

**PLUMAS EUREKA COMMUNITY SERVICES DISTRICT**  
**200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103**  
**PHONE: 530-836-1953 FAX: 530-836-2963**  
**TOLL FREE: 877-377-1953**  
Email – [jillian.pecsd@gmail.com](mailto:jillian.pecsd@gmail.com)  
Web-[www.pecsd.org](http://www.pecsd.org)

**REGULAR BOARD MEETING**

**MINUTES**

**Sept 9, 2020**

**HELD VIA ZOOM**

Board of Directors

Chairperson Dave Stone

Vice Chairperson Melinda Bennett

Board Director Steve Janovick

Board Director Shery Panick

Board Director Russ Bowring

1. Call Meeting to Order

Chairperson Dave Stone called to order the Special Board Meeting of Plumas Eureka Community Services District (“PECS D”) at 0901 hours.

2. Consideration of Requesting a Nine-Year Waiver from Maximum Contamination Limits for Iron and Manganese

a. District Engineer Farr West Engineering presented the Board with their report of alternatives and costs of compliance.

b. Interim General Manager John Rowden presented the Board with the results of the customer survey regarding the treatment of Iron and Manganese. The results are as follows:

Responses Received: 592

In Favor of Treatment: 102

In Favor of Accepting Current Water Quality: 352

Total Accounts: 636

60% of Respondents Favor Accepting Current Water Quality

c. Public Input

Chairperson Dave Stone opened the floor to public comment at 0909 hours.

2 residents stood to advise the Board they were in favor of moving forward with the District treating the water at this time due to ever-changing regulations and the rising cost of construction.

d. Motion to Request a Nine-Year Waiver from meeting secondary contamination standards for Iron and Manganese.

Motioned: Vice Chairperson Melinda Bennett

2<sup>nd</sup>: Board Director Russ Bowring

All in Favor.

Aye – Chairperson Dave Stone

Aye - Vice Chairperson Melinda Bennett

Aye – Board Director Steve Janovick

Aye – Board Director Sherry Panick

Aye – Board Director Russ Bowring

3. Approval of July 8, 2020 Regular Board Meeting Minutes

This item was tabled to the next Regular Board Meeting.

4. Approval of July 8, 2020 Regular Board Meeting Minutes

This item was tabled to the next Regular Board Meeting.

5. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department ("PEFD") Administrative Office during regular business hours.

b. Personnel

At the request of Greenhorn Fire Dept Chief Tyson Rael, PEFD sent one of its firefighters to combat the Claremont Fire. Captain Ryan Nowling is currently assigned to a Strike Force team as a Crew Chief on 8372 stationed at Greenhorn Ranch. This is an OES assignment.

c. Fire Apparatus & Equipment Maintenance

Engine 9122 has a foam issue which volunteers will repair in-house. Parts have been acquired.

d. Training

Hands-on training for firefighters with Pump Panels and Deck Guns were featured this Month as well as training with blood pressure cuffs and stethoscopes

e. Firewise Committee Actions and Activities

Nothing to Report.

f. Miscellaneous

The Department continues its community outreach program for vulnerable citizens.

All outside debris burning remains suspended. Contained ceremonial fires in fire pits are still permitted.

- g. Plumas County Fire Chiefs Association  
Nothing to Report

6. Water System Compliance

Results from testing July 10 and August 3, 2020, showed the As level at the compliance point to be 11 and 13 ppb; at Well 1B to be 8 and 9 ppb; and at Well 2 to be 18 and 19 ppb. The EPA Standard is 10 ppb. The 2nd Quarter average is not listed at the compliance point, 7 ppb at Well 1B, and 11 ppb at Well 2. The running annual average (RAA) at the compliance point is 9 ppb, 8 ppb at Well 1B, and 13 ppb at Well 2.

The results of testing for Iron and Manganese taken July 10, 2020, were 0.250 at Well 1B and 0.330 at Well 2 for Iron; for Manganese, the results were 0.083 mg/l at Well 1B and 0.092 mg/l at Well 2, The Secondary Standard for Iron is 0.300 mg/l. The Secondary Standard for Manganese is 0.05 mg/l.

*\*Clerk's Note: September samples were not available at the time of this meeting.*

Remediation Project Development  
Nothing to Report.

Compliance with Secondary Standards for Iron and Manganese  
See Item 2.

7. WWTP 6 Repair or Replacement

Chief Operator Jamar Tate advised the Board on the current status of determining alternatives for addressing the deteriorating conditions of WWTP 6. Following a brief discussion, the decision was made to hold a meeting of the Water and Wastewater Services Committee to explore these options and form a recommendation for the Board.

8. Protection of District Riverside Property

- a. The Board was presented with a letter from a concerned citizen regarding the steps taken previously to protect the District-owned property next to the river near Sugar Pine Ct. The Citizen is concerned that the materials used to deter vehicles may violate the Americans with Disabilities Act.

Interim General Manger pointed out that the CSD does not provide recreation as one of its services, furthermore, the property in question is not designated as public property.

*Clerk's Note: Please see attached documents.*

- b. The Board was presented with a bid from Amos Enterprises of Quincy, CA for the removal of a large, partially-fallen tree. The bid breaks down as follows:

Hazardous Tree Falling: \$1,650.00

Tree Removal: \$2,175.00  
Slash Removal/Disposal: \$ 850.00  
Total: \$4,675.00

The Board was hesitant to accept this bid and requested additional information.

9. Administrative Improvements Contract

The Board was presented with the Administrative Services Contract and Bid response from one Candidate; Kate Rowden-Low.

Ms Low submitted a bid within budget and comes with excellent qualifications, as well as prominent local verified references.

The Contract and Bid were both reviewed by the Administrative Services Committee at their Meeting on August 26,2020, at 10:00 a.m.

Motion to award the Administrative Support Services Contract in the amount of \$11,896.25.

Motioned: Vice Chairperson Melinda Bennett

2<sup>nd</sup>: Board Director Sherry Panick

All in Favor.

Aye – Vice Chairperson Dave Stone

Aye – Board Director Steve Janovick

Aye – Board Director Melinda Bennett

Aye – Board Director Russ Bowring

10. Committee Report

The Administrative Services Committee met in late August to review bid response(s) from a request for Administrative Support Contract.

11. General Manager's Report

a. Finance

i. Consideration of August 2020 Financial Reports

The Board was presented with the financial reports for August 2020

Motion to approve August 2020 Financials as submitted.

Motioned - Board Director Melinda Bennett

2<sup>nd</sup> - Board Director Sherry Panick

All in Favor.

Aye –Chairperson Dave Stone  
Aye - Vice Chairperson Melinda Bennett  
Aye – Board Director Steve Janovick  
Aye – Board Director Melinda Bennett  
Aye – Board Director Russ Bowering

b. Administration

i. Status of Invoices and Liens

Administrative manager Jillian Cole advised late notices had been distributed via certified mail. It was noted that there were more than usual notices being distributed this round. It is yet to be determined whether this is due to impacts from COVID, the new system changeover, or both. The situation will continue to be monitored.

c. Projects, Operations & Maintenance

i. Operations and Maintenance

Water system flows for the month of August were 4,981,100 gallons at Well 1b and 8,782,400 gallons at Well 2.

Operators have discovered several boxes on the District CAD map labeled as “Unknown”. A list has been made and operators will begin locating these boxes and updating the CAD maps accordingly.

Lead & Copper testing had to be re-sampled this year after the original samples, returned too sporadically to be analyzed in a timely fashion, were returned for being too old.

Operator in Training Anthony Campbell has passed both of his recent Certification Exams for Water Distribution and Treatment Grade 1.

Wastewater Flows for the Month of August 2020 were 372,140 gallons at WWTP 6 and 1,019,714 gallons at WWTP 7.

Operators met with District Engineers and their recommended Contractor at WWTP 6 to conduct a site visit and discuss project options for moving forward. Operators are in possession of preliminary plans and are currently reviewing these to provide feedback. Contractor bids will be based on finalized plans following this process.

Operator in Training Anthony Campbell has begun classes through Sac State for his Wastewater Operator Training Certifications.

More hazard trees, including one behind 326 Sequoia Cir, were removed by operators.

Well 2 siding is being replaced after being damaged by wildlife.

A section of N Pinion Pine Circle is scheduled for repaving in September. This should remedy

some issues with potholes and shoulder deterioration due to seasonal plowing.

10. Written Correspondence to the Board

Nothing to Report.

11. Public/Board Comment Period

12. Future Agenda Items

- a. Future of the Water System
- b. Standing Committee Meetings
- c. Excess District Properties

13. Adjournment

Chairperson Dave Stone adjourned the regular Board meeting at 1049 hours.

In Attendance:

Chairperson Dave Stone

Vice Chairperson Melinda Bennett

Board Director Steve Janovick

Board Director Sherry Panick

Board Director Russ Bowring

Respectfully Submitted,

(Signature on file)

Jillian Cole  
Board Clerk













