

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**BOARD MEETING**  
**AGENDA**  
**October 14<sup>th</sup>, 2015**  
**9:00am**

Board of  
Directors  
Chairman Elmer Tretten  
Vice Chairman Frank Shepard  
Director Rich Machado  
Director Dave Stone  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Board Chairman Elmer Tretten
2. Approval of September Meeting Minutes  
Discussion & Action
3. Fire Chief’s Report
  - a. Call Report & Training Report  
Receive comments & answer questions from the Board.
  - b. Personnel  
Information on present Fire Department staff levels.
  - c. Grant Update  
Discuss the status of any grants received or applied for.
  - d. Defensive Space  
Discuss the current status of a Fire Prevention Ordinance.
  - e. Miscellaneous  
Discussion & Possible Action Item

4. Arsenic Remediation Project

General Manager Frank Motzkus

- a. Ray Kruth, Stantec Engineering, will be in attendance to present the Board with a Draft Preliminary Engineering Report, which includes changes requested by State Water Resources Control Board, Division of Drinking Water (“SWRCB, DODW”)
- b. The Board will review and discuss Blueleaf Incorporated’s Proposal for Arsenic Removal Pilot Services.
- c. Motion to approve Proposal for Arsenic Removal Pilot Services.
- d. Roll Call Vote.

Discussion & Action

5. Recycle Feasible Study Report

The Board will discuss and possibly accept PECSD’s Recycle Feasible Study Report drawn up by Bastian Engineering.

Discussion & Action

6. Operations Report

*Informational Item*

Operations Manager Lewis Prince

Discussion & Non Action Item

7. Caley Electric

- a. The Board will review and discuss Caley Electric’s Proposal to replace existing sewer lift controller for Wastewater Treatment Plant #6.
- b. Motion to approve.

8. Robert W. Johnson’s Contract

a. The Board will review and discuss Auditor Robert W. Johnson’s proposal for a new three year contract.

b. Motion to approve.

Discussion & Action

9. Special Districts Report

*Informational Item*

General Manager Frank Motzkus

The Board will be updated on the activities of the Plumas County Special Districts Association and California Special Districts Association.

Discussion & Non Action Item

10. Accounts Receivable Report

Administrative Manager Heather Kotrc

- a. Liens
- b. 2<sup>nd</sup> Shut Off notices

Discussion & Action Item

11. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
  - I. The Board will review 2010 – 2015 Well Flows Monthly Usage Report.
  - II. The Board will discuss changing PECSD’s current Water Conservation Stage II down to Stage I.
- e. Benefits
- f. Insurance
- g. Firewise
  - I. The Board will be updated on the October 2<sup>nd</sup> Firewise Committee Meeting.
  - II. The Board will review the “Final” Firewise Communities/USA Community Assessment for the Plumas Eureka Estates Community, which can be found on PECSD’s website.

Discussion & Possible Action Items

12. Goals & Objectives

Discussion & Possible Action

13. General Manager’s Report

General Manager F. Motzkus

- a. Review Fiscal Year 2015/2016 September Financial Reports
  - I. Motion for Acceptance
- b. Miscellaneous

Discussion & Action

14. Written correspondence to the Board

The Board will review the correspondence letters received.

Discussion & Possible Item

15. Public Comment Period

The public may address the Board on items within the District's subject matter jurisdiction that are not on the agenda. The Board cannot comment or take actions on items, but may suggest placing on future agenda for discussion and/or action. Strict limit on the time the public may address the Board is 3 minutes per speaker.

Discussion & Possible Action

16. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action

17. Adjournment

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