

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**REGULAR  
BOARD MEETING  
AGENDA  
May 12, 2021  
9:00 AM**

**HELD IN-PERSON**

Board of Directors  
Chairperson Dave Stone  
Vice Chairperson Steve Janovick  
Director Sherry Panick  
Director Russ Bowring  
Director Mark Shadowens

\*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order  
Chairperson Dave Stone
2. Approval of April 14, 2021 Regular Board Meeting Minutes  
Discussion and Possible Action
3. Fire Chief's Report  
Chief Steve Munsen  
The Report may cover the following:
  - a. Call Reports & Training
  - b. Personnel Actions and Activities.
  - c. Fire Apparatus & Equipment
  - d. Plumas County Fire Chiefs Association Actions and Activities
  - e. Firewise Committee Actions and Activities

- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

4. Resolution 2021- 2 Funding from The Forest Health Grant Program as Provided through the Greenhouse Gas Reduction Fund

Chief Steve Munsen

The Board will consider a resolution needed for accepting grants awarded by the California State Department of Forestry and Fire Protection.

Discussion and Possible Action

5. Water System Compliance and Water Treatment Project

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of levels of arsenic, iron, and manganese and the development of a water treatment plant to reduce contamination levels.
- b. The Board will be briefed on the status of financing the construction of the Water Treatment Plant.
- c. The Board will consider approving District Engineer Task Order for the support for securing financing for the water treatment plant and securing bids for construction.

Discussion and Possible Action

6. Environmental Services

The Board will consider approving a contract with Hauge Brueck Associates to complete a cultural and biological assessment of the site for Water Treatment Plant. The assessment is required for the State Revolving Fund construction loan application.

Discussion and Possible Action

7. Proposed Ordinance 2021-87 C

Interim General Manager John Rowden

The Board will consider approving the billing ordinance to replace the biannual billing cycle with quarterly billing, revising delinquent payment notifications, and increasing fees and penalties. This is the second reading of the proposed Ordinance.

Discussion and Possible Action

8. Refinancing Wastewater Treatment Plant Revenue Bonds

The Board will consider authorizing the Interim General Manager to enter into an agreement for refinancing two USDA backed bonds used to finance the construction of Wastewater Treatment Plant 7 to reduce the annual debt payment.

Discussion and Possible Action

9. Water Conservation

The Board will be briefed on the status of water conservation measures and consider recommendations to improve compliance with District Policies.

Discussion and Possible Action

10. Committee Reports

- a. Administrative Services
- b. Budget and Finance
  - i. Fees
  - ii. Budget
- c. Personnel and Benefits
- d. Water and Wastewater Services
- e. Safety and Emergency Services

Discussion and Possible Action

11. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Finance

Interim General Manager John Rowden

- i. April Financial Reports
- ii. Audit for FY 2019-20

b. Administration

Administrative Manager Jillian Cole

- i. Status of invoices and liens
- ii. Status of Administrative Improvements Project

c. Operations, Maintenance, Small Projects

System Operator Jamar Tate

d. Miscellaneous

Interim General Manager John Rowden

Discussion and Possible Action

12. Written Correspondence to the Board

Discussion and Possible Action

13. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

14. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action

15. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.