

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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REGULAR BOARD MEETING

MINUTES

February 20, 2024

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Call Meeting to Order

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0901.

Roll Call

In Attendance:

Chairperson Don Fregulia

Director Rich Machado

Director Jeff Glick

Absent:

Vice Chairperson Todd Solomon

Public in Attendance:

None

Filling Vacancies on the Board of Directors

Chairperson Don Fregulia moved to appoint Kim Train to the Board of Directors.

2nd: Director Jeff Glick

Approved 3:0

Board Director Kim Train was dully sworn in by the Clerk of the Board, Gina-Marie Morris.

Assignment of Committees

Committees were assigned as follows:

- a. Budget and Finance Committee – Don Fregulia, Todd Solomon
- b. Water and Wastewater Committee – Jeff Glick, Todd Solomon
- c. Personnel, Benefits, and Administrative Committee – Don Fregulia
- d. Safety and Emergency Committee – Kim Train, Rich Machado

Adoption of Agenda

Chairperson Don Fregulia moved to approve the agenda.

2nd: Director Kim Train

Approved 4:0

Written Correspondence and Public/Board Comment Period

Director Kim Train asked about snow removal for firefighters and high risk individuals. She also commented on the traffic and speeders on Poplar Valley Rd. The Safety Committee was asked to follow up by making contact with the County regarding the concerns.

Consent Calendar

1. Approve Meeting Minutes for:

- a. November 14, 2023
- b. December 19, 2023
- c. December 27, 2023
- d. January 16, 2024
- e. January 24, 2024

Chairperson Don Fregulia moved to approve the Minutes.

2nd: Director Jeff Glick

Approved 4:0

2. Approve Use of Reserve Funds

- a. Water Reserve \$111,846.15
- b. FEERAM \$84,995.63

Chairperson Don Fregulia moved to approve the Consent Calendar.

2nd: Director Kim Train

Approved 4:0

Action Items

3. Approve January 2024 Financial Reports

- Statement of Net Position
- Statement of Activities
- Governmental Funds Balance Sheet
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Statement of Net Position Proprietary Funds
- Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Proprietary Statement of Cash Flow
- Budget vs. Actuals
- January 2024 Checks and Credit Card Transactions

Director Kim Train moved to approve the January 2024 Financial Reports.

2nd: Director Rich Machado

Approved 4:0

4. Audit Approval

After discussion and review, Director Kim Train moved to approve the 22/23 Audit.

2nd: Chairperson Don Fragulia

Approved 4:0

5. DOWL Amendment Request to Task Order 20

General Manager Jamar Tate explained the work being asked for is needed to allow for more accurate numbers regarding the proposed Treatment Plant which will also affect the outcome of the rate study.

Director Jeff Glick moved to approve.

2nd: Director Kim Train

Approved 4:0

6. Water Reserve Fund Funding Goal

Director Kim Train moved to temporarily increase the Water Reserve Fund Funding Goal to \$1.5M to allow for the funds to be available for the Water Treatment Plant.

2nd: Chairperson Don Fregulia

Approved 4:0

7. LAFCo & Resolution 2024-01

After some discussion regarding it being in the best interest of the CSD to have a seat at the table with LAFCo, thus having a say in the consolidations within the area, Chairperson Don Fregulia moved to approve Resolution 2024-01

2nd: Director Kim Train

Approved 4:0

8. Meadow Lane Irrigation

General Manager, Jamar Tate, shared that he did meet with the new owners of the Golf Course. An estimate of roughly around \$2,500, for each homeowner to redirect their irrigation systems into the existing CSD system, was given by a landscaper who was present at the meeting. The Golf Course is going to present the situation to the homeowners. The CSD has fulfilled all obligations to the homeowners.

Chairperson Don Fregulia moved to permanently close the discussion of discussion of the Meadow Lane Irrigation.

2nd: Director Kim Train

Approved 4:0

9. Policies 2360 Amendment

General Manager, Jamar Tate, presented amendments for policies 2360 to facilitate retention and to highlight what the administration position should look like in the future.

Director Kim Train moved to approve the amendments as presented.

2nd: Director Jeff Glick

Approved 4:0

10. Emergency Response Plan

General Manager, Jamar Tate, presented the current Emergency Response Plan and explained that this is something that is updated regularly.

Director Kim Train moved to approve the Emergency Response Plan as presented.

2nd: Chairperson Don Fregulia

Approved 4:0

11. Bastian Engineering Task Order

Project Manager, John Rowden, shared that the current Flood Map is inaccurate. The goal is to move as much of the CSD property out of the flood area, as stated by the FEMA flood plain map, for insurance and building considerations.

Chairperson Don Freguia moved to approve the Task Order.

2nd: Director Rich Machado

Approved 4:0

12. Strategic Plan

Project Manager, John Rowden, explained that the strategic plan would help the CSD look towards the future. The things to consider would be whether this would be just a CSD Strategic Planning committee or for the Community at large. This would be the committee that would consider if the CSD should consider taking on tasks such as policing or recreation for example.

It was proposed that the Strategic Planning Committee be opened up to the HOAs, Golf Course, and the CSD to start.

Director Kim Train moved to approve the Strategic Plan process as presented.

2nd: Director Rich Machado

Approved 4:0

Discussion and Information

13. Update on the removal of two Fire Trucks per the December 27th meeting

Fire Chief, Steve Munsen, reported that the pink slips were obtained. Old unit 9178 will possibly be sold to Connolly for \$25. This unit will need to have the decals spray painted or otherwise destroyed. Unit 9153 will possibly be put up for sale to other fire departments for about \$10k.

14. Water System Compliance & Pilot Study Update

General Manager, Jamar Tate, reported that the timeframe/schedule was adjusted. The Pilot Study was accepted by the state so we can move forward with the project.

15. Ordinance 2024-A

Administrative Manager, Gina-Marie Morris, reported that upon review from our legal counsel, there are changes yet to be made. This ordinance will be available for the March meeting for a new first reading due to the substantial changes.

16. ADA Accessibility

Administrative Manager, Gina-Marie Morris, presented an idea to make the front entrance ADA accessible. The Board requested quotes on the job.

Reports

17. Fire Chief's Report

Fire Chief, Steve Munsen, reviewed his report. Munsen requested that the FEERAM fund be combined with the General Fire Fund.

18. General Manager's Report

General Manager, Jamar Tate, reviewed his reports.

19. Administration's Report

Administrative Manager, Gina-Marie Morris, reviewed her report including the past due accounts.

Future Meetings and Agenda Items

- The Next Regular Meeting will be March 19, 2024, @ 9 am pending the availability of Board Directors. The alternative date was proposed to be March 26, 2024 @ 9 am.

Closed Session

Nothing to report from the closed session.

Adjournment

Chairperson Don Fregulia adjourned the regular Board meeting.

APPROVED: _____



Don Fregulia, Chairperson

ATTEST: _____



Gina-Marie Morris, Clerk of the Board