

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT

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REGULAR

BOARD MEETING

MINUTES

August 11, 2021

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Dave Stone

Vice Chairperson Steve Janovick

Board Director Shery Panick

Board Director Russ Bowring

Board Director Mark Shadowens

1. Call Meeting to Order

Chairperson Dave Stone called to order the Regular Board Meeting of Plumas Eureka Community Services District (“PECSD”) at 0901 hours.

2. Approval of July 14, 2021 Regular Board Meeting Minutes

Motion to approve the July 14, 2021, Regular Board Meeting Minutes as submitted.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Sherry Panick

All in Favor.

Aye – Chairperson Dave Stone

Aye – Board Director Mark Shadowens

Aye – Board Director Sherry Panick

Absent – Board Director Russ Bowring

3. Approval of July 26, 2021 Special Board Meeting Minutes

Motion to approve the July 26, 2021, Special Board Meeting Minutes as submitted.

Motioned: Vice Chairperson Steve Janovick

2nd: Board Director Sherry Panick

All in Favor.

Aye – Chairperson Dave Stone

Aye - Vice Chairperson Steve Janovick

Aye – Board Director Mark Shadowens

Aye– Board Director Sherry Panick

Absent – Board Director Russ Bowring

4. Fire Chief's Report

a. Call Report & Training Report

Copies of the Call and Training Reports are available for viewing at Plumas Eureka Fire Department (“PEFD”) Administrative Office upon request.

PEFD Volunteers are keeping abreast of the latest precautions for the coronavirus and will continue to follow CDC and NorCal EMS guidelines and requirements.

b. Personnel

The Department is now at a 92% vaccination rate.

c. Fire Apparatus & Equipment Maintenance

9178 spent 2 weeks on the Beckwourth Complex Fire providing structure protection and putting out spot fires on Hwy 395.

9122, originally planned for a 2-week deployment to the Dixie Fire, has been extended another week. We will be de-mobilized on 8/12, which is mandatory following a 3-week deployment. We spent 1 ½ weeks at Buck1s Lake MRB (Mobile Retardant Base) and ½ week at Quincy MRB. Deployed to Greenville on 8/5.

Renovations on the new command vehicle are (slowly) moving forward. AC has been repaired and fluids have been drained and replaced. Next appointment is scheduled for Aug 18th at Les Schwab, struts, shocks, tires, balance. Waiting on a quote from Nevada Blue to wrap the vehicle with identity markings.

Purchased (4) BK radios for the Department to use for local, County and state wide

incidents.

d. Training

Nothing to Report

e. Firewise Committee Actions and Activities

Outreach continues to procure a new Firewise Chairperson for the District.

f. Miscellaneous

Burn permits have been suspended and outside burning is prohibited. The Air Quality Board determines burn days. Please call (530) 832-4528, press 5 for our region, and listen to the entire message for day designation and instructions.

g. Plumas County Fire Chiefs Association

Nothing to Report.

5. Fire Station Improvements

Fire Chief Steve Munsen advised the Board that the current configuration of the Fire House is not able to accommodate the length of new Fire Engines. Following a discussion, an Ad-Hoc Committee will be formed to address these issues.

6. District Engineer Task Order 16, General Engineering Services

The Board was presented with Task Order 16 from Farr West Engineering. The Task is for general engineering services for the 2021-2022 fiscal year. The contract is not to exceed \$15,000.00.

Motion to approve Task Order 16 not to exceed 15,000.00

Motioned: Board Director Mark Shadowens

2nd: Board Director Sherry Panick

All in Favor.

Aye – Chairperson Dave Stone

Aye - Vice Chairperson Steve Janovick

Aye – Board Director Mark Shadowens

Aye – Board Director Sherry Panick

Absent – Board Director Russ Bowring

7. Water System Compliance

Clerk's Note: Updated testing results were not yet available at the time of this meeting. July's totals are listed.

Results from testing July 1, 2021, showed the As level at the compliance point to be 13 ppb; at Well 1B to be 8 ppb; and at Well 2 to be 18 ppb. The EPA Standard is 10 ppb. The running annual average (RAA) at the compliance point is 10 ppb, 8 ppb at Well 1B, and 15 ppb at Well 2.

The most recent results of the tests of the Quarterly samples taken on July 1, 2021, for Iron were .380 mg/l at Well 1B and .220 mg/l at Well 2; for Manganese were .0576 mg/l at Well 1B and .080 mg/l at Well 2. (The Secondary Standard for Iron is .300 mg/l. The Secondary Standard for Manganese is .05 mg/l.)

Remediation Project Development

State staff has agreed to support the District in its resubmittal of an application for an SRF construction loan. Farr West Engineering is addressing technical issues that were outstanding with the last application. Hauge Brueck Associates are expected to deliver the cultural and biological report on August 13.

8. Committee Report

- a. Administrative Services
Nothing to report
- b. Budget and Finance
A meeting will be scheduled in the near future.
- c. Personnel and Benefits
Nothing to report
- d. Water and Wastewater Services
Nothing to report.
- e. Safety and Emergency Services
Nothing to Report.

9. General Manager's Report

- a. Finance
 - i. Consideration of July 2021 Financial Reports
The Board was presented with the financial reports for June 2021.
Motion to accept July 2021 Financials as submitted.

Motioned – Board Director Mark Shadowens
2nd – Vice Chairperson Steve Janovick

All in Favor.

Aye – Chairperson Dave Stone
Aye – Board Director Mark Shadowens
Aye– Board Director Sherry Panick
Aye – Vice Chairperson Steve Janovick

Absent – Board Director Russ Bowring

ii. FY 2019-2020 Audit

The Board was advised District staff continue to work with Auditors.

b. Administration

i. Status of Invoices and Liens

Administrative Manager Jillian Cole advised invoicing had gone smoothly, and work was continuing on reorganizing and reopening the office.

ii. The Board was advised that payments were flowing in at a steady rate, with a small increase in use of the online payment portal.

c. Projects, Operations & Maintenance

i. Operations and Maintenance

Water system flows for the month of July 2021 were 7,451,300gallons at Well 1b and 5,356,600 gallons at Well 2.

Issues & Updates:

Stage 2 Conservation: Operators noted the District saved 1,490,000 gallons compared to June usage logs. This is a reduction of over 10%. Operators continue to monitor the District and violators will be notified.

Operators replaced a broken valve box on Cottonwood Dr.

Wastewater Flows for the Month of June 2021 were 401,771 gallons at WWTP 6 and 840,733 gallons at WWTP 7.

Issues & Updates:

Operators painted the building at WWTP6

Operators are continuing work on fuels reduction on District properties.

d. Miscellaneous

The Board was presented with the Articles of Agreement to join CalWARN, a State Mutual Aid agreement. The Board directed Interim General Manager John Rowden to bring a resolution at a later meeting.

11. Written Correspondence to the Board

Nothing to Report.

12. Public/Board Comment Period

Community Members expressed concern to the Board regarding Fire Insurance premium increases in the region. Also, gratitude was expressed to the volunteers of PEFD for all they have done to protect members of the District and community at large.

13. Future Agenda Items

- a. Cal WARN Resolution
- b. FY 19-20 Audit Report
- c. Mitigation & Continuity Plan

16. Adjournment

Chairperson Dave Stone adjourned the regular Board meeting at 1058 hours.

In Attendance:

Chairperson Dave Stone

Vice Chairperson Steve Janovick

Board Director Sherry Panick

Board Director Mark Shadowens

Absent - Board Director Russ Bowring

Respectfully Submitted,

(Signature on file)

Jillian Cole
Board Clerk

