

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT

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REGULAR

BOARD MEETING

MINUTES

March 21, 2023

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Board Director Don Fregulia

Board Director Todd Solomon

Board Director Cheryl Trenwith-Sinsel

Board Director VACANT

Board Director VACANT

1. Call Meeting to Order

Vice Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0903 hours.

2. Approval of February 15, 2023, Regular Board Meeting Minutes

The Board was presented with the February 15, 2023, Regular Board Meeting minutes.

Motion to approve the February 15, 2023, Regular Board Meeting minutes as submitted.

Motioned Board Director Todd Solomon

2nd: Vice Chairperson Don Fregulia

All in Favor.

Aye – Vice Chairperson Don Fregulia

Aye – Board Director Todd Solomon

Aye – Board Director Cheryl Sinsel

3. FY 2021-2022 Audit

The Board was presented with the Financial Statements, Management Discussion and Analysis, and independent Auditor's Report for the year ended June 30, 2022. The report contained four (4) findings. The Board requests a special meeting to discuss the issue further before voting on this item.

The Board was also presented with an engagement letter from Audit Firm Singleton-Auman to perform the District audit for Fiscal Year ending June 30, 2023.

Motion to approve engagement letter from Singleton-Auman to perform the PECSD Annual Audit for Fiscal Year ending June 30, 2023.

Motioned: Vice Chairperson Don Fregulia
2nd: Board Director Todd Solomon

All in Favor.

Aye – Vice Chairperson Don Fregulia
Aye – Board Director Todd Solomon
Aye – Board Director Cheryl Sinsel

4. Financial Management

The Board was presented with a financial management overview and analysis by Project Manager John Rowden. The Board will take time to review the contents and address this item at a future meeting.

5. CSD & Fire Insurance Renewal and Payment

The Board was presented with the current renewal invoices for the CSD and Fire Department in the amounts of \$25,061.00 and \$48,768.00, respectively. The Board directed General Manager Jamar Tate to pay the invoices in accordance with the Board action regarding policy renewal at a Special Meeting in October of 2022.

6. Portable Generator Purchase

General Manager Jamar Tate advised the Board that the portable generator purchase had been approved and payment would be submitted this week.

7. Water System Compliance & Pilot Study Update

Results from testing January 26, 2023, showed the As level at the compliance point to be 7 ppb; at Well 1B to be 4 ppb; and at Well 2 to be 16 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 8 ppb, 7 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on January 26, 2023, for Iron were .270 mg/l at Well 1B and 1.710 mg/l at Well 2; for Manganese were .0996 mg/l at

Well 1B and .109 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.).

The Arsenic Remediation Project (Water Treatment Plant) Development schedule has been changed due to delays in the start of final pre-funding pilot testing. Historic weather has been a factor. The current projected schedule is below:

STAGE	TIMEFRAME	COMMENT
FINANCIAL SRF application submittal	August 2023	Submittal is contingent on the final pilot study report being accepted by SWRCB. Pilot study should be completed by May/June 2023 and Pilot Study Report will be submitted to SWRCB in June 2023 (three weeks after final pilot testing).
Application Review	August 2023 – January 2024	Assumes a six-month review
CONSTRUCTION Contractor Selection	Apr 2024-May 2024	Assumes and 90 day bid and selection process
CONSTRUCTION Construction	Jun 2024 – Jun 2025	Assumes a one-year construction
OPERATION Shakedown	Jul 2025 – Jun 2026	Needed to ensure the systems work and to train operators
Pilot Testing	Jul 2026-Jun2027	Needed to refine operational procedures to maximize removal of As, Fe, and Mn.
Full Operation	Jul 2027	

8. Lift Station 7 Replacement Update

General Manager Jamar Tate advised the Board that the pumps and lid for the replacement lift station at Wastewater Treatment Plant 7 were ready for installation. Construction is expected to commence in April 2023, weather permitting.

9. Fire Chief’s Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department (“PEFD”) Administrative Office upon request. PEFD Volunteers are keeping abreast of the latest precautions for COVID 19 and will continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

Local resident Cyndy Hallam has joined the Plumas Eureka Volunteer Fire Department. Recruiting continues for volunteer firefighters. Interested parties can email volunteers@pecsd.org or contact the office at 530-836-0532.

c. Fire Apparatus & Equipment Maintenance

Portable radios purchased with grant funds from CalFIRE have been programmed and distributed. Fire Chief Steve Munsen continues to work on procuring an updated EMS Response Vehicle.

d. Training

The Department will be sending 2 volunteers to Engine Driver 1A and 1 volunteer to the Fire Academy in Quincy this season.

e. Firewise Committee Actions and Activities

Nothing to Report.

f. Miscellaneous

The interior of the engine bays at the Fire Department building are scheduled to be painted in April. Burn permits are required and can be received on-line at the Cal Fire website or at the Mohawk Ranger station. The Air Quality Board determines burn days. Please call (530) 832-4528, press 5 for our region, and listen to the entire message for day designation and instructions.

10. Committee Reports

All Committees except Budget & Finance have been temporarily suspended due to multiple Board vacancies.

11. General Manager's Report

Clerk's Note: Items 11 through 13 were tabled to the next Regular Meeting of the Plumas Eureka CSD Board of Directors due to time constraints.

12. Administration

Clerk's Note: Items 11 through 13 were tabled to the next Regular Meeting of the Plumas Eureka CSD Board of Directors due to time constraints.

13. Operations Report

Clerk's Note: Items 11 through 13 were tabled to the next Regular Meeting of the Plumas Eureka CSD Board of Directors due to time constraints.

14. Written Correspondence to the Board

Nothing to Report.

15. Public/Board Comment Period

Nothing to Report.

16. Closed Session

Vice Chairperson Don Fregulia adjourned to Closed Session at 1034 hours.

Topic: Personnel – General Manager Performance

Vice Chairperson Don Fregulia reconvened the Open Session at 1123 hours. There are no actions to report.

17. Adjournment

Vice Chairperson Don Fregulia adjourned the regular Board meeting at 1124 hours.

In Attendance:

Vice Chairperson Don Fregulia

Board Director Todd Solomon

Board Director Cheryl Trenwith-Sinsel

Board Director - VACANT

Board Director-VACANT

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk