

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**BOARD MEETING**  
**AGENDA**  
**August 10, 2016**  
**9:00am**

Board of  
Directors  
Chairperson Frank Shepard  
Vice Chairperson Dave Stone  
Director Rich Machado  
Director Dan Bastian  
Director Melinda Bennett

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to order  
Chairperson Frank Shepard
2. Approval of July Regular Board Meeting Minutes  
Discussion & Action Item
3. Approval of July 14 Special Board Meeting Minutes  
Discussion & Action Item
4. Fire Chief’s Report  
*Informational Item*  
Fire Chief Tom Forster
  - a. Call Report & Training Report  
Receive comments & answer questions from the Board.
  - b. Personnel  
Information on present Fire Department staff levels.
  - c. Equipment  
Discuss the status of any equipment repairs and/or purchases.

- d. Defensible Space  
The Board will be updated on the status of the Fire Hazard Reduction informational letter.
- e. Plumas County Fire Chiefs Association  
The Board will be updated on the activities of the Plumas County Fire Chiefs Association.
- f. Firewise Committee  
The Board will be updated on July 29 Committee Meeting.
- g. Miscellaneous

Discussion & Non Action Item

5. Wastewater, Water and Greenbelt Operations

Operations Manager Lew Prince

- a. Repairs on Well 2 pump
- b. Ventilation installment at Well 1B
- c. Replacement breaker at lift station at WWTP #7
- d. Madora Lake Leachfield inspection
- e. Quote for hydrants replacement
- f. Completion of fuel reduction
- g. WWTP #7 air filter replacement

Discussion & Possible Action Item

6. Arsenic Remediation Project

Interim General Manager John Rowden

- a. The Board will be updated on any progress made with the Arsenic Remediation Project.
- b. The Board will be presented with Blueleaf Incorporated's invoice for work completed through March 15, 2016 for approval to pay.

Discussion & Action Item

7. Wastewater Discharge Permit

Wastewater Chief Plant Operator Manager Frank Motzkus

- a. Progress report on Waste Discharge Requirements.
- b. The Board will review invoice #35438 from TRC for approval to pay.

Discussion & Action Item

8. Accounts Receivable Report

*Informational Item*

Administrative Manager Heather Kotrc

- a. Accounts Receivable Report
- b. Miscellaneous

Discussion & Non Action Item

9. Committee Report

- a. Personnel
- b. Recreation
- c. Emergency Preparedness Plan
- d. Water Conservation
- e. Benefits
- f. Insurance

Discussion & Possible Action Items

10. Goals & Objectives

Discussion & Possible Action

11. General Manager's Report

Interim General Manager John Rowden

- a. The Board will review and discuss Fiscal Year 2015/2016 June Financial Reports.
  - I. Motion for approval.
- b. The Board will review and discuss Fiscal Year 2016/2017 O&M & Capital Budgets.
  - I. Chairperson Frank Shepard will open a Public Hearing.
  - II. Chairperson Frank Shepard will close the Public Hearing.
  - III. Motion to approve Fiscal Year 2016/2017 O&M Budget.
  - IV. Roll Call Vote.
  - V. Motion to approve Fiscal Year 2016/2017 Capital Budget.
  - VI. Roll Call Vote.
- c. Miscellaneous

Discussion & Action

12. Written Correspondence to the Board

Discussion & Possible Item

### 13. Public Comment Period

The public may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items, but may suggest placing on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion & Possible Action

### 14. Future Agenda Items

Clerk of the Board Heather Kotrc will review Future Agenda Items.

Discussion & Possible Action

### 15. Adjournment

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