

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
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**REGULAR  
BOARD MEETING  
AGENDA  
April 8, 2020  
9:00 AM**

**Held Remotely via Zoom**

<https://us04web.zoom.us/j/503908071>

Via Phone: (253) 215 8782  
Meeting #: 503908071

Board of  
Directors

Chairperson Dave Stone  
Vice Chairperson Melinda Bennet  
Director Steve Janovick  
Director Scott Hall  
Director Sherry Panick

\*Members of the Public may address the Board on items of business immediately before or during the Board’s consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order  
Chairperson Dave Stone
2. Approval of February 12, 2020 Regular Board Meeting Minutes  
Discussion and Possible Action
3. COVID-19- Changes in Operations  
Interim General Manager John Rowden  
The Board will be briefed on the actions that have been taken to reduce possible exposure to the coronavirus while maintaining essential services.  
Discussion and possible action
4. Fire Chief’s Report

Acting Chief Steve Munsen

The Report may cover the following:

- a. Call Reports & Training
  - b. Personnel Actions and Activities.
  - c. Fire Apparatus & Equipment
    - a. Replacement Engine
  - d. Plumas County Fire Chiefs Association Actions and Activities
- Discussion and Possible Action

5. Policies 2370 Fire Chief

Interim General Manager John Rowden

The Board will consider revising the Policies describing the duties and qualifications of the Fire Chief

Discussion and Possible Action

6. Resolution Authorizing Application for Federal Excess Personal Property Program.

Fire Chief Steve Munsen

The Board will consider adopting a resolution that will authorize the Fire Department to apply for surplus firefighting property from the U.S. Forest Service.

Discussion and Possible Action

7. Water System Compliance

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
- b. The Board will be briefed on the request of a waiver from the Iron and Manganese Standards and consider approving a budget and funding for the required engineering study and the survey.

Discussion and Possible Action

8. WWTP 6 Repair or Replacement

Chief Wastewater Treatment Plant Operator Jamar Tate

The Board will be briefed on the progress in determining alternatives and the selection process to the deteriorating condition of Waste Treatment Plant 6.

Discussion and Possible Action

9. Committee Reports

- a. Budget and Finance
  - b. Personnel and Benefits
  - c. Safety and Emergency Services
  - d. Water and Wastewater Services
  - e. Administrative Services
- Discussion and Possible Action

#### 10. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

##### a. Finance

Interim General Manager John Rowden

- i. February Financial Reports
- ii. March Financial Reports
- iii. 2019 Audit

##### b. Administration

Administrative Manager Jillian Cole

- i. Status of invoices and liens
- ii. Status of implementing improvements to the system for managing invoicing and accepting payments

##### a. Operations, Maintenance, Small Projects

System Operator Jamar Tate

##### b. Miscellaneous

Discussion and Possible Action

#### 11. Written Correspondence to the Board

Discussion and Possible Action

#### 12. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

#### 13. Future Agenda Items

Interim General Manager John Rowden

## Discussion and Possible Action

### 14. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.