

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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**REGULAR BOARD MEETING  
MINUTES**

**December 17, 2024**

**9:00 AM**

**200 Lundy Lane**

**BLAIRSDEN, CA 96103**

**Remote Locations via Zoom:**

**2426 E. Overview Drive, Green Valley, AZ 85614**

Board of Directors

Chairperson Don Fregulia

Vice Chairperson Todd Solomon

Director Rich Machado

Director Jeff Glick

Director Kim Train

**Call Meeting to Order**

Chairperson Don Fregulia called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECS D") @ 0901.

**Roll Call**

In Attendance:

Chairperson Don Fregulia

Vice Chairperson Todd Solomon (via Zoom)

Director Rich Machado

Director Kim Train

Director Jeff Glick

Absent:

Public in Attendance: 0

**Adoption of Agenda**

Director Kim Train moved to approve the agenda.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 5:0

**Written Correspondence and Public/Board Comment Period**

No public comment

**Consent Calendar**

1. Approve Meeting Minutes for November 19, 2024.

2. Approve Use of Reserve Funds

a. Water Reserve \$48,611.01

Director Kim Train moved to approve the Consent Calendar.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 5:0

## Managers' Reports

### 3. General Manager's Report

General Manager, Jamar Tate, gave an overview of his report as submitted.

The Water Treatment Plant was discussed. The \$2million grant is still pending the passing of the Federal Budget. Both the Environmental and the Technical reports need to be finished and submitted. There was a discussion regarding the possibility of using holding tanks in order to reduce the flow of discharge water being sent to the sewer system.

### 4. Administration's Report

Administrative Manager, Gina-Marie Morris, gave an overview of her report as submitted.

### 5. Fire Chief's Report

The Fire Chief, Steve Munsen, reviewed his report as submitted.

Chimney Fire sticks may be purchased to sell to members of the public during different events.

### 6. Committee Reports

- a. Budget and Finance Committee  
No Report
- b. Water and Wastewater Committee  
No Report
- c. Personnel, Benefits, and Administrative Committee  
No Report
- d. Safety and Emergency Committee  
No Report
- e. Investment Committee  
No Report

## Action Items

### 7. Approve November 2024 Financial Reports.

Reviewed Cash Report for November Transactions and Current Cash Assets as of 12/15/24. Approval was asked for the following:

- Budget vs. Actuals
- Investment Reports
- Statement of Net Position
- Statement of Activities
- Governmental Funds Balance Sheet
- Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Statement of Net Position Proprietary Funds
- Proprietary Funds Statement of Revenues, Expenditures, and Changes in Fund Balance
- Proprietary Statement of Cash Flow
- Checks and Credit Card Transactions

Director Kim Train moved to approve.

2<sup>nd</sup>: Chairperson Don Fregulia

Approved 5:0

### 8. Revise 2024/2025 Budget (Midyear review)

The changes to the budget were outlined. It was noted that the 5 year projected income for the Fire Fund had an error. The Board was asked to approve the Revisions to the Budget with the correction to the Fire Fund projected income.

Chairperson Don Fregulia moved to approve.

2<sup>nd</sup>: Director Kim Train

Approved 5:0

9. Revise Ordinance 2015-E Section 11.05.022

Chairperson Don Fregulia moved to approve.

2<sup>nd</sup>: Director Rich Machado

Approved 5:0

10. Amendment to Ordinance 2024-A

Chairperson Don Fregulia moved to approve.

2<sup>nd</sup>: Director Jeff Glick

Approved 5:0

11. Amend Policy 3070 Records Retention Policy

Director Kim Train moved to approve.

2<sup>nd</sup>: Director Jeff Glick

Approved 5:0

**Discussion and Information**

12. Proposed Policy 2206 Private Party Use of District Property

The Board discussed if it would like to have a policy regarding the use of District Property. It was decided to shelf the proposed policy until such as time as there are more frequent requests for use of the property. This item will remain on the agenda for continued discussions.

13. Burn Pile

Chairperson Don Fregulia shared that there is a place near the water tanks where the Forest Service may allow the District to gather it's needles. The Forest Service would conduct the actual burns as needed. A policy needs to be written including a fee schedule.

14. Water System Compliance

General Manager, Jamar Tate, gave an overview of his report as submitted.

15. Strategic Plan

Project Manager, John Rowden, shared that he is planning on making contacts after the 1<sup>st</sup> of the year and that he was waiting for the Water Treatment Plant to be well underway before really putting time to this item. Rowden did state that he has been considering the future demands of the District, things such as if or when there will be a need for sewer lines throughout the entire District, whether the District should consider adapting to include parks & rec, as well as potential mergers.

**Future Meetings and Agenda Items**

- Nothing additional was requested

**Adjournment**

Chairperson Don Fregulia adjourned the regular Board meeting at 1013.

APPROVED:   
Don Fregulia, Chairperson

ATTEST: :   
Gina-Marie Morris, Clerk of the Board