

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT 200 LUNDY LANE

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REGULAR BOARD MEETING

MINUTES

January 20, 2026

9:00 AM

200 Lundy Lane

BLAIRSDEN, CA 96103

Board of Directors

Chairperson Don Fregulia

Vice Chairperson John Rowden

Director Rich Machado

Director Todd Solomon

Call Meeting to Order

Clerk of the Board, Gina-Marie Morris called to order the Regular Board Meeting of Plumas Eureka Community Services District ("PECSD") @ 9:00 a.m.

Roll Call

- **Directors Present:** Don Fregulia, Rich Machado, John Rowden, Todd Solomon (via Zoom)
- **Staff Present:** Jamar Tate (General Manager), Gina-Marie Morris (Administrative Manager), Anthony Campbell (Operator), Steve Munsen (Volunteer Fire Chief)

A quorum was established.

****All votes during the meeting were taken by roll call due to a Board member participating remotely.****

Adoption of Agenda

Motion to adopt the agenda as presented.

- **Motion:** Rowden | **Second:** Machado
- **Vote:** Passed unanimously.

Action Items

1. **Accept the Resignation of Jeff Glick**
 - **Motion:** Machado | **Second:** Fregulia
 - **Vote:** Approved unanimously.
2. **Appoint a Director to the Open Seat**

Motion was made to appoint Kim Train to the open seat.

- **Motion:** Rowden | **Second:** Machado
- **Vote:** Approved unanimously.

Oath of Office and Swearing-In of Board Members

Clerk of the Board Gina-Marie Morris administered the Oath of Office to Director **Kim Train**. The oath was administered in open session and recorded.

3. Closing of LAIF account and Opening of an Account with Five Star

Reagan Ballo of Five Star Bank presented information regarding a Public Money Market Account as an alternative to LAIF, noting that the account benchmarks LAIF's monthly rate, pays interest monthly, and is fully liquid. Mr. Ballo explained that deposits are FDIC insured up to \$250,000 with amounts above that fully collateralized in accordance with state requirements, and that the District could alternatively elect to have full FDIC insurance for all deposits.

Board members asked questions regarding interest rates, risk, and the comparative benefit of monthly versus quarterly interest accrual. Mr. Ballo agreed to provide additional comparative information.

Action:

The Board, by consensus, tabled the item until the February regular meeting pending further committee review.

No action was taken.

Public Comment

Members of the public commented on water system operations, water quality, funding for the Water Treatment Plant, anticipated water restrictions, and the District's overall financial approach to infrastructure improvements. Questions were raised regarding Well 2 operations, potential alternatives to centralized treatment, funding sources, and long-term impacts on rates. Staff and Board members noted that several of the questions raised had been addressed previously, were documented in prior meeting minutes, and were scheduled for further discussion under agenda items later in the meeting and at recent committee meetings.

Consent Calendar

- 4. Approval of December 16, 2025 Minutes**
- 5. Approval of Use of Reserve Funds**
 - **Motion:** Train | **Second:** Fregulia
 - **Vote:** Approved unanimously.

Reports

6. General Manager's Report – Jamar Tate

General Manager Tate provided brief oral updates supplementing his written report, including confirmation that Well 2 pump lowering work is scheduled for April 6, 2026, and is expected to prevent additional water restrictions beyond the District's ongoing Stage 2 restrictions. He also reported

receipt of a letter from USDA regarding \$1.5 million in Congressional Appropriations funding for the Water Treatment Plant project, noting that a 25% local match and NEPA documentation will be required and that coordination with multiple state and federal agencies is ongoing.

7. **Administrative Report – Gina-Marie Morris**

Administrative Manager Morris briefly reviewed items from her written report, including administrative work completed during the prior month, accounts past due over \$100, and income received during the reporting period.

8. **Fire Chief’s Report – Steve Munsen**

Fire Chief Munsen provided brief oral updates supplementing his written report, including reporting recent medical calls, the addition of experienced new department members, and progress on equipment upgrades. He noted that the upgrade to Truck 9178 is approximately 90% complete. Board members briefly discussed the importance of mental health considerations for firefighters responding to traumatic incidents.

9. **Committee Reports**

Administrative Manager Morris reported on behalf of all Board committees, noting that staff were present at the prior week’s committee meetings, but no Board Director committee members were in attendance. The meetings remained open to allow for public input; however, no members of the public attended. Staff reviewed agenda materials and discussed items, and recommendations were provided to the Board as part of the committee reports.

10. **Ethics and Harassment Training, Form 700 Confirmation**

The Board discussed required ethics and sexual harassment training. Board members will complete the required trainings independently. Administrative Manager Morris will provide information and links to access the training materials.

Action Items (Continued)

11. **Assignment of Committee Members**

The Board discussed committee structure and assignments.

Action:

Motion to consolidate the Budget/Finance and Investment Committees.

- **Motion:** Fregulia | **Second:** Train
- **Vote:** 4-0; Rowden abstained

Following consolidation of the Budget/Finance and Investment Committees, the Board, by consensus, approved the following committee assignments:

- **Budget, Finance, and Investment Committee:** Solomon and Rowden
- **Water and Wastewater Committee:** Solomon and Rowden
- **Personnel, Benefits, and Administrative Committee:** Fregulia and Train
- **Safety and Emergency Committee:** Fregulia and Train

12. Authorization for Legislative Contact

The Board discussed the need for a designated legislative contact to assist with coordination and communication related to District projects and funding efforts.

Action:

Motion to authorize **John Rowden** to serve as the District's legislative contact.

- **Motion:** Fregulia | **Second:** Train
- **Vote:** Approved unanimously.

13. Approve Additional Time on a Payment Agreement for Customer 309-1

Administrative Manager Morris presented a request for additional time on an existing payment agreement for Customer 309-1, noting the past-due balance and current service status. During discussion, Administrative Manager Morris specifically asked whether a defined duration was being set, and the Board indicated that the extension would be open-ended so long as payments are being made.

Action:

Motion to approve an open-ended extension of the payment agreement for Customer 309-1, contingent upon the customer remaining current on agreed-upon payments.

- **Motion:** Fregulia | **Second:** Solomon
- **Vote:** Approved unanimously.

Direction:

Service shall remain disconnected until the past-due balance is paid in full, and late fees will be suspended while the payment agreement remains in effect.

14. Approve December 2025 Financials

- **Motion:** Train | **Second:** Fregulia
- **Vote:** Approved unanimously.

15. Approve Adjustments to the FY 25/26 Budget

- **Motion:** Fregulia | **Second:** Train
- **Vote:** Approved unanimously.

16. Approve Additional Payment to Existing USDA Loans

Administrative Manager Morris presented an analysis regarding the potential benefit of making an additional principal payment on the District's existing USDA loan. She explained that, based on current loan terms, making an additional payment of approximately \$255,000 at this time could result in an estimated interest savings of approximately \$300,000 over the life of the loan. She further noted that if the same payment were made closer to the end of the loan term, the estimated interest savings would be reduced to approximately \$180,000.

Board members discussed the analysis and the District's broader financial position. Director Rowden expressed concern about reducing available wastewater reserves, noting that the wastewater system

is aging and currently operating in a fragile condition. General Manager Tate reported that the wastewater treatment plant is approximately 45–46 years old, has exceeded its expected useful life, and would require significant capital investment to replace or rehabilitate. He referenced prior estimates placing replacement costs at over \$3 million, with current costs likely substantially higher.

Further discussion addressed the importance of maintaining sufficient reserves to respond to unexpected failures or emergency repairs in the wastewater system. While acknowledging the potential long-term interest savings, Board members emphasized the need to prioritize system stability and financial flexibility given the condition of the wastewater infrastructure.

Following discussion, the Board determined that preserving reserves for potential wastewater system needs outweighed the projected interest savings at this time.

Action:

The Board declined to approve an additional payment on the existing USDA loan. No action was taken.

17. Approve Resolution 2025-40 Fire Department Stipend and Compensation Adjustment

Action:

By consensus, the Board tabled the item for committee review.

Direction:

A committee meeting is scheduled for **Wednesday, January 28, 2026, at 10:00 a.m.**

Policy and/or Ordinance Review and Changes (Action Items)

(Policy 1010.20 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Directors and shall require a 4/5 affirmative vote of the entire Board of Directors.)

18. Resolution 2025- 33 – Adopting Policy 2400: Fire Volunteer Eligibility and Stipend Policy

Action:

By consensus, the Board tabled the item for committee review.

Direction:

A committee meeting is scheduled for **Wednesday, January 28, 2026, at 10:00 a.m.**

19. Resolution 2025- 36 – Adopting Policy 2450: Volunteer and Community Engagement

- **Motion:** Train | **Second:** Fregulia
- **Vote:** Approved unanimously.

20. Resolution 2025- 37 – Adopting Policy 3031: Governmental Inventory of Consumable Supplies

- **Motion:** Train | **Second:** Fregulia
- **Vote:** Approved unanimously.

21. Resolution 2025- 42 – Adopting Policy 4025: Teleconferencing and Remote Participation

- **Motion:** Fregulia | **Second:** Train
- **Vote:** Approved unanimously.

22. **Resolution 2025- 43 – Adopting Policy 4100: Board Self-Governance and Oversight of Conduct**

- **Motion:** Fregulia | **Second:** Rowden
- **Vote:** Approved unanimously

Closed Door

23. **Public Employee Contract Discussion (Possible Action)**

(Government Code § 54957(b)(1)) – Public Employee Appointment / Employment / Evaluation / Contract

Title: General Manager

The Board met in closed session to conduct the General Manager’s performance evaluation pursuant to Government Code § 54957.

Open Session Report-Out Item

24. **Report Out of Closed Session (Possible Action)**

The Board reported out of closed session and took the following action:

Action:

Motion to approve a salary increase for General Manager Jamar Tate.

- **Motion:** Fregulia | **Second:** Rowden
- **Vote:** Approved unanimously.

Future Meetings and Agenda Items

Upcoming Meeting Requests, Agenda Requests, and Schedule Changes

- Next Regular Meeting on February 17, 2026
- Policy 4060 to be revised to reflect actions taken at this meeting
- ADA ramp (Fall 2026)
- Burn Pile (Fall 2026) – Adding the previously proposed policy on the January Agenda for review.

Adjournment

The meeting was adjourned at 1204

Minutes prepared by: Gina-Marie Morris, Clerk of the Board

APPROVED: 
Don Fregulia, Chairperson

ATTEST: 
Gina-Marie Morris, Clerk of the Board