

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
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BOARD MEETING
AGENDA
September 9th, 2015
9:00am

Board of
Directors
Chairman Elmer Tretten
Vice Chairman Frank Shepard
Director Rich Machado
Director Dave Stone
Director Melinda Bennett

*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order
Board Chairman Elmer Tretten
2. Approval of August Meeting Minutes
Discussion & Action
3. Fire Chief’s Report
 - a. Call Report & Training Report
Receive comments & answer questions from the Board.
 - b. Personnel
Information on present Fire Department staff levels.
 - c. Grant Update
Discuss the status of any grants received or applied for.
 - d. Defensive Space
Discuss the current status of a Fire Prevention Ordinance.
 - e. Firewise
Discuss the progress made with the Firewise Community program.

f. Miscellaneous
Discussion & Possible Action Item

4. Arsenic Remediation Project

General Manager Frank Motzkus

- a. General Manager Frank Motzkus will update the Board results of his meeting with Representative Steve Rooklidge, State Water Resources Control Board, Division of Drinking Water (“SWRCB, DODW”), on August 25th.
- b. Ray Kruth, Stantec Engineering, will be in attendance to present the Board with a Draft Preliminary Engineering Report, which includes changes requested by SWRCB, DODW.
- c. Approval of Stantec Consulting Services request for additional funds.

Discussion & Action

5. Operations Report

Informational Item

Operations Manager Lewis Prince

Discussion & Non Action Item

6. Regional Water Quality Control Board’s Letter

General Manager Frank Motzkus

The Board will review and discuss a letter received by General Manager Frank Motzkus.

Discussion & Possible Action

7. Special Districts Report

Informational Item

General Manager Frank Motzkus

The Board will be updated on the activities of the Plumas County Special Districts Association and California Special Districts Association.

Discussion & Non Action Item

8. Accounts Receivable Report

Administrative Manager Heather Kotrc

- a. Liens
- b. 1st Shut Off notices

Discussion & Action Item

9. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
 - I. The Board will review 2010 – 2015 Well Flows Monthly Usage Report.
 - II. The Board will review Ordinance No. 2015 – E, Water Use and Conservation. The Board will also review PECSD’s Stage 2 – Water Alert Declaration.
 - III. The Board will discuss anonymous Water Violation Reports.
 - IV. The Board will consider Home Owner Steve Potvin’s request to waive a First Water Violation received.
- e. Benefits
- f. Insurance
- g. Firewise

This item is listed under Item #3e, Fire Chief’s Report.

Discussion & Possible Action Items

10. Goals & Objectives

Discussion & Possible Action

11. General Manager’s Report

General Manager F. Motzkus

- a. Review Fiscal Year 2014/2015 June Financial Reports
 - I. Motion for Acceptance
- b. Review Fiscal Year 2015/2015 July Financial Reports
 - I. Motion for Acceptance
- c. Review Fiscal Year 2015/2016 August Financial Reports
 - I. Motion for Acceptance
- d. Miscellaneous
 - I. General Manager Frank Motzkus will present the Board with his findings for a rate study.

Discussion & Action

12. Written correspondence to the Board

The Board will review the correspondence letters received.

Discussion & Possible Item

13. Public Comment Period

The public may address the Board on items within the District's subject matter jurisdiction that are not on the agenda. The Board cannot comment or take actions on items, but may suggest placing on future agenda for discussion and/or action. Strict limit on the time the public may address the Board is 3 minutes per speaker.

Discussion & Possible Action

14. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action

15. Adjournment

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