

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103  
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953  
Email – [jillian.pecsd@gmail.com](mailto:jillian.pecsd@gmail.com)  
Web-[www.pecsd.org](http://www.pecsd.org)

**REGULAR  
BOARD MEETING  
AGENDA  
August 10, 2022  
9:00 AM**

Board of Directors  
Chairperson Mark Shadowens  
Vice Chairperson Steve Janovick  
Director Russ Bowring  
Director Todd Solomon  
Director Don Fregulia

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chair (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order

Chairperson Mark Shadowens

2. Approval of July 13, 2022, Regular Board Meeting Minutes

Discussion and Possible Action

3. Resolution 2022-3 Repair of Lift Station 7 Notice of Exemption and Finding of Emergency

The Board will consider a resolution that the District will issue a notice of exemption under CEQA and find that there is an emergency for the major repair of Lift Station 7 allowing exceptions to bidding requirements.

Discussion and Possible Action

4. District Engineer Task Order 19-General Services

Jamar Tate

The Board will consider Task Order 19 for \$15,000 to allow the General Manager to approve miscellaneous work to be performed by Farr West Engineering, the District's Engineer.

Discussion and Possible Action

5. Chief's Report

Chief Steve Munson

The Report may cover the following:

- a. Call Reports & Training
- b. Personnel Actions and Activities.
- c. Fire Apparatus & Equipment
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

6. Water System Compliance

General Manager Jamar Tate.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
- b. The Board will be briefed on the status of the water treatment plant project.

Discussion and Possible Action

7. Water Treatment Plant & Pilot Study Update

Project Manager John Rowden

The Board will be updated on the proposed Pilot Studies

Discussion and Possible Action

8. Status of River Property

General Manager Jamar Tate

The Board will be briefed on the status of property owner responses to the notification of possible encroachment on District property next to the Middle Fork of the Feather River.

Discussion and Possible Action

9. Property Transfer

General Manager Jamar Tate

The Board will be briefed on the status of the transfer of surplus property.

Discussion and Possible Action

10. Policy for the Use of District Properties and Facilities

General Manager Jamar Tate

The Board will consider adding a policy for the use of District property and facilities to the District Policy Handbook.

Discussion and Possible Action

11. Strategic Plan

Project Manager, John Rowden

The Board will be presented with an approach to developing a strategic plan in the fall of this year.

Discussion and Possible Action

12. Committee Reports

a. Budget and Finance Committee

b. Water and Wastewater Committee

c. Ad Hoc Committee- Golf Course Fees

Discussion and Possible Action

13. General Manager's Report

General Manager Jamar Tate

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Financial Reports

b. Audit for FY 2020/21

c. Generator Project Update

d. Board Member Resignation

Discussion and Possible Action

14. Operations Report

General Manager Jamar Tate

The board will be briefed on operations, maintenance, and small projects

15. Administration

Administrative Manager Jillian Cole

- a. Status of invoices and liens
- b. Status of Administrative Improvements Project
- c. Email Overview and Instruction
- d. County Tax Rolls

16. Written Correspondence to the Board

Discussion and Possible Action

17. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

18. Future Agenda Items

General Manager Jamar Tate

Discussion and Possible Action

19. Closed Session

General Manager Performance Review

20. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact General Manager, Jamar Tate, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.