

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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SPECIAL BOARD MEETING

MINUTES

April 16, 2024

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Director Kim Train

Call Meeting to Order

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECS D") @ 0902.

Roll Call

In Attendance:

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Absent:

Chairperson Don Fregulia

Director Kim Train

Public in Attendance:

None

**Clerk Notes: It was realized at the end of the meeting that Director Kim Train did dial into the meeting via Zoom. Train did not participate in any discussions, nor did she vote on any items as she listened quietly, and it was not made known that she was on the line until after all agenda items had been addressed.

Adoption of Agenda

Director Jeff Glick moved to approve the agenda.

2nd: Director Rich Machado

Approved 3:0

Written Correspondence and Public/Board Comment Period

No Public present and no written correspondence.

Consent Calendar

1. Approve Meeting Minutes for February 20, 2024

Director Jeff Glick moved to approve the Minutes

2nd: Director Rich Machado

Approved 3:0

2. Approve Use of Reserve Funds
 - a. Water Reserve \$9,759.57
 - b. FEERAM \$1,287.22

Director Rich Machado moved to approve the use of the Reserve Funds.

2nd: Vice Chairperson Todd Solomon

Approved 3:0

Action Items

3. Approve March 2024 Financial Reports

- Statement of Net Position
- Statement of Activities
- Governmental Funds Balance Sheet
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Statement of Net Position Proprietary Funds
- Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Proprietary Statement of Cash Flow
- Budget vs. Actuals
- Checks and Credit Card Transactions

*It was asked to breakdown both "Professional Services" and "Other Expenses" in future reports.

Director Jeff Glick moved to approve the March 2024 Financial Reports.

2nd: Director Rich Machado

Approved 3:0

4. Investment Strategies

After additional information regarding CAMP investments was presented, the Board was asked to move to:

1. Make additional \$20k payments annually towards the CalPERS UAL, starting in July 2024
2. Open the Savings Account with a bank other than Plumas Bank.
 - The Board decided to use US Bank
3. Invest all funds in excess of \$500k
4. Invest 40% of item 3 with CAMP
5. Invest 60% of item 3 with LAIF

The Investment Committee is to meet every 2nd Tuesday of each month at 9am.

After discussion, Vice Chairperson Todd Solomon moved to approve.

2nd: Director Jeff Glick

Approved 3:0

5. Damage Claim

During discussion of the situation it was noted that the District is doing a good job of mitigating potential hazards. It was noted that to continue on this path the District needs to clean out the culverts and continue to be aware of potential hazard trees, as well as to encourage the community to notify the CSD of any potential hazards that may be noticed.

Director Rich Machado moved to approve the District paying the \$2,000 deductible.

2nd: Director Jeff Glick

Approved 3:0

6. Rate Study / Resolution 2024-05

There was substantial discussion on the ramifications for constituents if option 2 was implemented for both Water and Wastewater. Further discussion ensued on options for the WWTP other than full replacement within this 5 year period.

After discussion, Vice Chairperson Todd Solomon moved to approve.

2nd: Director Rich Machado

Approved 3:0

7. Authorize Representative for SWRCB Financial Agreement / Resolution 2024-06

After explanation of the necessary steps to obtain funding and discussion, Vice Chairperson Todd Solomon moved to approve.

2nd: Director Jeff Glick

Approved 3:0

8. Ordinance 2024-A

Ordinance 2024-A was presented to the Board for the final reading.

Vice Chairperson Todd Solomon moved to approve.

2nd: Director Jeff Glick

Approved 3:0

Discussion and Information

9. Update on the removal of two Fire Trucks per the December 27th meeting

This item will wait till the next meeting when the Fire Chief is present.

10. Water System Compliance

All readings are within compliance. General Manager, Jamar Tate, discussed his theories as to what may be causing the readings obtained and informed the Board on the status of the tanks getting cleaned.

11. Water Treatment Plant

This was covered during the discussion on item 7, nothing further was discussed or reported.

12. Board Director Availability Calendar

The Board was asked to please report when they will be unavailable for Board business. A calendar will be maintained by the office that the Board Members will have access to view in order to plan absences in such a way as to maintain a quorum as much as possible.

13. LAIIF account authorized persons

The Board was briefed as to who has authorization to make transactions with LAIF as per Resolution 2002-34.

14. Merging of the Fire and FEERAM Funds

The Board was informed that per the attorney the establishment of the funds was in such a way as to not allow for the funds to merge. However, with the new measure regarding the increase of the Fire Taxes, this was written in such a way as to merge the two. So, at the point at which the new Fire Tax rates take effect the funds will be merged. This is anticipated as being July 1, 2024.

15. ADA Accessibility

The Board was updated that there has been one contractor who has looked at the project and will submit a quote. Other quotes are still being sought, as well as research on potential grants for the project.

16. Strategic Plan

Project Manager, John Rowden, reported that with the Rate Study taking priority there has not been any progress in the Strategic Planning area.

Reports

17. Committee Reports

The Safety and Emergency reported that the County would put the Stop Sign up unless if there was a specific reason not to. Director Rich Machado will proceed with getting the Stop Sign installed.

18. Fire Chief's Report

The Fire Chief was not present, but his report was submitted.

19. General Manager's Report

General Manager, Jamar Tate, gave a brief overview of his report as submitted.

20. Administration's Report

Administrative Manager, Gina-Marie Morris, gave a brief overview of her report as submitted.

Future Meetings and Agenda Items

- Employment agreements for Jamar Tate and John Rowden
- Move both manager reports to be before the action items in future agendas

Adjournment

Vice Chairperson Todd Solomon adjourned the regular Board meeting at 1045.

APPROVED: 

Don Fregulia, Chairperson
Todd Solomon, Vice Chairperson

ATTEST: : 

Gina-Marie Morris, Clerk of the Board