

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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**REGULAR
BOARD MEETING
AGENDA
January 8, 2020
9:00 AM**

Board of
Directors
Chairperson vacant
Vice Chairperson Dave Stone
Director Melinda Bennett
Director Steve Janovick
Director Scott Hall

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Vice Chairperson Dave Stone
2. Appointment of Sherry Panick to fill a vacant Director position.
Vice Chairperson Dave Stone
 - a) Consideration of appointing Sherry Panick to fill the vacant Director position.
 - b) The oath of office will be administered by Administrative Manager Jillian Cole if the Ms. Panick is appointed.
3. Election of 2020 Board Officers and Selection of Committee Chairpersons
Vice Chairperson Dave Stone
 - a. Election of the Chairperson
 - b. Election of the Vice Chairperson
 - c. Selection of Standing Committee Chairpersons
 - i. Budget and Finance
 - ii. Personnel and Benefits

- iii. Safety and Emergency Services
- iv. Water and Wastewater Service
- v. Administrative Services

4. Approval of November 15, 2019 Special Board Meeting Minutes
Discussion and Possible Action

5. Approval of December 11, 2019 Regular Board Meeting Minutes
Discussion and Possible Action

6. Fire Chief's Report

Chief John Sea

The Report may cover the following:

- a. Call Reports & Training
- b. Personnel Actions and Activities.
- c. Fire Apparatus & Equipment
 - a. Replacement Engine
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

7. Water System Compliance

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
- b. The Board will review the plan to request a waiver from the Iron and Manganese Standards and consider approving a budget and funding for the required engineering study and the survey.
- c. The Board will consider plans and budget to refurbish Well 1B and Well 2

Discussion and Possible Action

8. WWTP 6 Repair or Replacement

Chief Wastewater Treatment Plant Operator Jamar Tate

District Engineer Lucas Tipton

The Board will be briefed on the progress in determining alternatives and the selection process to the deteriorating condition of Waste Treatment Plant 6.

Discussion and Possible Action

9. Committee Reports

- a. Budget and Finance
- b. Personnel and Benefits
- c. Safety and Emergency Services
- d. Water and Wastewater Services
- e. Administrative Services

Discussion and Possible Action

10. Strategic Plan

Interim General Manager John Rowden

System Operator Jamar Tate

The Board will consider a scope, schedule, and budget for developing a Strategic Plan

Discussion and Possible Action

11. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Finance

Interim General Manager John Rowden

- i. December Financial Reports
- ii. Consideration of accelerated principal payment for the State Revolving Fund Planning Loan
- iii. 2019 Audit

b. Administration

Administrative Manager Jillian Cole

- i. Status of invoices and liens
- ii. Improvements to the system for managing invoicing and accepting payments

a. Operations, Maintenance, Small Projects

System Operator Jamar Tate

- i. Building Improvements
- ii. Replacement of a damaged manhole
- iii. Other actions and issues

c. Miscellaneous
Discussion and Possible Action

12. Written Correspondence to the Board
Discussion and Possible Action

13. Public/Board Comment Period
The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.
Discussion and Possible Action Item

14. Future Agenda Items
Interim General Manager John Rowden
Discussion and Possible Action

15. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.