering for approval.

Discussion & Action Item

8. Administrative Manager's Report

Administrative Manager Heather Kotrc

a. Accounts Receivable Report

b. Miscellaneous

Discussion & Non Action Item

9. Resolution 2017 – 05

Administrative Manager Heather Kotrc

- a. The Board will be presented with Plumas County’s written Resolution No. 2017 - 05. A Resolution requesting collection of charges on the County’s tax roll.
- b. Roll Call Vote

Discussion & Action Item

10. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Budget Finance
- g. Insurance

Discussion & Possible Action Items

11. Goals & Objectives

Discussion & Possible Action

12. General Manager’s Report

Interim General Manager John Rowden

- a. The Board will review and discuss Fiscal Year 2016/2017 June Financial Reports.
  - I. Motion to approve.
- b. Operations Report
- c. Re-pavement Priorities
- d. Miscellaneous

Discussion & Action Item

13. Policy No. 2130 – Pay Periods

Interim General Manager John Rowden

Approval of amended Policy No. 2130 – Pay Periods.

Discussion & Action Item

14. Written Correspondence to the Board

Discussion & Possible Action Item

15. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action Item

16. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action Item

17. Adjournment

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