

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT
200 LUNDY LANE BLAIRSDEN, CALIFORNIA 96103
PHONE: 530-836-1953 FAX: 530-836-2963 TOLL FREE: 877-377-1953
Email – jillian.pecsd@gmail.com
Web-www.pecsd.org

**SPECIAL
BOARD MEETING
AGENDA
January 14, 2021
9:00 am
HELD VIA ZOOM**

<https://us02web.zoom.us/j/7187068000>

Meeting ID: 718 706 8000

Dial by your location

+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Board of Directors

Chair Mark Shadowens
Vice Chair Steve Janovick
Director Russ Bowring
Director Todd Solomon
Director Vacant

*Members of the Public may address the Board on items of business immediately before or during the Board's consideration of the item after being recognized by the Board Chairman (limit on the time the public may address the Board is 3 minutes)

1. Call Meeting to Order
Chair Mark Shadowens
2. Approval of November 23, 2021, Special Board Meeting Minutes
Discussion and Possible Action
3. Approval of December 31, 2021, Special Board Meeting Minutes

Discussion and Possible Action

4. Appointment to Standing Committees

Interim General Manager, John Rowden

- a. Budget and Finance
- b. Personnel and Benefits
- c. Safety and Emergency Services
- d. Water and Wastewater Services
- e. Administrative Services

Discussion and Possible Action

5. Filling Board Vacancies, Board Terms, Election Notifications

Interim General Manager, John Rowden

The Board will consider how to fill the remaining vacancy, what the terms are for the Board seats, and improved ways to notify the public about upcoming vacancies.

Discussion and Possible Action

6. Fire Chief's Report

Chief Steve Munsen

The Report may cover the following:

- a. Call Reports & Training
- b. Personnel Actions and Activities.
- c. Fire Apparatus & Equipment
- d. Plumas County Fire Chiefs Association Actions and Activities
- e. Firewise Committee Actions and Activities
- f. Financial Assistance from the Auxiliary, grants, and other funding sources
- g. Department administrative activities, actions, and issues such as budget and insurance.

Discussion and Possible Action

7. Water System Compliance

Interim General Manager John Rowden.

- a. The Board will be briefed on the current status of arsenic levels and efforts to continually meet standards
- b. The Board will be briefed on the status of the water treatment plant project.

Discussion and Possible Action

8. Generator Project

Interim General Manager John Rowden

- a. The Board will be briefed on the status of the purchase and installation of backup generators funded by a grant from the California Governor's Office of Emergency Services.
- b. The Board will consider authorizing the Interim General Manager to purchase a portable generator that can be used at Wastewater Treatment Plant 6 and Well 2.

Discussion and Possible Action

9. Refinancing WWTP 7 Debt

Interim General Manager John Rowden

The Board will discuss alternatives for refinancing the debt related to improvements to Wastewater Treatment Plant 7.

Discussion and Possible Action

10. Liability Insurance

Interim General Manager, John Rowden

The Board will discuss using SDRMA as its insurance carrier next year.

Discussion and Possible Action

11. General Manager's Report

Interim General Manager John Rowden

The Board will consider the status of the listed topics presented by staff and determine if any actions are needed.

a. Finance

Interim General Manager John Rowden

- i. Financial Reports for November and December 2021
- ii. Status of Financial Activities including the Audit of 20/21.

b. Administration

Administrative Manager Jillian Cole

- i. Status of invoices and liens
- ii. Status of invoicing and accepting payments
- iii. Training for Board members and Management
- iv. Offices Operations and Hours

c. Operations, Maintenance, Small Projects

d. Miscellaneous

Discussion and Possible Action

12. Closed Session Relating to Personnel, Performance of the Interim General Manager.

Discussion and Possible Action

13. Written Correspondence to the Board

Discussion and Possible Action

14. Public/Board Comment Period

The public and/or the Board of Directors may address the Board on items within the District's subject matter jurisdiction that are on the agenda, the public and/or the Board of Directors may also address items not included on the agenda. The Board cannot comment or take actions on non-agenda items but may place the items on future agenda(s) for discussion and/or action. Strict limit on the time the public may address the Board is three (3) minutes per speaker.

Discussion Item

15. Future Agenda Items

Interim General Manager John Rowden

Discussion and Possible Action

16. Adjournment

ADA Compliance: This Agenda shall be made available upon request in alternative formats to persons with disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Interim General Manager, John Rowden, at (530) 836-1953 during regular business hours, at least 24 hours prior to the time of the meeting.