

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT

200 LUNDY LANE

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REGULAR

BOARD MEETING

MINUTES

October 13, 2021

HELD VIA ZOOM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Dave Stone

Vice Chairperson Steve Janovick

Board Director Shery Panick

Board Director Russ Bowring

Board Director Mark Shadowens

1. Call Meeting to Order

Chairperson Dave Stone called to order the Regular Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0904 hours.

2. Resolution 2021-4: Remote Meetings

The Board was presented with Resolution 2021-4 authorizing remote teleconference meetings for a period of 30 days.

Motion to approve Resolution 2021-4 and conduct meetings in October via teleconference.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Sherry Panick

All in Favor

Aye – Chairperson Dave Stone
Aye - Vice Chairperson Steve Janovick
Aye – Board Director Russ Bowring
Aye– Board Director Sherry Panick

Absent – Board Director Mark Shadowens

3. Approval of September 8, 2021, Regular Board Meeting Minutes

This item was tabled to the October meeting due to lack of quorum for approval.

4. Approval of September 20, 2021, Regular Board Meeting Minutes

Motion to approve the September 20, 2021, Regular Board Meeting Minutes as submitted.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Russ Bowring

All in Favor.

Aye – Chairperson Dave Stone
Aye - Vice Chairperson Steve Janovick
Aye – Board Director Russ Bowring
Aye– Board Director Sherry Panick

Absent – Board Director Mark Shadowens

5. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department (“PEFD”) Administrative Office upon request.

PEFD Volunteers are keeping abreast of the latest precautions for the coronavirus and will continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

Engine 9122 and 4 personnel were assigned to the Susanville Helibase for crash/rescue. The Department was able to maintain District coverage.

c. Fire Apparatus & Equipment Maintenance

9178: Multiple leaks are nearly repaired: The foam leak has been fixed. A water leak from the pipe to the tank has decreased and should be fixed with another coat of JB weld. The last major issue is with the packing around the main pump. Burton’s Fire estimated the cost of repair at \$2,500 - \$5,000

Renovations on the new command vehicle are continuing. Emergency lights, new headlights and new running boards have been installed, and emergency lights and radio installation are next on the list.

d. Training

Nothing to Report

e. Firewise Committee Actions and Activities

Outreach continues to procure a new Firewise Chairperson for the District.

f. Miscellaneous

Burn permits have been suspended and outside burning is prohibited. The Air Quality Board determines burn days. Please call (530) 832-4528, press 5 for our region, and listen to the entire message for day designation and instructions.

g. Plumas County Fire Chiefs Association

Nothing to Report.

6. Water System Compliance

Results from testing September 2, 2021, showed the As level at the compliance point to be 11 ppb; at Well 1B to be 7 ppb; and at Well 2 to be 17 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 10 ppb, 8 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on July 1, 2021, for Iron were .380 mg/l at Well 1B and .220 mg/l at Well 2; for Manganese were .0576 mg/l at Well 1B and .080 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.)

Remediation Project Development

Interim General Manager John Rowden advised the Board that due to delays the SRF application would be submitted in October 2021.

7. Refinancing WWTP Debt

This item was tabled to a special meeting to be held later in the Month.

8. Employee Health Insurance

The Board was presented with renewal documents for the District's participation in the SDRMA Blue Cross Silver Plan and current HRA documents. Upon evaluation, the Board elected to make no changes to employee health insurance. No action was taken.

9. Water Conservation

The Board was advised that with colder weather less irrigation is taking place and demand is

down. Following a brief discussion, the Board requested conservation stage 1 be reinstated.
Motion to reduce conservation stages to stage 1.

Motioned: Vice Chairperson Steve Janovick
2nd: Board Director Russ Bowring

All in Favor.

Aye – Chairperson Dave Stone
Aye - Vice Chairperson Steve Janovick
Aye – Board Director Russ Bowring
Aye– Board Director Sherry Panick

Absent – Board Director Mark Shadowens

10. Committee Reports

- a. Administrative Services
Nothing to report
- b. Budget and Finance
A meeting will be scheduled in the near future.
- c. Personnel and Benefits
An Ad Hoc committee will be formed to conduct candidate interviews for the General Manager position. The posting will be closed 4 weeks from October 7, 2021.
- d. Water and Wastewater Services
Nothing to report.
- e. Safety and Emergency Services
Nothing to Report.

11. General Manager’s Report

- a. Finance
 - i. Consideration of September 2021 Financial Reports
The Board was presented with the financial reports for September 2021.
Motion to accept September 2021 Financials as submitted.

Motioned – Vice Chairperson Steve Janovick
2nd – Board Director Russ Bowring

All in Favor.

Aye – Chairperson Dave Stone

Aye – Vice Chairperson Steve Janovick
Aye – Board Director Sherry Panick
Aye – Board Director Russ Bowring

Absent – Board Director Mark Shadowens

b. Administration

i. Status of Invoices and Liens

Administrative Manager Jillian Cole advised invoicing would commence in the coming days.

a. Public Hearing regarding the placement of a lien for non-payment on the address 35 Aspen Cir.

Chairperson Dave Stone opened the Public Hearing at 0953 hours.
No response received.

Chairperson Dave Stone closed the Public Hearing at 0954 hours.

The Board directs Interim General Manager John Rowden to move forward with filing a lien to ensure repayment.

ii. Status of Accepting Payments

Administrative Manager Jillian Cole advised the Board that payments continue to be received on the new billing processes. Delinquent account collections will resume as normal this billing with the utility shutoff moratorium scheduled to end in December.

c. Projects, Operations & Maintenance

i. Operations and Maintenance

Water system flows for the month of September 2021 were 6,940,800 gallons at Well 1B and 3,415,000 gallons at Well 2. Use is down 1,924,600 gallons from August.

Issues & Updates:

A water leak was reported by residents at 13 Cedar Lane. Operators investigated the leak, and it was determined that the leak was coming from the water main that goes from Cedar Lane down to Pinecone Court. This water main runs in between the residents of 11 & 13 Cedar Lane. Due to limited district staffing, Folchi Construction was contacted to do the repair. Folchi was able to complete the repair within a couple days. Water service shut-off only affected the residents in Pinecone Court for approximately four hours. Service was restored, samples taken, and boil water notice was lifted after results came back absent for bacteria.

High water pressure was observed by operators during a Sunday at the wastewater plant on Sequoia Circle, the pressure at the time was well over 100 psi. Operators spent a few hours adjusting the PRVs to get the pressure back into normal operating range.

Wastewater Flows for the Month of September 2021 were 269,651 gallons at WWTP 6 and 811,172 gallons at WWTP 7.

Issues & Updates:

During routine inspections, operators observed that the VFD for Blower #1 had faulted. After looking into the problem, operators switched to the other blower and called Sierra Controls to troubleshoot the issue, thinking it was a issue with the VFD. Sierra Controls found that the problem was not with the VFD but instead with the drive motor for the blower. An electrician was called out to look at the motor to identify the issue; it was found to be seized and inoperable. Operators removed the motor and took it to Sparks Electric Motor for repair. The General Manager contacted Kaeser, who is the manufacturer of the blowers, and who serviced and replaced the motor a year and a half ago to see if the motor was under warrantee. Unfortunately, the motor was no longer under warrantee; it had expired after 12 months. A couple weeks later, Blower #2 had its motor short circuit, causing the motor to fail. This has resulted in the treatment plant having no air within the system which is important for proper operation. Operators are having Sparks Electric Motor expedite the repair on the motor for Blower #1. Kaeser will be in district to replace Blower #2 motor with a new one in the coming week.

Operators are experiencing issues with flow through the clarifiers at the plant. This is due to a couple factors: 1) The sludge holding tanks leaks into the gallery, extra storage basin, which limits the operation of airlifting, causing solids to build up. 2) Due to the solids build-up, the flow of water through the plant does not happen as it should. Solids were not able to be removed as scheduled by Plumas sanitation due to company being dispatched to the Dixie Fire camps to service portable toilets and other gray water. Once released from the fire, Plumas sanitation will be in district to due solids removal as would normally happen during the summer.

d. Miscellaneous

Interim General Manager John Rowden advised the Board that the generator replacement project continues, space issues at WWTP 6 continue to slow progress.

The District will resume with excess property disposal in the coming months.

11. Written Correspondence to the Board

Nothing to Report.

12. Public/Board Comment Period

Nothing to report.

13. Future Agenda Items

a. Special Meeting for WWTP debt refinancing 9/20/2021

b. Insurance renewals

c. 2020-2021 Audit

16. Adjournment

Chairperson Dave Stone adjourned the regular Board meeting at 1023 hours.

In Attendance:

Chairperson Dave Stone

Vice Chairperson Steve Janovick

Board Director Russ Bowring

Board Director Sherry Panick

Absent - Board Director Mark Shadowens

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk