

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE  
BLAIRSDEN, CALIFORNIA 96103  
PHONE: 530-836-1953  
FAX: 530-836-2963  
TOLL FREE: 877-377-1953

Email [admin.mgr@pecsd.org](mailto:admin.mgr@pecsd.org) Web - [www.pecsd.org](http://www.pecsd.org)

**SPECIAL BOARD MEETING  
MINUTES**

September 26, 2024

9:00 AM

200 Lundy Lane  
BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia  
Vice Chairperson Todd Solomon  
Director Rich Machado  
Director Jeff Glick  
Director Kim Train

**Call Meeting to Order**

Vice-Chairperson Todd Solomon called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 0902.

**Roll Call**

In Attendance:

Chairperson Don Fregulia  
Director Rich Machado  
Director Kim Train  
Director Jeff Glick

Absent:

Vice Chairperson Todd Solomon

Public in Attendance: 0

**Adoption of Agenda**

Director Jeff Glick moved to approve the agenda.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 4:0

**Written Correspondence and Public/Board Comment Period**

A written note from a young girl accompanied a donation of 10% of her lemonade stand profits to the Fire Department.

No public comment

**Closed Session**

Director Kim Train moved to adjourn for Closed Session, 2<sup>nd</sup> by Director Jeff Glick, Approved 4:0.

Items 1 and 2 were discussed in closed session from 0904 till 0948. Nothing to report.

Director Jeff Glick moved to adjourn the Closed Session, 2<sup>nd</sup> by Chairperson Don Fregulia, Approved 4:0.

## Consent Calendar

3. Approve Meeting Minutes for Aug 20, 2024.
4. Approve Use of Reserve Funds
  - a. Water Reserve \$4,330.35

Director Jeff Glick moved to approve the Consent Calendar.

2<sup>nd</sup>: Director Rich Machado

Approved 4:0

## Managers' Reports

5. General Manager's Report  
General Manager, Jamar Tate, gave an overview of his report as submitted.  
Item 18 (Water Treatment Plant Project) was also discussed during this time.
6. Administration's Report  
Administrative Manager, Gina-Marie Morris, gave an overview of her report as submitted.
7. Fire Chief's Report  
The Fire Chief, Steve Munsen, reviewed his report as submitted.  
Item 16 (Removal of the surplus Fire Department Trucks) was also discussed during this time.
8. Committee Reports
  - a. Budget and Finance Committee  
No Report
  - b. Water and Wastewater Committee  
No Report
  - c. Personnel, Benefits, and Administrative Committee  
No Report
  - d. Safety and Emergency Committee  
No Report
  - e. Investment Committee  
No Report

## Action Items

9. Approve Aug 2024 Financial Reports  
Reviewed Cash Report for July Transactions and Current Cash Assets as of 09/23/24. Approval was asked for the following:
  - Budget vs. Actuals
  - Investment Reports
  - Statement of Net Position
  - Statement of Activities
  - Governmental Funds Balance Sheet
  - Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
  - Statement of Net Position Proprietary Funds
  - Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
  - Proprietary Statement of Cash Flow
  - Checks and Credit Card Transactions

Chairperson Don Fregulia moved to approve the Aug 2024 Financial Reports.

2<sup>nd</sup>: Director Jeff Glick; Approved 4:0

**10. Customer Claim / Reimbursement Request**

Chairperson Don Fregulia moved to approve.

2<sup>nd</sup>: Director Kim Train

Approved 4:0

**11. Resolution 2024-16 Amend Policy 3030 Fixed Asset Accounting Control**

*(Policy 1010.20 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a 4/5 affirmative vote of the entire Board of Directors.)*

Director Kim Train moved to approve.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 4:0

**12. Approve Water Storage Tank Maintenance Quote**

Director Jeff Glick moved to approve.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 4:0

**13. Approve Dump Trailer Quote**

Chairperson Don Fregulia moved to approve the \$11,658.92 quote.

2<sup>nd</sup>: Director Kim Train

Approved 4:0

**14. Resolution 2024-17 Water Treatment Plant Reimbursement Resolution**

Chairperson Don Fregulia moved to approve.

2<sup>nd</sup>: Director Kim Train

Approved 4:0

**15. Resolution 2024-18 Approving a Depart. Of Forestry and Fire Protection Agreement**

Director Kim Train moved to approve with Chairperson Don Fregulia as the designated signer.

2<sup>nd</sup>: Director Jeff Glick

Approved 4:0

**Discussion and Information**

**16. Removal of the surplus Fire Department Trucks & Truck Inventory Review**

Chief Munsen reported that the Ford '06 Ranger made about \$2,000 from the wildfires. It was further reported that the Chief is looking for a Water Tender to purchase. The Chief plans to possibly store the desired Water Tender at "Fisher's Place."

**17. Water System Compliance**

General Manager, Jamar Tate, reviewed his report on Arsenic Compliance Actions as submitted. Tate commented that the system is statis quo.

**18. Water Treatment Plant Project**

Project Manager, John Rowden, reported that there were issues with the plans received, including no electrical as well as other concerns. Acquiring two bids, one for the Street pipes and the other for the building/plant itself, was discussed in an effort to lower the overall costs. It was mentioned that we have \$2million in the Budget Bill for a USDA Grant.

**19. Strategic Plan**

Project Manager, John Rowden, reported that he is making steps to proceed. He is currently getting letters ready.

**20. Parking Options**


A few options were voiced, this will need to be discussed further.

**Future Meetings and Agenda Items**

- Nothing specific was requested

**Adjournment**

Chairperson Don Fregulia adjourned the regular Board meeting at 1104.

APPROVED:   
Don Fregulia, Chairperson

ATTEST: :   
Gina-Marie Morris, Clerk of the Board