

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – heather.pecsd@digitalpath.net
Web-www.pecsd.org

**SPECIAL
BOARD MEETING
MINUTES
DECEMBER 30, 2016**

Board of
Directors
Chairperson Frank Shepard
Vice Chairperson Dave Stone
Director Rich Machado
Director Dan Bastian
Director Melinda Bennett

1. Call Meeting to Order

Chairperson Frank Shepard called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0901 hours.

2. Chief Plant Operator (“CPO”) Agreement Extension

- a. The Board received notification from Interim General Manager John Rowden that employee Jamar Tate received his certification for Grade III yesterday. The Board applauded Mr. Tate and congratulated him on a job well done.

Mr. Rowden stated with Mr. Tate’s certification Plumas Eureka Community Services District (“PECSD”) has no legal need for Mr. Motzkus’ employment. Mr. Rowden suggested to keep Mr. Motzkus as a consultant and utilize Mr. Tate’s current certification for the Wastewater Treatment Plants (“WWTP”). Mr. Motzkus, who was in attendance, stated he would prefer to be kept on as an employee rather than a consultant. If Mr. Motzkus was considered a consultant insurance would need to be taken out giving PECSD’s hourly rate paid to Mr. Motzkus to increase.

Chairperson Frank Shepard showed concern that PECSD needed to keep Mr. Motzkus employment to complete the Waste Discharge Permit process. Mr. Motzkus stated the hard part has been completed and feels Mr. Tate is fully competent to finish the task. The Board asked Mr. Tate how comfortable he feels with being named Chief Plant Officer, Mr. Tate stated he was confident he could take the position of CPO. Mr. Tate went on to say that with a new employment position comes new things to learn, Mr. Tate is always welcome to expanding his

knowledge and will find a way to get the job done. Chairperson Frank Shepard asked Mr. Motzkus if he would be willing to be an outsource for Mr. Tate as he goes along as CPO, Mr. Motzkus confirmed he would.

Board Director Dan Bastian expressed his confidence and belief that Mr. Tate will use his resources, Mr. Bastian prefers to see Mr. Tate independently without being shadowed. Vice Chairperson Dave Stone and Board Director Melinda Bennett agreed. The Board of Directors directed Mr. Rowden to name Mr. Tate as PECSD's new CPO and come up with a suggested compensation which will be retro active to December 27, 2016.

Motion for the CPO Agreement between Frank Motzkus and PECSD not be extended.

Motioned – Board Director Melinda Bennett
Second – Vice Chairperson Dave Stone

All in favor.

Aye – Chairperson Frank Shepard
Aye – Vice Chairperson Dave Stone
Aye – Board Director Melinda Benett
Aye – Board Director Dan Bastian
Absent – Board Director Rich Machado

Frank Mozkus thanked the Board.

3. Sewer System Management Plan (“SSMP”)

Interim General Manager John Rowden presented the Board with a revised copy of the SSMP for the Board to review. Mr. Rowden apologized for his absence at December 14, 2016 Regular Board Meeting as he was under the weather and thanked the Board for the feedback on the SSMP presented at that Board Meeting.

Heidi Bauer with the Central Regional Water Quality Control Board (“CRWQCB”) has given PECSD a deadline of January 1, 2017 to submit the revised SSMP, Mr. Rowden worked on the revision based on a data base copy which CRWQCB has. Given the upcoming deadline Mr. Rowden suggested submitting the revised SSMP and then work on making additional changes with a potential District Engineer, Mr. Bastian agreed.

13. Public Comment Period

The Board of Directors commended CPO Jamar Tate's hard work.

14. Adjournment

Motion to adjourn.

Motioned – Board Director Dan Bastian

Chairperson Frank Shepard adjourned the regular Board meeting at 0944 hours.

In Attendance:	Chairperson Frank Shepard Vice Chairperson Dave Stone Board Director Rich Machado Board Director Dan Bastian
Absent:	Board Director Melinda Bennett

Respectfully Submitted,

Signature on file

Heather J Kotrc
Clerk of the Board

For the Public's convenience, full copies of any and all documents/reports discussed at this meeting are either posted on the web site listed above, or available for viewing at Plumas Eureka Community Services District's Administrative Office during the hours of operation.