

**PLUMAS EUREKA COMMUNITY SERVICES DISTRICT**

**200 LUNDY LANE**

**BLAIRSDEN, CALIFORNIA 96103**

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**REGULAR**

**BOARD MEETING**

**MINUTES**

**July 13, 2022**

**9:00 AM**

**200 Lundy Lane**

**BLAIRSDEN, CA 96103**

Board of Directors

Board Director Mark Shadowens

Board Director Steve Janovick

Board Director Russ Bowring

Board Director Todd Solomon

Board Director Don Fregulia

1. Call Meeting to Order

Chairperson Mark Shadowens called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECS D") at 0906 hours.

2. Approval of June 15, 2022, Special Board Meeting Minutes

Motion to approve the June 15, 2022, Regular Board Meeting minutes as submitted.

Motioned: Board Director Don Fregulia

2<sup>nd</sup>: Vice Chairperson Steve Janovick

All in Favor.

Aye –Chairperson Mark Shadowens

Aye – Vice Chairperson Steve Janovick

Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

3. Singleton Auman Audit Proposal

Motion to approve the proposal from Singleton Auman PC.

Motioned: Board Director Vice Chairperson Steve Janovick

2<sup>nd</sup>: Board Director Don Fregulia

All in Favor.

Aye –Chairperson Mark Shadowens  
Aye - Vice Chairperson Steve Janovick  
Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

*Clerk's Note: Items 6 and 7 were addressed at this time due to the attendance of Lucas Tipton from Farr West Engineering.*

6. Water Treatment Plant & Pilot Study Update

Lucas Tipton of Far West Engineering provided the Board with an update regarding pilot testing. The Board was also presented with a proposal from MurraySmith to perform said pilot test. No action was taken at this time.

7. WWTP #7 Lift Station

The Board was advised that pumps at the WWTP #7 lift station had failed. Thus far, a spill has been avoided by having Plumas Sanitation transport waste to WWTP #6.  
The Board was presented with Task Order 18 from Farr West Engineering for the repair/replacement of the lift station.

Motion to approve Farr West Engineering Task Order 18 for repair and/or replacement of equipment at WWTP #7.

Motioned: Board Director Don Fregulia

2<sup>nd</sup>: Vice Chairperson Steve Janovick

All in Favor.

Aye –Chairperson Mark Shadowens  
Aye – Vice Chairperson Steve Janovick  
Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

#### 4. Fire Chief's Report

##### a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department ("PEFD") Administrative Office upon request.

PEFD Volunteers are keeping abreast of the latest precautions for COVID 19 and will continue to follow CDC and NorCal EMS guidelines and requirements.

##### b. Personnel

Nothing to Report.

##### c. Fire Apparatus & Equipment Maintenance

9122 has an issue with its charging for the TIC (thermal imaging camera). The unit needs rewiring.

The Department is looking to upgrade extrication tools and generators with PG&E funds from last year's Dixie Fire.

9100 had the command center with drawers installed. This was purchased by PECAUX funds.

##### d. Training

Pump Panel Training, discussed Forward / Reverse hose lays

##### e. Firewise Committee Actions and Activities

Outreach continues to procure a new Firewise Chairperson for the District.

##### f. Miscellaneous

The Department is discussing the improvement of the Landing Zone for medical air transport. This may be done with funds received from PG&E for last year's Dixie Fire.

CalFIRE is in the area performing inspections of individual homes for fire safety.

Burn permits have been suspended as of June 13, 2022.

#### 5. Water System Compliance

Results from testing June 6, 2022, showed the As level at the compliance point to be 8 ppb; at Well 1B to be 8 ppb; and at Well 2 to be 13 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 9 ppb, 8 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on April 13, 2022, for Iron were .270 mg/l at Well 1B and 2.240 mg/l at Well 2; for Manganese were .0884 mg/l at Well 1B and .113 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.)

#### Remediation Project Development

The District expects to submit its application to the SRF (State Revolving Fund) by September 30, 2022.

#### 8. Generator Project Progress

The Board was advised that installation of new backup generators at Well 1B, WWTP #7, and the pump to the leach field on Poplar Valley Rd will take place later this month. A quote from Simerson Construction in the amount of \$33,252.20 to perform this install was presented to the Board.

Motion to authorize Simerson Construction to perform the installation of backup generators.

Motioned: Board Director Vice Chairperson Steve Janovick

2<sup>nd</sup>: Board Director Don Fregulia

All in Favor.

Aye –Chairperson Mark Shadowens  
Aye - Vice Chairperson Steve Janovick  
Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

#### 9. River Property Survey

The Board was advised that letters had been mailed to customers advising of the results of a recent survey conducted to determine District property lines along Ponderosa Dr. No action was taken at this time.

*Clerk's Note: Chairperson Mark Shadowens adjourned to break at 1015 hours.*

*Chairperson Mark Shadowens reconvened the PECSD Regular Board Meeting at 1025 hours.*

#### 10. Sequoia Circle Park

The Board was presented with the agreement between the District and Master's HOA

regarding the maintenance of the Sequoia Cir park. Following a discussion, this item will be addressed in the Strategic Planning Committee.

11. Committee Reports

Budget & Finance: Nothing to Report.

Water Wastewater: Nothing to report

12. General Manager's Report

a. Finance

The Board was presented with Financial reports for May 2022.

Motion to accept the May 2022 Financial reports.

Motioned: Vice Chairperson Steve Janovick

2<sup>nd</sup>: Board Director Don Fregulia

All in Favor.

Aye –Chairperson Mark Shadowens

Aye - Vice Chairperson Steve Janovick

Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring

Absent – Board Director Todd Solomon

b. CalPERS Unfunded Liability Payments

The Board was presented with the invoices for CalPERS Unfunded Liabilities for the 2022-2023 Fiscal Year. Administrative Manager Jillian Cole advised the Board that the District may pay an annual lump sum at a discount from regular monthly payments. Lump sum amounts for Classic and PEPRA employees are \$15,523.00 and \$125.00, respectively.

Motion to approve Annual payment for CalPERS Unfunded Liabilities.

Motioned: Vice Chairperson Steve Janovick

2<sup>nd</sup>: Board Director Don Fregulia

All in Favor.

Aye –Chairperson Mark Shadowens

Aye - Vice Chairperson Steve Janovick

Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

c. FASIS Payment

The Board was presented with an invoice from FASIS, the District’s Worker’s Comp vendor. This item may now also be paid in an annual lump sum payment, but at no Discount to the District.

Motion to make regular quarterly payments in lieu of an Annual lump sum.

Motioned: Vice Chairperson Steve Janovick  
2<sup>nd</sup>: Board Director Don Fregulia

All in Favor.

Aye –Chairperson Mark Shadowens  
Aye - Vice Chairperson Steve Janovick  
Aye – Board Director Don Fregulia

Absent – Board Director Russ Bowring  
Absent – Board Director Todd Solomon

d. Building/Facilities Usage

The Board discussed the District’s current building and facilities use contract and the requirement for outside entities and volunteer organizations to provide insurance when holding events on District properties.

13. Operations Report

Water

June 2022 Flow: Well 1B – 9,283,800 gallons Well 2- 269,000 gallons Total- 9,552,800 gallons. This reflects a reduction of 2,200,000 gallons when compared with June 2021.

Operators encountered two emergency leaks on E Ponderosa and Aspen Cir.

West Tech Engineering completed the bench testing on the removal of iron, manganese, and phosphates which hinder arsenic removal.

Wastewater

June 2022 Flow: WWTP # 6- 258,006 gallons WWTP # 7: 762,951 gallons Total: 1,020,957 gallons.

Operators avoided a wastewater spill at WWTP 7 when primary and backup pumps failed. Plumas Sanitation assisted operators with water level control and repairs were made.

14. Administration

Administrative Manager Jillian Cole briefed the Board on the status of the 2020-2021 Audit, July 15, 2022, invoicing preparations, current property liens, Delinquent and shut-off notices, office reorganization efforts, and the upgrading of the District's postage meter to allow for processing of larger mail batches.

15. Written Correspondence to the Board

Nothing to Report.

16. Public/Board Comment Period

Nothing to Report.

17. Future Agenda Items

Golf Course Fee Structure Report

Water Treatment Plant Special Meeting

Updating County Tax Rolls for Liened Properties

Strategic Planning Committee Meeting

18. Adjournment

Chairperson Mark Shadowens adjourned the Special Board meeting at 1118 hours.

In Attendance:

Chairperson Mark Shadowens

Vice Chairperson Steve Janovick

Board Director – Don Fregulia

Absent - Board Director Russ Bowring

Absent - Board Director Todd Solomon

Respectfully Submitted,

(Signature on file)

Jillian Cole  
Board Clerk